

**Bexar County
Emergency Services District No. 12
Meeting Notice
January 9, 2019
6:00 P.M.**



UG-98-2019-25647

The Bexar County Emergency Services District No. 12 will conduct a meeting at the St. Hedwig Volunteer Fire Department, 14229 FM 1346, St. Hedwig, Texas 78152 on January 9, 2019 beginning at 6:00P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.
2. Establish Quorum.
3. Citizen's Public Forum. (3 minutes time limit per individual).
4. Approval of the Meeting Minutes from the December 12, 2018 Meeting.
5. Report on items of interest to the Board by a representative of the St. Hedwig Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)
 - a. Run report on calls for the District and other items of interest.
 - b. Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.
 - c. Updates on any grants for the service provider (St. Hedwig VFD).
 - d. Discussion and update on New Life Saving equipment such as Lifepack 15 and the Lucas Device.
6. Discussion and Possible Action on any Grant matching fund request by the St. Hedwig VFD.

7. **Report on items of interest to the Board by a representative of the Lone Oak Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)**
 - a. **Run report on calls for the District and other items of interest.**
 - b. **Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.**
 - c. **Update on any grants for the service provider (Lone Oak VFD).**
8. **Discussion and Possible Action on any Grant matching fund request by Lone Oak VFD.**
9. **Discussion with Lone Oak VFD about their 501c3 status and the Large Brush Truck Grant that has not been awarded or declined to date.**
10. **Discussion with the Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of ESD No. 12 and surrounding area and any upcoming training opportunities.**
11. **Discussion and update on the Chassis Grant and delivery date and loan information and options and current interest rates for the loan.**
11. **Discussion with St. Hedwig VFD about their current outstanding Loans, Payment amounts, Remaining Balance, When Payments are Due, Pay off Dates and amounts.**
11. **Discussion with St. Hedwig VFD about their new service provider's contract.**
12. **Discussion and update from the St. Hedwig VFD Board on items of interest.**
13. **Discussion and update on the New Brush 142C or 5 Ton build.**
14. **Discussion with KPGQB Services about the services they could provide to insure the District is receiving all available Sales and Use Tax that is available to the District and The cost of those services.**
14. **Discussion and action to hire/contract with KPGQB Services to insure the District is Collecting the correct Sales and Use Tax within the Boundaries of the District.**

15. Discussion on the new cost for services from “Sales Tax Assurance” and recommendations to be put in the contract.
15. Discussion and action to contract with “Sales Tax Assurance” to insure the District is Collecting the correct Sales and Use Tax within the Boundaries of the District.
16. Discussion and action and update on taking the next steps in processing the Sales and Use Tax with the Texas Comptroller Office including but not limited to the New Sales and Use Tax List that is being worked on by Assistant Chief Padalecki that needs to be returned by January 25, 2019.
17. Discussion and bid opening for the Type 5 Wildland Engine.
18. Discussion and action on the award of the Bid to build the Type 5 Wildland Engine.
19. Discussion and action and update on the command structure of the departments (Chief and or Assistant Chief).
20. Discussion and action to require St. Hedwig VFD and Lone Oak VFD provide All Deeds and Titles to transfer all real property and any and all remaining vehicle to the District.
21. Discussion and action to require the Service Provider or Providers to have Prior Approval of any and all Decals, Signs, or Logo’s to be installed on any and all Apparatus regardless of how titled this also includes but not limited to shirts or Tee Shirts or on any of the Buildings regardless if it is deeded to the Service Provider or the District prior to the use of the Decal, Sign, or Logo, and to remove Any Decal, Sign, Or Logo that the District Board does not approve of.
22. Discussion about line items that either need to be changed or added to the upcoming budget.
23. Financial Report.
 - a. Discussion, review of the Financial Report and tax revenue collected to date
 - b. Discussion and action on approving payment for District bills.
 - c. Discussion and action on approving the Service Provider (St. Hedwig VFD) bills paid for the Month as presented in Agenda item 5.b..

- d. **Discussion and action on approving the Service Provider (St. Hedwig VFD) payment for the Month.**

 - e. **Discussion and action on approving the Service Provider (Lone Oak VFD) bills paid for the Month as presented in Agenda item 7.b..**

 - f. **Discussion and action on approving the Service Provider (Lone Oak VFD) payment for the Month.**

 - g. **Discussion and action to transfer \$3,600.00 to the Super Now account use for The debit card from the Super Now Checking Account.**

 - h. **Discussion and action to transfer funds from the Super Now Checking Account to the Money Market account.**
24. **Determine date, time and possible agenda items for the next meeting. The next regular Meeting is tentatively scheduled for February 13, 2019.**
25. **Adjourn.**

The above notice was posted at the Bexar County Courthouse located at 100 Dolorosa, San Antonio, Texas 78205 before 5:00PM January 4, 2019 and at the St. Hedwig Volunteer Fire Department Station located at 14229 FM 1346, St. Hedwig, Texas 78152, and at the Lone Oak Volunteer Fire Department Station located at 5885 Mount Olive Rd, Adkins Texas 78101, 72 Hours prior to the Meeting.

Note: The Board of Emergency Services District No. 12 Commissioners reserves the right to enter into Closed Meeting under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.

FILE INFORMATION

**Document Number: 25647
Date/Time: 1/2/2019 10:02:58 AM
Total Pages: 4
FILED IN THE OFFICIAL PUBLIC
RECORDS OF BEXAR COUNTY
LUCY ADAME – CLARK
BEXAR COUNTY CLERK
Total Fees: \$0.00**



LUCY ADAME-CLARK

BEXAR COUNTY CLERK

100 Dolorosa, Suite 104
San Antonio, TX 78205

(210) 335-2216
Mon - Fri 8am - 5pm

Visit our website at:
www.Bexar.org

Receipt Number: 20190102000167

Status: ORIGINAL COPY

Description	Document Type	Document #	Book/Vol/Page	# Pages	GF/Serial #	Amount
Public Notices	PUB	25647		4		\$0.00

Total Documents : 1

Total: \$0.00

Payment Method	Payment ID	Authorization #	Amount
			\$0.00

Tender Subtotal:

: \$0.00

Total Payments: \$0.00

Change Due: \$0.00