

FRONT COUNTER ASSOCIATE



Outdoor Equipment Solutions is an outdoor equipment & motorsports sales & service center located in Merriam KS. We are looking for a customer-facing rock star to join our team. We are family-owned, we like each other and want to hire someone that is easy to like. The pace is fast, the work not always streamlined and methodical, and each day is never like the previous. Ready to join a team that is growing, expanding, and having fun doing it? Then APPLY TODAY!

JOB OVERVIEW

Looking for a hard worker that cares about our customers as much as we do. We pride ourselves on getting the job done right the first time, one and done is our motto. We also like to take care of our customers with a smile. Sum that up to say that it is important that you like to help people and you do it with an attitude of customer appreciation.

Now to get all of that done, you need to be at work. Which means committing to being here every day, on time, and ready to work. Work hours are M-F 8:30am-5:30pm and Wednesdays until 6:30pm during the Spring/Summer surge.

We work on all types of outdoor power equipment to include lawn mowers big and small, handheld equipment, light industrial, and some diesel equipment.

BASIC JOB DESCRIPTION:

- Maintain customer goodwill by greeting all customers as they come in the door
- Assist walk-in traffic with retail sales and parts look-up/research and see the sale through to completion
- Answer the Parts Department phone line and assist customers with parts look-up, pricing, order placement
- Assist customers with information on new equipment sales on the showroom floor
- Assist in keeping parts stocking area clean and orderly
- Maintain the retail sales floor and displays to maintain a clean and appealing environment
- Control showroom inventory to ensure maximum sales and customer satisfaction
- Performs routine housekeeping tasks that maintain and enhances the cleanliness of products and the retail sales area
- When working the sales counter, follows prescribed cash, credit, and check processing procedures of the dealership
- Ensure that incoming inventory is processed and stocked in the correct location
- Other duties as assigned

SKILLS NECESSARY TO SUCCEED:

- A minimum of 1-year retail sales experience, preferably in a parts department, parts store, or auto/OPE dealership
- Mechanical aptitude and small engine familiarity would be very helpful
- You've got to be punctual and reliable. If this is an issue for you, please scroll to the next job opportunity
- You've got to be motivated and a self-starter. You don't wait to be told what to do, you anticipate what needs to be done and you just do it
- You need to have strong computer skills to be able to look up digital parts diagrams, order parts, process sales
- You need to thrive in a process-driven environment- we've figured out the best ways to manage this chaos, you just need to be comfortable following it
- You must be able to learn/memorize features of new equipment and be able to comfortably talk to customers about options and choices available
- You need to have strong organizational skills with the ability to prioritize what needs to get done and in what order it should happen
- While performing the duties of this job, you will be regularly required to reach with hands and arms. The employee frequently is required to stand; talk or hear, walk, and use hands to reach and pull parts from storage. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl
- You must frequently lift and/or move up to 20 pounds and occasionally lift and/or move more than 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Friendliness is a must. You need to honestly enjoy people and like working with a small team of employees
- High school diploma or equivalent required
- Salary dependent on experience
- Benefits, including health/dental/vision insurance, available after 60 days

Email resume and salary requirements to <mailto:lesli@outdoorequipmentsolutions.com>