COTTESMORE HOA

**Minutes of Special Membership Meeting and Budget Meeting**

Dated this 18th day of December, 2021

DATE: November 30th, 2021

1:30 PM Lely Country Club- Private Dining Room

1. Call to order at 1:30 PM
2. Establish a Quorum- Yes, 16 General Members and 3 Board members in attendance or by proxy.
3. Proof of Meeting Notice-Yes
4. Roll call- Susan Vicedomini, Tom Justice, Gene Sullivan, Jennifer Normandin Joyce Irizarri and Charlie Familia

1. Approve Minutes from previous meeting- Motion to approve made by Joyce Irizarri, seconded by Tom Justice. All in favor, motion passed.
2. Vote to waive financial reporting made by Joyce Irizarri, seconded by Charlie Familia. It was noted that a compilation was done last year, all were in favor and the motion passed.
3. Adjourn: Motion to adjourn made by Gene, seconded by Tom-Meeting adjourned at 1:33 PM

**MINUTES OF BUDGET MEETING**

* 1. Call to order: 1:34PM
  2. Establish a Quorum: Yes, all 3 Board members in attendance. Susan Vicedomini, Gene Sullivan and Tom Justice
  3. Proof of notice: Yes
  4. Reading and Approval of prior Meeting Minutes: Motion to approve made by Gene Sullivan, seconded by Tom Justice. All in favor, motion passed.
  5. Old Business:
     + - 1. Gate repairs: Gate repair is complete, WM has issued a check to reimburse, but it has not been received as of yesterday. Some touch up paint is needed, Jennifer will call to schedule this.
         2. Amazon transponder: Installing this week. The same unit for UPS and FedEx as well.
         3. Pine Straw Update: Due to shipping and lack of available materials, material is 60-90 days out. Another vendor Susan spoke to can have material in 2 weeks. We are on both schedules as a back up.
         4. ARB Committee: No new ARB requests this month.
  6. New Business:
     + - 1. Discussion and vote on Approval of 2022 Budget: Motion to approve made by Gene Sullivan, seconded by Tom Justice, all in favor, motion passed.
         2. Smith request to the Board to re-connect his drip line irrigation by a professional irrigation company at his expense made by Tom Justice, seconded by Gene Sullivan. Majority in favor, motion passed.
  7. Adjournment: Motion to adjourn made by Gene, seconded by Tom-Meeting adjourned at 2:05 PM