



Welcome to the Keystone Riding School

Keystone teaches riders of all ages and abilities! We offer education in basic horsemanship skills and several different riding disciplines. We offer recreational riding as well as competition training. We teach lessons to students on their own horses; or beginner and intermediate students may ride Keystone School horses.



Students must wear helmets and boots and must follow the directions given by the instructor. Keystone is lucky to have several instructors who each have different specialties. We hope to be able to match each student with the instructor who is best suited to teach that student. Flat lessons are private—one student and one instructor (jumping and other specialty lessons may be held in small groups on occasion) and each lesson will last about 50 minutes inclusive of tack up, riding time, and untacking. Students who are competent to tack on their own may arrive a few minutes early to do so (with instructor permission).

Registration Fee:

A one-time Registration Fee is due when signing up for the Riding School. We will get you, your paperwork, and your information in the system and we'll schedule your Evaluation Lesson. We will also fit you for a helmet at this time. Your helmet will come in a strap bag--**We recommend that you put your name on everything.**

| | Required Registration Fee | Optional Extra KRS Shirt | Optional Keystone Polo |
|---------------------------------------------------------------------------------|---------------------------|--------------------------|------------------------|
| Helmet Size XS | \$50 | \$15 | \$20 |
| Helmet Size S, M, or L | \$140 | \$15 | \$20 |
| No helmet needed— scheduling only (student already has a suitable helmet) | \$50 | \$15 | \$20 |

Evaluation Lesson:

Your first lesson at Keystone may be an evaluation. This will be the time to discuss your riding experience and riding goals with one of our Program Directors. Evaluation lessons are \$50. At the end of the lesson, you and the Director will make a plan for you as far as which instructor will be best suited to your needs, goals, and schedule preferences.

Tuition Pricing: *

At this time, we are accepting students who are committed to riding at least once a week. Some instructors, including the intermediate and advanced jumping instructors, require that students ride twice per week to remain in their program. Monthly tuition allows for one lesson per week. Students will receive 4 lessons per month, but in some months, depending on how the days fall on the calendar, a fifth lesson may be added for an additional fee of 25% of the regular tuition rate. Tuition can be paid by check (made out to Keystone), or via Venmo (address for Venmo is keystone-equestrian). Students can sign up for two or more lessons a week by paying the appropriate multiple of the regular tuition rate.

Tuition is not adjusted when students miss a lesson. No refunds will be given for tuition once paid. Your instructor holds your slot open for you, whether you make it to your lesson or not. If a student anticipates travel or other things that might cause them to not be able to make it to all their lessons in a particular month, that student might consider purchasing a single lesson or two that month instead of tuition.

Single Lesson Pricing: For regular tuition students who aren't able to take weekly lessons in a particular month, we offer single lessons on a limited basis. One-time lessons are \$75. When purchasing single lessons, tuition is due at the time of the lesson.

Cancellation Policy for single lessons:

Your instructors set aside time for your lesson. If you provide at least 24 hours-notice for a cancellation, we will be happy to reschedule you without a charge. Without 24 hours-notice, cancelled single lessons will be charged in full. Work with your instructor to find a time that suits you both. (There is no cancellation policy for tuition students.)

Late Student Policy:

If you are more than 15 minutes late for your lesson, your lesson is considered forfeited. If you arrive late, but less than 15 minutes late, your lesson will be shortened—so that your instructor can end on time and be ready for the next student.

Late Payment Policy:

If you do not pay for single lessons on the day of the lesson there will be a \$5 late fee added to your account. Monthly tuition payments made after the 7th of the month will be subject to a \$35 late fee. Thank you for your understanding--We pay our instructors weekly and timely payments are important.

Lesson Program Director—if you have questions or concerns: Ciara Reshke--385-414-3694

I understand the policies of the Keystone Riding School as outlined above. I agree to pay Tuition payments before the 7th of each month. I understand the policies regarding Late Students, Late Payments, and Cancellation of Single Lessons.

Printed name of Student, or Parent or Guardian if Student is a minor

Signature of the Person named above

Email address and phone number of Student (or of Parent or Guardian if Student is a minor)