

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – PRUDENTIAL COMMITTEE WEST BARNSTABLE FIRE DISTRICT

DATE OF MEETING: October 15, 2025

TIME: 4:00 P.M.

PLACE: West Barnstable Fire Station –Training Room
2160 Meetinghouse Way (Rte.149), West Barnstable, MA 02668

TOPICS FOR DISCUSSION:

1. Clerk's Report
 - a. Approval of Minutes/Correspondence
 - b. Review of Executive Session Minutes for Release to Public
 - c. FY 2026 Election Calendar, CC Times Posting
2. Public Comment – No Deliberation (except emergencies)
3. Treasurer's Report:
 - a. FY 2025 Closing Status
 - b. FY 2026 Budget Status
 - c. Cash Reconciliations
 - d. Tax Classification Hearing Schedule
4. Ambulance Billing/Revenue Report
5. Overtime Report – Review
6. Fire Chief's Report – (No Prudential Actions)
 - a. Personnel Changes
 - b. Community Events
 - c. Building Renovation Update
7. Deputy Fire Chief's Report – (No Prudential Actions)
 - a. Building & Facilities Update
 - b. Grant Status Updates
 - c. Apparatus Updates
8. Such Other Matters Not Reasonably Anticipated by the Chair

Anticipate for November Meeting: Bid Results, Tax Classification Hearing, FY2027 Draft Budget

ELECTRONIC PARTICIPATION NOTICE: This meeting of the Wbfd Prudential Committee will not be conducted electronically for remote participation. If you wish to participate, please attend the meeting in person at the address above. For more information, please email District Clerk, Dan Furbush at DFURBUSH@WBFDEMS.ORG

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

WEST BARNSTABLE FIRE DISTRICT
PRUDENTIAL COMMITTEE MEETING MINUTES OCTOBER 15, 2025

PRESENT: Chief Dave Paanenen; Deputy Chief Brian Morrison; Prudential Committee Members Edward Smith (Chair), Daniel Dewey, and Chris Maki; District Clerk Dan Furbush; District Treasurer Ray Pirrone; Public attendees were Debra Dejonker-Berry, Pat Lawlor, Kim Sylvia-Riker, Joe Brady, Austin Moloney, Pablo Almeida, and Kris Clark

CALL TO ORDER:

Mr. Smith called the meeting of the Prudential Committee to order at 4:00 PM. The Pledge of Allegiance was recited by all present.

CLERK'S REPORT:

The Clerk provided Minutes from the September 17, 2025 Prudential Committee meeting. **Mr. Dewey motioned, Mr. Maki seconded, and it was unanimously voted, in a roll call vote, to approve the minutes of the September 17, 2025 Prudential Committee meeting, as printed.**

The Clerk informed the Committee that the Executive Session minutes not yet approved for release, are being redacted by Attorney Spatafore in anticipation of release.

The Clerk provided the FY2026 draft Election Calendar to the Committee. **Mr. Maki motioned, Mr. Smith seconded, and it was unanimously voted, in a roll call vote, to approve the FY 2026 Election Calendar as written.**

PUBLIC COMMENT:

There was no public comment

TREASURER'S REPORT:

Fiscal Year 2025:

The Treasurer informed the Committee that tax and ambulance receivables have been reconciled but the issue of the expenditure sub ledger account reconciliation with the general ledger expenditure account, explained at the September meeting, is still unfinished. Mr. Pirrone has enlisted the assistance of previous District Controller Charles Marshall, to reconcile the incorrect entries and linkage errors. The revenue control account has been reconciled.

Fiscal Year 2026:

Mr. Pirrone informed the Committee that he will be focusing on the July and August reconciliations that are incomplete. Budget upload and duplicate shadow account entries make this a very time-consuming activity. Overall revenues are short of the budget target due to slowing real estate tax collections which are at nineteen percent (19%) of budget versus the twenty-five percent (25%) target. Ambulance receipts are at twenty-eight percent (28%) of target with all other categories well ahead of budget at forty-three percent (43%) of target.

Expenditures without an adjustment for annual payments are twenty-four percent (24%) of target but when those adjustments are calculated for the first quarter, the status of expenditures is only eighteen

percent (18%) of target. Certain areas are above the budget targets including finance salaries and fire department operational administration for data management and annual fees.

Tax Classification Hearing:

The tax classification hearing, in agreement with Director of Assessing John Curran, has been scheduled for November 19, 2025. It will be held before the start of the regular Prudential monthly meeting.

AMBULANCE BILLING/REVENUE REPORT:

The Chief did not provide a monthly activity report, having not received one from Comstar. September payments were twenty-nine thousand, five hundred ninety-four dollars and eighty cents (\$29,594.80).

REVIEW OVERTIME REPORT & SICK/VACATION LEAVE REPORT:

Overtime report for September showed a decrease from August numbers to three hundred nine (309) hours of overtime with the greatest contributors being training and emergency calls.

FIRE CHIEF'S REPORT:

The Chief advised the Committee that one call member is being transitioned to a part-time position.

New pay rates for part-time staff will go into effect on November 6, 2025. He is awaiting data to finalize the rates for call fire staff.

He said the department planned a presentation on the progress and recommendations of the Building Committee to residents and interested parties at the West Barnstable Civic Association meeting on October 21, 2025 at 6:30 P.M. The meeting is to be held at the 1760 Meeting House.

Attendance is planned for the Trunk and Treat event on October 25, 2025 at Cape Cod Community College.

An RFQ for phase one of the fire house restoration is active and will close on October 30, 2025 at 2:00 P.M. There has been an active initial response with the expectation of receiving competing bids. The bids will be opened and read at the November meeting. The responses will then go to the Building Committee for review and ranking for purposes of interviewing the higher-ranking respondents.

DEPUTY FIRE CHIEF'S REPORT:

Deputy Chief Morrison said that the Riedell Plumbing cleaned the furnaces and provided a list of items requiring attention or replacement. The mini splits for the upstairs sleeping quarters leaked and damaged the sheetrock which has been replaced. The front entryway has been painted.

The old compressor and tank have been listed for sale on Municibid and there have been a few bids.

The department is gathering information in preparation for submitting an AFG grant application.

Interstate Electric replaced two GFCI receptacles in the kitchen area.

IT replaced two computers and a UPS.

There was water in the basement from the recent storm, and it was pumped out before any major damage occurred and the sump pump had been temporarily left in place. The Chief suggested that the repair of the issue should probably be included in the building renovation work.

Pump testing on all apparatus is scheduled for November 20, 2025. Engine 2 needs the pump packing

replaced, and it is a time-consuming job. The tank on Tender 2 has been repaired with welding. New anodes will be installed soon.

There being no further business to conduct, **Mr. Maki motioned, Mr. Dewey seconded and the motion to adjourn was unanimously approved in a roll call vote.** The meeting was adjourned at 4:32 PM.

DOCUMENTS USED IN THIS SESSION:

Public Sign-in Sheet

Meeting Notice and Agenda

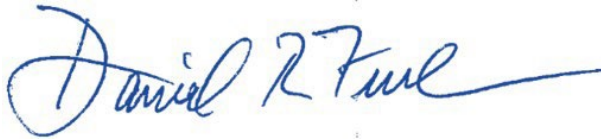
Minutes from September 17 2025 Prudential Committee

Treasurer Report for September, 2025

Payments Received Report for September

2025 Overtime Report for September, 2025

Respectfully submitted,

A handwritten signature in blue ink, reading "Daniel R Furbush", with a long horizontal flourish extending to the right.

Daniel R. Furbush, District Clerk