

**G. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that **Valley Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize **Valley Christian School** to investigate thoroughly references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

Since I will be working with children, I understand that I may be asked to submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to cooperate fully in providing and recording as many sets of my fingerprints as is necessary for such an investigation. I authorize **Valley Christian School** to conduct a criminal records check.

I understand that this is an only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**D. PERSONAL PHILOSOPHY**

\* On separate paper please label and succinctly answer in one paragraph each of the questions below.

Short  
Essays

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline?
- E. What areas do you feel are your strengths? Weaknesses?

**E. EMPLOYMENT HISTORY**

Please start with your current or most recent employer and work backwards for the past ten years.

Work  
Background

- 1. Employer \_\_\_\_\_  
Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_
- 2. Employer \_\_\_\_\_  
Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

**F. PERSONAL REFERENCES**

You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for references.

Give two references who are qualified to speak of your character.

- 1. Name \_\_\_\_\_  
Position \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_
- 2. Name \_\_\_\_\_  
Position \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

### C. Professional Qualifications

Formal  
Training

What degree or degrees do you hold?

Degree

Date Received

Issuing Institution

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Your Major(s)

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Your Minor(s)

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Teaching  
Experience

Sequentially list your teaching experience with most recent first.

School's Name

Grades or Subjects

Dates

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Teaching  
Credentials

Do you have a state teaching certificate? \_\_\_\_\_ State? \_\_\_\_\_

What kind? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years.

Endorsement(s) \_\_\_\_\_

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If you do not hold a certificate, what requirements do you lack?

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**B. CHRISTIAN BACKGROUND**

\* **In your own handwriting** briefly, give your Christian testimony.

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(cont'd on the back)

**Bible** Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Signature: \_\_\_\_\_

**Statement of Faith** Please carefully read our Statement of Faith and indicate below your degree of support.

\_\_\_\_\_ I fully support the Statement as written without mental reservations.  
Signature: \_\_\_\_\_

\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.  
Signature: \_\_\_\_\_

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**Church Service** Denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Are you presently a member in good standing? \_\_\_\_ Years \_\_\_\_\_

In what church activities are you involved and with what degree of regularity?

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What other Christian service have you done since becoming a Christian?

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2441 East E, Torrington, WY 82240  
Phone: 307-532-3133 \* FAX: 307-532-3133  
E-mail: valleychristian@vcs78.com

## Substitute Teacher Application

Your interest in Valley Christian School is appreciated. We invite you to fill out this initial application and return it to our school office.

Requirements for substitute teaching must include either prior teaching experience, prior substitute teaching experience or completion of a Substitute Teaching Class.

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His Perfect will in the lives of all applicants.

### A. APPLICANT'S NAME AND ADDRESS

Full Name: \_\_\_\_\_

Application date: \_\_\_/\_\_\_/\_\_\_ Date Available: \_\_\_/\_\_\_/\_\_\_

Present Address: \_\_\_\_\_

\_\_\_\_\_

Phone: Days (\_\_\_\_) \_\_\_\_\_ Evenings (\_\_\_\_) \_\_\_\_\_

Best time to call \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

Permanent Address and Phone number if different from present address:

\_\_\_\_\_

\_\_\_\_\_

\* On the reverse side, please list any additional addresses where you have resided at any time during the past five years.