

WEST BARNSTABLE FIRE DEPARTMENT
2160 MEETINGHOUSE WAY
WEST BARNSTABLE, MA 02668



MAILING ADDRESS:
PO BOX 456
WEST BARNSTABLE, MA 02668

July 21, 2026

Dear Service Provider,

The West Barnstable Fire Department has instituted a new process for service providers who inspect and test fire protection systems. Effective **9/15/2026**, electronic submission of fire protection system inspection, testing, and service reports through The Compliance Engine is the Department's preferred method of report submission. Service providers may also continue to submit reports in person or by mail to the West Barnstable Fire Department.

The West Barnstable Fire Department is dedicated to delivering 100% compliance with our adopted Fire Code. This web-based service will aggregate, track, and streamline the collection of compliance data of our jurisdiction's systems. Property owners will receive timely proactive notifications of their testing requirements, and the West Barnstable Fire Department will gain the ability to better mitigate the risk in our community by improving public safety to our citizens.

Service providers are encouraged to register with The Compliance Engine and submit inspection, testing, and service reports electronically. Electronic submission provides the fastest and most efficient method for processing reports and tracking compliance. Service providers who choose not to use The Compliance Engine may continue to submit reports to the West Barnstable Fire Department in person or by mail in accordance with the requirements of the adopted fire code.

Benefits to you:

- Increases market opportunity and demand for your fire protection services
- Ensures all reports arrive, affording you the ability to track our department's follow up
- Enhances maintenance revenue and timeliness of deficiency corrections
- Improves customer retention with renewal notifications identifying you as company of record
- Minimizes non licensed contractors from working in your market

This proven process requires the service provider pay a nominal filing fee at the time of submittal. There is no fee to register your company with The Compliance Engine. Once registered, pricing is viewable under the AHJ icon in The Compliance Engine. If you are a licensed fire protection system contractor and are not currently registered with BRYCER, please do so at www.thecomplianceengine.com.

We look forward to partnering with you to better protect and serve our community. We are confident this will benefit us ALL.

Sincerely,

Kevin Young
Fire Prevention Officer
kyoung@wbfedems.org
508-362-3241

Keys to Getting Started:

- Register at www.thecomplianceengine.com
- Sign up for training
- Complete account set up by entering all inspectors, inspector licenses, and company licenses
- Add Users and company logo for brand awareness

Key Processes to Know:

- Select correct template for each report submitted: Fire Alarm, Sprinkler, Kitchen Hood, etc.
- Enter all test reports and type out deficiencies
- Attach pdf version of inspection report when using short form (fire protection systems only)
- Ensure all reports entered are submitted for payment
- Update deficiency tracking to inform AHJ that violations have been corrected
- Check the activities icon to track notices sent out by AHJ
- Open inspection reports are saved reports not yet submitted to AHJ, if not submitting these to AHJ delete
- Submit a new premise when necessary (if you cannot locate the premises in the existing database)
- View your transaction list to confirm correct payment
- Create new users when necessary
- Update credit card information

Systems Tracked:

- Automatic Closing Fire Assemblies
- Emergency Exit Lights
- Emergency Power Generator
- Emergency Responder Radio Coverage System
- Fire Alarm
- Fire Pump
- Fire Sprinkler
- 5yr Obstruction Sprinkler
- Gas Detection System
- Kitchen Hood Suppression
- Kitchen Hood Exhaust Cleaning
- Paint/Spray Booth
- Portable Fire Extinguishers
- Private Fire Hydrant
- Smoke Control
- Special Suppression
- Standpipe