



P.O. Box 275  
GREAT FALLS, MT 59403  
(406) 454-9091

Dear JPLA Candidates:

The Junior Police Leadership Academy will be held July 20-26, 2025, at the Montana Law Enforcement Academy in Helena, Montana. To be accepted into the Junior Police Leadership Academy your application packet must include:

- A completed application with a type-written essay expressing why you are interested in the criminal justice profession, why want to gain leadership skills, and why you should be selected **returned no later than April 18, 2025.**
- The local **Chief of Police or Sheriff's** signature on your application, stating he/she supports your decision to attend JPLA.
- The Medical Release signed by your physician stating you do not have any physical, mental, or any other medical reason that would prohibit you from participating in physical activities. A sports physical can be used if it is dated for the current school year.
- Background/reference form signed by you and your Parent/Guardian.
- Behavior expectations/acknowledgement signed by you and your Parent/Guardian.
- The Release of Liability form signed by you and your Parent/Guardian.
- Run, Lock, Fight Liability form signed by you and your Parent/Guardian

Any areas that are left blank may disqualify your application, so make sure everything is complete. JPLA is open to any high school student, with preference to be given to first time attendees going into 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade. Any vacancies will then be given to graduating seniors or repeat attendees. Students currently in 8<sup>th</sup> grade do not qualify.

Notification of acceptance will be **emailed** by May 16, 2025. This program is held at the Montana Law Enforcement Academy in Helena, Montana, and funded by the Montana Association of Chiefs of Police. There is no cost to participants. Please be aware that only 30 students will be allowed to attend this year.

If you have any questions regarding this process, please email [montanajpla@gmail.com](mailto:montanajpla@gmail.com) . Applications can be scanned and emailed to [montanajpla@gmail.com](mailto:montanajpla@gmail.com) . They can be mailed if unable to email to Cpl. Sean Schoenfelder, Helena PD, 406 Fuller Ave-1<sup>st</sup> Floor, Helena, MT 59601.



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ADMISSION TO JUNIOR POLICE LEADERSHIP ACADEMY HELD UPON THE CAMPUS OF THE MONTANA LAW ENFORCEMENT ACADEMY WILL NOT BE CONSIDERED UNTIL A COMPLETED APPLICATION IS RECEIVED AND ACCEPTED.

**DATES OF COURSE: July 20-26, 2025**

**\*\*\*PLEASE TYPE OR PRINT CLEARLY\*\*\***

**APPLICANT PERSONAL INFORMATION**

(Please print your name as you wish it to appear on your Diploma/Certificate)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ ( ) Male ( ) Female Current Grade \_\_\_\_

EMAIL Address: \_\_\_\_\_ (student's or parent's to receive acceptance packet)

Parent / Guardian: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**LAW ENFORCEMENT OFFICIAL SPONSORSHIP**

Name - Chief / Sheriff: \_\_\_\_\_

Agency: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Chief / Sheriff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**JUNIOR POLICE LEADERSHIP ACADEMY  
RELEASE OF LIABILITY**

Participants in this class are being advised that due to the physical nature of the course, if you are suffering from any neck, back, wrist, knee, heart, muscle, or similar medical condition or problem such as stress, hypertension, high blood pressure, muscle strains and so forth, you should not plan to participate in this program.

Although instructors will, at all times, maintain a high degree of care for the safety of all persons attending the course, it must be understood that neither the instructor, Montana Law Enforcement Academy or the Montana Chiefs of Police Association will assume financial or other responsibility for injuries or illness suffered from or related to any training received, nor can or will be responsible for any loss to attendees as a result of damage to their property through fire, theft, or any other causes. Each attendee must understand that this training is at the attendee's own risk. Therefore, prior to permission being granted for your attendance to this course, the attendee must sign the following release of liability statement.

I/we, \_\_\_\_\_, accept all risk that may be associated with this training and I/we agree to hold harmless the instructor(s), Montana Law Enforcement Academy and the Montana Chiefs of Police Association.

By approving this application, the Parent/Guardian agrees to cover the applicant, while in attendance at the Montana Law Enforcement Academy, through his/her insurance. The Academy and the Montana Chiefs of Police Association are not responsible for medical costs due to illness or injury.

Please provide your personal medical insurance information:

Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

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I acknowledge that I have read the above statement and understand it. I certify this applicant meets the necessary requirements and qualifications established for this course and that all information given by the applicant and by me is true and correct.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

**SHIRT SIZES**  
(S – M – L – XL – 2X) Please circle

**JUNIOR POLICE LEADERSHIP ACADEMY BACKGROUND/REFERENCE FORM**

**In the last 2 years, have you been sent to the administrative offices in the school? If so, what for?**

**In the past 2 years have you received a citation, notice to appear, ticket or been arrested? If so, what for?**

**Please list references that can be contacted about the student pertaining to their behavior and conduct. 2 of the reference must be a school administrator, SRO, coach or school staff. Please include their name and a phone number.**

- 1)
- 2)
- 3)

**I consent to have staff from the Montana Junior Police Leadership Academy contact the above-mentioned references regarding my or my child’s character, behavior and leadership skills.**

\_\_\_\_\_  
**Signature of Parent or Legal Guardian**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

## BEHAVIOR EXPECTATIONS AND ACKNOWLEDGEMENT

JPLA not only teaches students about law enforcement, but also how to be leaders in their community. During the week, students and staff are out in the Helena community and interacting with citizens and volunteers to the program. The JPLA staff maintain high expectations of students and their behavior at all times throughout the week.

The following is a list of unacceptable behaviors, though not exhaustive:

**Horseplay**

**Fighting**

**Assault**

**Bullying**

**Excessive foul language**

**Theft**

**Any harassment using electronic devices**

**Other behaviors deemed unacceptable by staff**

JPLA staff reserve the right to ask a student to leave at any time during the week if the above behavior is observed. The parent/guardian or designee will be responsible for traveling to/from Helena to pick up their student if the student is asked to leave.

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Student Signature

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Date

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Parent/Guardian Signature

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Date

Montana Chiefs of Police Association  
**Medical Waiver**

Applicant's Name:	Date of Birth:	
	Age:	Gender:

This is to certify that I am not aware of any physical, mental, or any other medical reason that would prohibit me from participating in activities that require physical exertion. I am comfortable that I can participate in physical fitness and training without causing injury to myself by my participation in these types of strenuous activity.

I have taken ample opportunity to discuss my participation in training that requires physical exertion with my physician and have advised him/her of any and all physical or medical conditions that I may know of that may prevent me, or cause me injury or illness, from participating in these activities.

Applicant's Signature:	Date of Signature:
Parent Signature:	Date of Signature:

This is to certify that the above named person, \_\_\_\_\_, hereinafter referred to as applicant is capable of strenuous physical exercise and is physically capable of attempting and participating in the activities that require physical exertion.

I have inquired and been advised by the applicant that there are no known physical, mental, or any other medical condition that may cause undue injury and illness from the applicants participation in activities that require physical exertion.

I am placing the following limitations on the applicant's participation. *(Must check one of the following)*

- None
- As follows, including allergies and current prescription medicines:

\_\_\_\_\_

\_\_\_\_\_

Due to the nature of the law enforcement profession, topics such as child abuse, sexual assault, and other triggering topics involving violent crimes may be discussed. The signatures on this Medical Waiver, hereby acknowledge this fact. These topics can cause significant emotional stress that could trigger emotional reactions. Please check below if the applicant may be triggered by one of these serious topics.

- No known triggering events.
- Yes - these topics may be triggering to the applicant. (PTSD, Witness/Victim to violent crime, etc.)

Physician's Printed Name:	Telephone Number:
Address:	City, State, Zip:
Signature:	

## Run, Lock, Fight Liability Waiver

I/we understand and agree that there are certain risks inherent with all training exercises and that injury to individuals participating in such exercises can occur. Notwithstanding the risks inherent in this training, I/we agree to participate in this training exercise, and the participation is voluntary. I/we understand the participant is not required to participate in the training.

By signing this liability waiver, I/we hereby release, indemnify and hold harmless the City of Helena, the Helena Police Department, and their respective officers, employees, agents or designees; from and against any and all claims, losses, liability, damages or costs which may occur as a result of my or my child's voluntary participation in this training exercise. I/we also understand that by signing this liability waiver I/we may be waiving my legal right to a trial to hold the City of Helena, the Helena Police Department, and their respective officers, employees, agents or designees legally responsible for any injuries or damages resulting from risks inherent in my participation in this training exercise; or for any injuries or damages the participant may suffer due to their ordinary negligence that are the result of their failure to exercise reasonable care. I/we further agree that all information provided during the training exercise is provided for illustrative purposes only. If the participant chooses to implement any of the suggestions provided in the training, they do so at their own risk.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

If this release is obtained from a person under the age of 18, then the signature of that person's parent or legal guardian is also required.

PARENT/GUARDIAN'S NAME: \_\_\_\_\_

PARENT/ GUARDIAN'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_