

TOWN OF BARNSTABLE

**NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A
NAME OF PUBLIC BODY – PRUDENTIAL COMMITTEE WEST BARNSTABLE FIRE DISTRICT**

DATE OF MEETING: June 17, 2026

TIME: 4:00 P.M.

PLACE: West Barnstable Fire Station –Training Room
2160 Meetinghouse Way (Rte.149), West Barnstable, MA 02668

TOPICS FOR DISCUSSION:

1. Clerk's Report
 - a. Approval of Minutes/Correspondence
2. Public Comment – No Deliberation (except emergencies)
3. Treasurer's Report:
 - a. FY 2026 Budget Status
 - b. Reserve Fund Transfers
 - c. Overspent Account Transfers
4. Review Special Articles for Closeout
5. Deputy Chief Contract Renewal
6. Ambulance Billing/Revenue Report
7. Overtime Report & Sick/Vacation Leave Report
8. Building Committee Update
9. Fire Chief's Report – (No Prudential Actions)
 - a. Personnel Changes
 - b. Community Events
 - c. Recruit Training
10. Deputy Chief's Report
 - a. Building & Facilities Update
 - b. Grant Status Updates
 - c. Apparatus Updates
11. Executive Session for Purposes of Discussing Succession Planning Strategy
12. Such Other Matters Not Reasonably Anticipated by the Chair

ELECTRONIC PARTICIPATION NOTICE: This meeting of the WBFD Prudential Committee will not be conducted electronically for remote participation. If you wish to participate, please attend the meeting in person at the address above. For more information, please email District Clerk, Dan Furbush at dfurbush@wbfdems.org

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING REMAINING UNFINISHED AT THE CLOSE OF THE MEETING, MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING

For your information, the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

WEST BARNSTABLE FIRE DISTRICT

PRUDENTIAL COMMITTEE MEETING MINUTES JUNE 17, 2026

PRESENT: Chief Dave Paanenen; Prudential Committee Members Daniel Dewey and Chris Maki; District Clerk Dan Furbush; District Treasurer Ray Pirrone; District Accountant District Accountant Mary Carnevale; Committee Chair Edward Smith was absent; Public attendees were Elaine Grace and Kris Clark

CALL TO ORDER:

Due to Mr. Smith's absence, the Clerk advised the members that it was necessary to appoint a temporary Chair for the meeting. Committee members discussed the issue and agreed that Mr. Maki would function as temporary Chair. Mr. Maki called the meeting of the Prudential Committee to order at 4:00 PM. The Pledge of Allegiance was recited by all present.

CLERK'S REPORT:

The Clerk provided Minutes from the May 27, 2026 Prudential Committee meeting.

Mr. Dewey motioned, Mr. Maki seconded, and in a roll call vote, it was unanimously voted to approve the minutes of the May 27, 2026 Prudential Committee meeting as written.

PUBLIC COMMENT:

There was no public comment.

TREASURER'S REPORT:

Mr. Pirrone advised the Committee that there was a shortfall in tax collections, saying they were at seventy-eight percent (78%) and should be at ninety-two percent (92%). He said it affects the district in two primary ways: the first is lower tax revenues negatively affect fund balances and second, unreserved tax collections are deducted from free cash calculations for the following fiscal year.

He said all expenditures are within budget and it is unlikely that any transfers from reserve accounts would be necessary. He mentioned that there is approximately ten (\$10,000) to fifteen thousand (\$15,000) in reimbursable grants whose expenditures are open without reimbursement and those will carry over to FY 2027. He indicated that he is holding more cash than usual in order to meet the early July payments in FY 2027.

He informed the Committee that the FY2027 budget has been loaded into the VADAR system and thanked Mary Carnevale for that accomplishment. Finally, he said that the July BAN would be ready by June 24th and needed to be signed by July 9th at the latest.

The Treasurer then proposed closing out three special articles and detailed them to the Committee as the 25-11 FY24 Audit Fee article, the 25-16 Deputy/Chief Vehicle article and the 26-12 Library Funding article.

Mr. Dewey motioned, Mr. Maki seconded and in a roll call vote, it was unanimously approved to close article 25-11.

Mr. Dewey motioned, Mr. Maki seconded and in a roll call vote, it was unanimously approved to close article 25-16.

Mr. Dewey motioned, Mr. Maki seconded and in a roll call vote, it was unanimously approved to close article 26-12.

AMBULANCE BILLING / REVENUE REPORT:

The Chief shared statistics for the department's activity in May including twenty-four (44) incidents. There was no information provided about resident versus non-resident calls and the calls were not broken down by type as the statistics he had received also included incidents from Sandwich, Bourne, Barnstable, Dennis, and Wellfleet. Receipts for the month totaled sixteen thousand one hundred ninety-seven dollars and five cents (\$16,197.05).

REVIEW OVERTIME REPORT & SICK/VACATION LEAVE REPORT:

The Chief indicated that there was no overtime report available for the meeting..

BUILDING COMMITTEE UPDATE:

Chief Paananen informed the Committee that he had received a request by two residents to meet with the Building Committee to discuss water and septic considerations at the site. He also said that a redesign of the second floor will be necessary as discussions continue on the building renovation.

FIRE CHIEF'S REPORT:

The Chief informed the Committee that there a new volunteer firefighter/EMT had been added, saying that he came from a very well respected fire training program at Southern Maine Community College and had some experience. He then detailed the number of training hours spent by the department in May as follows:

Fire Training	57
Driver Training	37
Wildland Training	4
Total	98

As a result, the department added two more fully trained tanker drivers

He said that the department had advertised for a part-time administrative assistant for fifteen (15) hours per week. Twenty (20) applications had been received.

He informed the Committee that the department participated in the Flag Day ceremonies at Meetinghouse Farm and had provided training to the Sandy Neck Beach staff, would be attending the annual pre-Fourth of July planning meeting and supporting the hazardous waste collection activities on June 27th.

The Chief attended a two-day wildfire training session and planned to attend another two-day training on active attack integrated response.

DEPUTY FIRE CHIEF'S REPORT:

Deputy Chief Morrison reported that an old compressor was purchased for \$11.00 and was removed from the building. He said he had put out requests to bid for replacement of the carpet on the second floor and expected to award that soon.

For facilities and building updates, the following was addressed:

Generator was serviced but evidence of mice and rats was discovered. Fowler Pest Control came put traps in the generator area; Cape Cod Mechanical fixed condenser wiring; Mold in the apparatus bay bathroom and a little on the hallway ceiling was discovered and treated. It was a minor issue and Mold Doctors said to clean and paint the ceilings to prevent return of the mold, so they were cleaned and painted.

Apparatus Updates include new deputy vehicle ordered from Colonial Municipal Group; T2 directional light repaired; T2 no smoke so it needs a 12 volt switch; E-1 high beams operate intermittently which is a known issue. A ticket was started with Rosenbauer to repair and reprogram as well as reprogram the jake brake at the same time. Jake brake defaults to off which is unusual; E-2's relief valve repaired; S1 lightbar showing codes; Replaced a rear spotlight on E2; E1 oil leak on turbo needs an O-ring or gasket; Sq-1 zippers on the window doors repaired and placed back into service; F-2 had PM done; A1 rear tire hit a curb but was repaired and placed back in service.

Grant Status Update:

Leary Firefighters Foundation letter of inquiry submitted for Paratech Multiforce air bag lifting kit. Deadline is August 15th. Next step, if approved, the department will be invited to apply. That will be due October 13th with awards at the beginning of December; Two AFG grants were submitted for a Power Load and Power Cot and for a \$73,000.00 micro grant; another was submitted to AFG for \$499,000 for a new tender. The department was notified that they were awarded a DCR Grant for \$6,500 requiring a fifty percent match; Chief received an official email stating that the department was not awarded a 2024 AFG grant.

The Deputy also informed the Committee that a joint labor/management clothing policy was finalized and clothing ordered from Advanced Embroidery.

Finally, sensory kits were donated to the department for use by special needs children in stressful situations.

EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING SUCCESSION PLANNING STRATEGY

The room was cleared of public attendees and following the required procedures, the Committee entered into Executive Session from which the meeting was adjourned at 4:56 PM.

DOCUMENTS USED IN THIS SESSION:

Public Sign-in Sheet

Meeting Notice and Agenda

Treasurer's Report for May, 2026

Ambulance Activity Summary and Receipts Report

Signed Contract Renewal for Deputy Chief

Respectfully submitted,

A handwritten signature in blue ink, reading "Daniel R. Furbush". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Daniel R. Furbush, District Clerk