

Minutes of Wessex Wizards Committee Meeting Thursday 30th November 2023
6.30pm at Oxley Sports Centre

1. **Attending:** Steve Kitto (SK), Geoff Close (GC), Andy Potts (AP), Anne Voysey (AV), Nick Routh (NR remotely), Mike Griffiths (MG), Haydn Gibson (HG), Pete Mason (PM), Francois Blake (FB) and Lynn Hutton (LH)
Apologies: Lesley How (LE)
2. **Minutes of the Meeting 11 2023:** Minutes of Wessex Wizards Committee Meeting, Thursday 2nd November 2023 were agreed and signed.
3. **Matters Arising:**
 - **Storage of Club kit:** SK had not made contact with Richard Brett re: storage of club kit and with Steve Green re: the 400 black towels. **SK to resolve. Ongoing**
 - **BTF affiliation:** NR to make payment of the fee. **Ongoing**
 - **Draft Minutes of the Annual General Meeting (AGM):** AV had drafted the Minutes for review by the Committee. No comments were noted at the meeting.
 - **Publicising Committee Minutes:** It was agreed that the Committee Meeting Minutes should be provided to GC and for them to be posted on the WW website. **Ongoing**
4. **Treasurers report:** NR reported that the balance at the bank is £7623.30 at the date of meeting. Two minor queries were membership payments from Liz Herbert and Mike Isaacs were labelled pending by GoCardless/LoveAdmin. A further issue regarding Mike Bartlett auto-renew during Covid had not been continued. NR had made a new payment request and sent it to Mike Bartlett.
5. **Coaches Report:** AP advised that average attendance remains at 10 per swim session. AP had noted at the AGM that an additional session (bike or run) would be desirable. He noted that small groups of similar abilities had begun to train together. HG reported that the shared Strava run (created by GC) had been enjoyed by the participants. An action on GC to identify instructions for other Wizards re: how to create a Strava run route. SK noted that Kit Walker organised run sessions on a pay as you go basis and these appeared popular. The route is a flat circuit of Yeovilton base. Noting the action to investigate saving a Strava run route it was proposed to review the feasibility of arranging a run session around this route.
6. **Options for future club kit:** GC summarised the frustrations of WW members regarding the purchase of club kit in the past. It had proved difficult to ascertain the price, the options and actually what was available. GC had approached both Kalas and a new supplier RaceSkins and enquired what each could do for the Wizards. RaceSkins offer a tiered range for their kit regarding the performance of the materials/designs. There is a "ClubKit" range and a higher performance range – the prices of these fall below and around the Kalas price points. GC stated that there was an options list for each range and (similar to Kalas) there is a minimum order requirement. In short, there is a minimum order of 3 items in the "ClubKit" range but this is coupled with a discount offered for orders of more than 5 items. GC had also contacted Kalas (the previous kit supplier) and had confirmed their offer to supply Wizards kit. The 'online shop' used previously is still their means of managing the business. The purpose of the opening the 'online shop' and then closing it at a specific date/time is to control the production process. GC noted that once a commitment to purchase an item from the 'online shop' had been made it cannot be cancelled and refunded. GC is awaiting the

official charts and prices from each supplier. These charts will be posted on the WW website for members to access. GC had also asked RaceSkins to use old WW kit as a template for the design. Further, GC had requested a few variants on the existing colour scheme of red/black/white to include 'tasters' of red/black, blue/white and white/blue. GC offered to provide an update on progress at the next committee meeting.

7. AOB: There were a nine items identified.

- a) NR noted that GoCardless had communicated their revised payment plans and proposed increases in fees. In summary, there are 3 different plans offered for consideration. NR had made some calculations and estimated that for the "Standard" option this would lead to an extra £30.00 per annum for the collective membership. NR commented that many different options exist with additional functionality from GoCardless. NR opined that WW were unlikely to benefit greatly from these additional functions and therefore recommended that WW remain on the "Standard" package. GC confirmed that later versions of the software were reported to significantly improve the user experience. NR took an action to review the available options regarding GoCardless software updates.
- b) SK reported that Lesley How had offered to arrange and host a Quiz Night in January 2024. Date of the quiz to be confirmed.
- c) SK reported the closure of the Oxley Sports Centre over the Christmas period means that the last swim session of 2023 will be Thursday 21st December 2023. The first session of 2024 will be on Thursday 4th January 2024. MG noted he will be skiing on 4th January.
- d) SK reported that Debbie Hill (BTF SW rep) had handed responsibilities to Lydia Rosling. SK suggested that LR may wish to visit and meet with WW members at some point(as indeed DH had done previously). SK commented that this visit might help raise the profile of WW.
- e) GC introduced a proposal for WW members to consider during 2024 and had prepared a paper describing the arrangements for a shared 'aquathlon' with Oxley Sports Centre (OSC). WW would 'give up' two lanes of the pool for use by anyone for the 'aquathlon' between 19:15-20:15. OSC would be able to 'sell' paces in the aquathlon to their members and WW members could use these lanes in the pool during the beginning of the session to participate in the aquathlon. The proposal would be to share the 'spoils' of the aquathlon with OSC. SK agreed to circulate the paper to the Committee for review at the next meeting.
- f) It was noted that the WhatsApp group for the Committee was now out of date and labelled as 2021. It was agreed that the group should either be renamed and revised to reflect the current Committee membership or deleted and a new WhatsApp group created with the Committee members. FB offered to implement the amendments or arrange for the new WhatsApp group.
- g) GC provided an example of a WW Flyer and requested the Committee members review the content and style. It was noted that the Flyer is for distribution in sports centres, other venues and businesses with a view to increasing the WW membership. GC offered to liaise with LE regarding the production of the Flyer and to discuss the requirements with YellowBox. GC requested any comments or ideas by close of play Friday 1st December 2023.
- h) SK noted that he had 'provisionally booked' the AGM 2024 venue at the Quicksilver Mail in Yeovil on Friday 8 November 2024.
- i) SK closed the meeting with the date of the next Committee Meeting on Thursday 11th January 2024 at 18:30.

Signed **Dated**