

**COTTESMORE HOA**  
**HOMEOWNERS' ASSOCIATION**  
**OF BOARD OF DIRECTORS MEETING**

Draft Minutes

DATE: March 13th, 2021

TIME: 1:00 P.M.

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/82468666151?pwd=ZEMwalBkaU1FNE9CSGh3ZjZqMW9mdz09>

Meeting ID: 824 6866 6151

Passcode: 535590

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**AGENDA**

1. Called to order at 1:16 PM
2. Established a Quorum of all three board members
2. No Minutes from previous meeting to approve
3. Financial Report: Dural sent a partial statement, Resort is still working on year end and Feb. statements
  - a. A/R Update: Sent request to Resort AR dept, Merideth will pull report. 1 owner is on a payment plan.
4. Old Business: Susan gave update on Master turnover and 1500 proxies are needed.
5. New Business:
  - a. Gene made a motion to give new or replacement transponders to owners for free. Tom 2<sup>nd</sup>. All in favor, motion passed

- b. Landscape- oaks were trimmed, happy news.
- c. Pine straw spreading: quote came in at the same amount as last year. Motion to accept SE Spreading as mulch vendor made by Gene, second by Tom. All in favor- motion passed
- d. Berm tree trimming: Vendor proposals are needed, possibility to add some color was discussed.
- e. Social Activities: Jennifer to send an eblast reminder regarding the wine & cheese party. The next event is a pizza party in the cul de sac. Motion to purchase the pizza for the gathering in the amount of \$100 was made by Tom, 2<sup>nd</sup> by Gene. All in favor, motion passed.

Susan brought up as a new business item that she had renewed the website out of pocket. Tom made a motion to reimburse this expense, 2<sup>nd</sup> by Gene. All in favor, motion passed. Susan will give Jennifer the receipt to be reimbursed.

6. Adjourn: 2:00pm motion to adjourn was made by Gene, 2<sup>nd</sup> by Tom. All in favor, motion passed.