



## Personal and Health Information Collection Statement

**The Denture Guy** is an independent practice under the ownership of ADAMSALES PTY LTD.

You may contact **The Denture Guy** by writing to **The Denture Guy, 69 Kite St, Orange**, by emailing **info@thedentureguy.com.au** or by calling **Mr Sales on 02 6362 9162**. You have the right to gain access to the information held by **The Denture Guy** about you.

Our Privacy Policy (available upon request, displayed in the waiting room, and posted on the website) contains information on how you may request access to, and correction of, your personal information and how you may complain about a breach of your privacy and how we will deal with such a complaint.

**The Denture Guy** needs to collect information about you for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat you, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or through an insurer or compensation agency. Information will be used within the practice for handover if another practitioner provides you with assistance.

**The Denture Guy** may disclose information regarding diagnosis or treatment to your Doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects your treatment and return to work. **The Denture Guy** will **not disclose your information to commercial companies**, however specific service or product information as deemed suitable for your management, may be forwarded to you by us, unless you instruct **The Denture Guy** not to forward this type of information. Your written consent will be obtained at the start of your treatment in order to carry out the above activities. We do not disclose your personal information to overseas recipients.

Information at **The Denture Guy** is stored securely and only practice staff has access to it. **The Denture Guy** takes all reasonable steps to ensure that information collected about you is accurate, complete and up-to-date. You may have access to your information on request and if you believe that any of the information is inaccurate we may be able to amend it accordingly.

If you do not provide relevant personal or health information, in part or in full, to **The Denture Guy** it may result in incomplete assessment. This may impact on the diagnosis and the following therapy that is provided. Any concerns that you may have about this statement or about your management can be directed to the director, Adam Sales, 69 Kite Street, Orange, NSW, 2800.