



ONLINE JUNE 2021 DROP-OFF CHECKLIST

Name: _____

Consignor #: _____

Phone: _____ TOTAL # OF SOLD ITEMS: _____ EMAIL: _____

DROP OFF APPT: _____

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DROP-OFF PREPARATION:

- DROP OFF PAPERWORK:** Bring a completed set of drop off forms to your dropoff appt. **MAKE A COPY** for your records.
- SETTLEMENT REPORTS:** Print & Bring a copy of your **SETTLEMENT REPORT** (Sold Items Checklist sorted by barcode item #). Use this to ensure you load up **ALL SOLD ITEMS to your drop off appointment.**
- KEEP ITEMS IN ORDER:** Keep items in order # (by item# on tag) as best as possible. (Use rubberbands to group clothing to help!)
- SOLD TAGS:** Print and attach securely to every sold item. We will be scanning each in at your dropoff.
- INFANT GEAR/OUTDOOR TOYS:** Disinfect items and where applicable, freshly wash covers and accessories and attach to item securely in Ziploc bag. i.e. high chair covers, exersaucer seats, and infant seat covers. This ensures EVERYONE follows this important step to customer satisfaction!
- DROPOFFS WILL TAKE PLACE AT THE BACK OF OUR STORE!** Please pull around the back of plaza and look for our BANNER using the connection road to Home Depot BEHIND the plaza!
- SALE WEEK CONTACT:** **CALL US @ 440-0524** for a faster response during sale week. Email and Facebook messaging will be reviewed as time allows.

ARE YOU VOLUNTEERING TO EARN EXTRA %? YES (SHIFT(S): _____) NO

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DROPOFF CHECKLIST: (INITIAL BELOW)

- ____ CLOTHING: All items are FRESHLY laundered and smell fresh & clean. Zippers are zipped; buttons are buttoned.
- ____ HANGED CLOTHING: My hanger hooks are facing left as a question mark ? and Tags are secured using safety pins or zip ties. (at seams or tag) with sold tag attached.
- ____ NON-HANGED CLOTHING: Items sold it sets or lots are SECURED TOGETHER with sold tag attached.
- ____ All non-clothing items have been disinfected prior to bagging for drop off.
- ____ Toys requiring batteries have working batteries.
- ____ All toys & sets have **ALL pieces & SECURED TOGETHER!**
- ____ **ALL BAGGED ITEMS ARE SECURELY TAPED SHUT!**
- ____ **CARSEAT SELLERS:** I've verified the carseat manufacturer label & the date is less than 5 years ago.

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GET PAID WITH PAYPAL:

PAYPAL IS OUR SOURCE FOR SENDING YOUR PROFITS FAST & SECURELY.

- **PRINT IN BLOCK LETTERS BELOW YOUR "PAYPAL" REGISTERED EMAIL ADDRESS** for payment after the sale. Payments are completed within 7-10 business days from last day of sale event. Bella Kids will electronically send your profits at NO COST to you!

_____@_____.COM

NOTE: A \$5 CHANGE FEE WILL ASSESSED FOR ANY PAYMENT REQUESTS MADE AFTER DROP OFF APPOINTMENT.



ONLINE "diy" CONSIGNOR CONTRACT
60% BASE PROFIT METHOD

Name: _____

Consignor #: _____

In consideration for the opportunity to participate in and profit from Bella Kids Consignment Events, the undersigned Consignor acknowledges that she/he has read, understands and agrees to the following terms and conditions contained in this Agreement:

1. Consignor agrees to allow Bella Kids to act on your behalf in order to sell any or all items checked in to a Bella Kids Consignment Event. Consignor certifies that they are the owner of and have the legal right and full authority to sell all consigned items.
_____ **Consignor Initials**
2. By appearing in a public venue as a shopper, consignor or volunteer, Bella Kids has my permission to use my image in any publicity avenue they choose. _____ **Consignor Initials**
3. **It is the full responsibility of the Consignor to read and follow ALL Bella Kids consignor instructions and item preparation guides.** Bella Kids retains the right to reject any and all items that have not been prepared in the proper manner including recent cleaning, laundering, disinfecting of all consigned items. _____ **Consignor Initials**
4. **Consignor agrees to pay a \$13 non-refundable consignor registration fee and must be paid in advance.** _____ **Consignor Initials**
5. **Consignor confirms that each item offered for sale is in full operating condition** with working batteries (if applicable) and is not defective, broken or damaged in any way, and not subject to recall. _____ **Consignor Initials**
6. **All items consigned to Bella Kids Consignment Events of WNY are at the sole risk of the Consignor.** Consignor agrees that he/she shall assume and bear all risks regarding consigned items, and will hold harmless and make no claim against Bella Kids, Kristi Mora, the leaser and/or owner of space where the sales event is held, volunteers and/or paid participants, and the insurer of Bella Kids exempt from any and all liability. _____ **C Initials**
7. **Consignor agrees to release from liability and waive any and all claims for personal injury resulting from participation in Bella Kids Consignment Events of WNY,** for all cause, whether foreseen or unforeseen against Bella Kids, Kristi Mora, the leaser and/or owner of space where the sales event is held, volunteers and/or paid participants, and the insurer of Bella Kids. _____ **Consignor Initials**
8. **Bella Kids will take all reasonable precautions to prevent loss, damage, and/or theft of items.** Consignor acknowledges the possibility of such occurrences and is choosing to proceed in consignment with Bella Kids. Consignor agrees that no claims will be made against Bella Kids or Kristi Mora for any discrepancies involving items consigned at the sale. _____ **Consignor Initials**
9. **Bella Kids agrees to pay Consignor a percentage of the total sales amount for their items dependent upon the consignor's percentage option choice. You have chosen DIY - TRADITIONAL (60% sales profits base/70% maximum sales profits) Traditional** Consignors requires consignor to gather, wash/clean, hang, press/iron, tag, and enter their items into our online system. It is consignor's responsibility to ensure all items have been entered into our system during drop-off. Consignor understands that the traditional option is based on 60% sales profits with a maximum sales profit issued of 70% after the full completion of two (2) four-hour VIP Helper shifts. _____ **Consignor Initials**
10. **Bella Kids offers DIY - TRADITIONAL consignors the possibility to earn extra sales profits in addition to the 60% sales profit base.** An extra 5% sales profits are earned by completing one 4-hour VIP Helper shift during the set-up, check-in, sales day, or check-out process. By completing a second 4-hour shift, consignors earn an extra 5% with a maximum sales profit of 70%. If a consignor does not complete the shift in its entirety, the extra sales profits will not be issued. _____ **Consignor Initials**
11. **All consignors are required to print, complete, & return ALL DROP OFF FORMS (contract, drop off checklist) during their designated drop off appointment.** Any consignor missing required will be charged \$1 fee per missing form. _____ **Consignor Initials**
12. **Consignor is required (or send a representative) to DROPOFF sold items** during the selected drop off appointment time in their consignor accounts as listed in their online inventory. _____ **Consignor Initials**
13. **Consignor is required (or send a representative) to DROPOFF all sold items** exactly as listed in their online inventory account in condition as listed. Consignor will be issued a \$20 fee in addition to cost of missing/damaged item not presented at their drop off appointment to cover costs to refund shopper. _____ **Consignor Initials**

BELLA KIDS DIY TRADITIONAL CONSIGNOR CONTRACT (pg.2)

Name: _____

Consignor #: _____

14. **Consignor has the option to include their items in the 50% off sale on the final day of the event.** When entering items into the online system, consignor understands by marking "YES – DISCOUNT" they are choosing to include that item in the 50% off sale. _____ **Consignor Initials**
15. **Consignor sales profits will be delivered via an online payment through Paypal. Bella Kids will send payment to the email address listed on the Consignor Drop off Checklist form turned at drop off. Maintaining accuracy of the consignors personal contact information is the sole responsibility of the consignors.** Profits will be electronically delivered within 15 business days of the end of the sale. _____ **C Initials**
16. **Consignor with special request and permission by Kristi Mora may provide a self-addressed, stamped envelope at their drop off appointment for a check to be mailed** within 15 business days from the close of the sale. _____ **Consignor Initials**
17. **A \$5 LATE PAYMENT CHANGE REQUEST FEE will be issued to any consignors requesting a payment change different from the one designated on their consignors drop off form.** This fee will be automatically deducted from the consignors sales profit total due. _____ **C Initials**
18. **Bella Kids requires a 48-Hour Notice if you plan on cancelling your VIP Helper shift.** Consignors/Volunteers who fail to cancel or complete their commitment will not receive the 5% additional sales profit bonus. _____ **Consignor Initials**
19. Bella Kids reserves the right to reject consignors participation at future Bella Kids events to consignors that do not follow the instructions in our Consignor Preparation Guide. _____ **Consignor Initials**
20. **RECALL REVIEWS REQUIRED BY CONSIGNOR:** Consignor confirms and agrees that they will review The Consumer Product Safety Commission's (CPSC) website within one week of the sale, www.cpsc.gov/cpsclist.aspx to ensure that the items consigned are NOT recalled or in any way in violation of current CPSC guidelines. Consignor testifies that to her/his knowledge, all items being submitted to the Bella Kids Consignment Events of WNY meet CPSC standards and none of the items being submitted to the Bella Kids have been recalled. No consigned items are subject to or threatened by pending recall or any other consumer protection enforcement. **Consignor is confident that all consigned items are safe and is unaware of any that may cause harm or injury.** _____ **Consignor Initials**
21. **CAR SEAT CONSIGNORS ONLY:** If selling a child's car seat, consignors certifies to being the original owner of the car seat. **Said car seat has never been involved an automobile accident, has not been broken in any way, and has all of its original or manufacturer provided parts. The car seat is less than 5 years old and contains the original identification label. Consignor verifies that the car seat has not been recalled, and is not subject to recall,** to the best of their knowledge. If any recall has been issued consignors verifies that the seat has been corrected to meet Motor Vehicle Safety standards. Consignor confirms that the car seat has all harness straps, clips, seat cover, padding, shield and bolts. Confirm is also given that the locking mechanism locks securely. _____ **Consignor Initials**
22. **MOBILE TEXT CONSENT: Registered Consignors consent to automatically joining the Bella Consignment Events Mobile Club with the cell number they entered during the online consignors registration process. The Mobile Club texts will be used to communicate important consignors and sale news. Consignors can always opt out once mobile texts are received by replying STOP.** _____ **Consignor Initials**
23. **COVID-19 DISCLAIMER:** An inherent risk of exposure to COVID-19 exists in any public place where people are present. Bella Kids will follow all NYS Non-Essential Retail Guidelines to ensure the health and safety of our consignors, VIP helpers, and shoppers including reduced shoppers, required face coverings, and an increased focus on sanitation and disinfecting. By consigning with Bella Kids, you voluntarily assume all risks related to exposure to COVID-19. _____ **Consignor Initials**

By signing this form, I certify that I have read and understand the above agreement set out by Bella Kids dba Lucha Fiesta LLC. I agree to abide by the terms of this Contract and Release form.

X _____
Consignor Signature

Date

Print First & Last Name

Consignor Number

Note: Each Consignor must sign the **Consignor Agreement** form when consigning items with Bella Kids. If this form is not signed, it is assumed that the Consignor agrees to the form when leaving items with Bella Kids for the purpose of consignment