

BI-WEEKLY MEETING 02/08

08 February 2022 / 5:30 PM / Webex Virtual Meeting

ATTENDEES

Karen Harris, GWC

Jamie Wallace, GWC

AGENDA

Finalize Key Dates for Survey

Feb 25 - Draft of flyer due

Feb 28 - Final flyer due

March 1-2 - Print flyers

March 3 - Neighborhood Party/hand out flyers to volunteers

March 4-15 - Put flyers in mailboxes

April 15 - Survey deadline for participants

April 30 - Analysis deadline

Discuss Flyer Design and Quantities

1. Let's plan to map out a radius within walking distance of the green space to determine quantities and locations for drop off.
2. Flyers can be color, any size. Jamie suggests using vistaprint and to print 1,000.

Non-profit Acquisition Status

1. Application has been submitted. It's a two part process.
 - a.)App submitted to the state of Maryland.
 - b.)It's in the beginning stages of verification with the Community Law Center.

2. Before you can complete the application process you have to register your name.
3. Karen is in the process of acquiring an EIN.

NEW BUSINESS

1. March 3 Party - Where? And What?

ACTION ITEMS

1. Follow up on the Survey Platform. When will it be up online and what platform are we going with?

NEXT WEEK'S AGENDA

Status of the flyer and planning of the walking radius.