

**Bexar County
Emergency Services District No. 12
Meeting Notice
December 12, 2018
6:00 P.M.**



The Bexar County Emergency Services District No. 12 will conduct a meeting at the St. Hedwig Volunteer Fire Department, 14229 FM 1346, St. Hedwig, Texas 78152 on December 12, 2018 beginning at 6:00P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.
2. Establish Quorum.
3. Citizen's Public Forum. (3 minutes time limit per individual).
4. Approval of the Meeting Minutes from the November 15, 2018 Meeting and the November 29, 2018 Meeting.
5. Report on items of interest to the Board by a representative of the St. Hedwig Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)
 - a. Run report on calls for the District and other items of interest.
 - b. Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.
 - c. Updates on any grants for the service provider (St. Hedwig VFD).
6. Discussion and Possible Action on any Grant matching fund request by the St. Hedwig VFD.

7. **Report on items of interest to the Board by a representative of the Lone Oak Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)**
 - a. **Run report on calls for the District and other items of interest.**
 - b. **Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.**
 - c. **Update on any grants for the service provider (Lone Oak VFD).**
8. **Discussion and Possible Action on any Grant matching fund request by Lone Oak VFD.**
9. **Discussion with the Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of ESD No. 12 and surrounding area and any upcoming training opportunities.**
10. **Discussion with St. Hedwig VFD about their new service provider's contract.**
11. **Discussion and update from the St. Hedwig VFD Board on items of interest.**
12. **Discussion with a representative from "Sales Tax Assurance" about the services that They provide and the cost of those services.**
13. **Discussion and action to contract with "Sales Tax Assurance" to insure the District is Collecting the correct Sales and Use Tax within the Boundaries of the District.**
14. **Discussion and action and update on taking the next steps in processing the Sales and Use Tax with the Texas Comptroller Office.**

15. **Discussion and action to have 2 District Board Members and Assistant Chief Padalecki help keep the process moving along.**
16. **Discussion and update on the sale of Rescue/Grass 136 from Station 136.**
17. **Discussion and action to allow St. Hedwig VFD to sell the 1970 AM General Brush Truck (Brush 142 C) once the refurbished 5 Ton has arrived.**
18. **Discussion and action to allocate the \$30,000.00 from the sale of Rescue/Grass 136 As a down payment toward the replacement Type 5 Wildland Engine.**
19. **Discussion and update on the command structure of the department.**
20. **Discussion and action to allow St. Hedwig VFD to either sell or donate all 2216 PSI Self-Contained Breathing Apparatus including Bottles due to the Helpings Hands Program not wanting them.**
21. **Financial Report.**
 - a. **Discussion, review of the Financial Report and tax revenue collected to date**
 - b. **Discussion and action on approving payment for District bills.**
 - c. **Discussion and action on approving the Service Provider (St. Hedwig VFD) bills paid for the Month as presented in Agenda item 5.b..**
 - d. **Discussion and action on approving the Service Provider (St. Hedwig VFD) payment for the Month.**



GERARD C. RICKHOFF

BEXAR COUNTY CLERK

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