



ANNUAL SALES REPORT

Reference: TCA 55-17-125

Prior to issuance of Dealer Plates by the County Clerks, this report must be submitted to the Motor Vehicle Commission. If not submitted on or before February 15, 2023, a penalty ranging from \$100.00 up \$1000.00 may be imposed. Dealer plates will not be renewed until all late penalties have been submitted and verified. Late fees may be paid at CORE.TN.GOV using your online account.

Name of Dealership \_\_\_\_\_

ADDRESS \_\_\_\_\_

County of Dealership \_\_\_\_\_ Email \_\_\_\_\_

Motor Vehicle Dealer license number \_\_\_\_\_ Phone number \_\_\_\_\_

New Units sold (if any) from January 1, 2022 thru December 31, 2022: \_\_\_\_\_

Used Units sold from January 1, 2022 thru December 31, 2022: \_\_\_\_\_

Total Motor Vehicle units sold from January 1, 2022 thru December 31, 2022: \_\_\_\_\_ (includes wholesale and retail sales)

Number of dealer plates purchased in 2022: \_\_\_\_\_

Note:

- 1. If mailed, the Annual Sales Reports must be postmarked on or before February 15, 2023, to avoid penalty.
2. If mailed or faxed, Annual Sales Report must be received on or before 12:00a.m. (midnight) February 15, 2023, to avoid penalty.
3. All dealers must submit this report even if they were only open for a portion of the year and/or had no sales. Please retain a copy for your records.
4. If there is more than one dealership under the same owner, please prepare an annual sales report for each dealership. (You will be receiving an Annual Sales Report notification for each dealership) Do not combine Annual Sales Reports.
5. Submit your report online by logging into CORE.TN.gov or by email at MVCmail@tn.gov for the timeliest submission with proof of receipt.

I certify that the above information to be true and correct.

Signed: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_
Owner/Authorized Agent

PRINT: \_\_\_\_\_
Owner/Authorized Agent

Revised 1.23.23