



INTERNATIONAL SCHOOL

Paperwork and Requirements

NEW ENROLLMENT STUDENTS

1. For admission evaluations

- ◆ Application Form
- ◆ Copy of current grades and previous school year (from the school of origin)
- ◆ 4 photographs (color, credential size)
- ◆ Form of recommendation of the school of origin
- ◆ Original and copy of birth certificate
- ◆ Copy of the CURP
- ◆ Two letters of recommendation (preferably from families of the School)

2. Interview with the School Authorities

From the student

- ◆ Copy of SEP grades for grades studied in primary and secondary schools (as applicable).
- ◆ Copy of the certificate of Lower School (Primary) and Upper School (Secondary) (as applicable)
- ◆ Letter of good conduct from the school of origin

From the parents

- ◆ Copy of official identification with photograph (voter's card or passport).
- ◆ Copy of the birth certificate of father and the mother.
- ◆ Copy of the CURP of father and the mother.
- ◆ Copy of Proof of Address.
- ◆ Letter of employment or proof of work of the father.
- ◆ Copy of civil and religious marriage certificate.
- ◆ Family photo.

STUDENTS IN TRANSFER FROM SEMPER ALTIUS SCHOOL NETWORK:

- ◆ Application Form
- ◆ Grades of the current school cycle and the previous school year
- ◆ Non- debit letter.
- ◆ Letter of recommendation from the headmaster of the current school.
- ◆ Diagnostic exam.
- ◆ 2 letters of recommendation

FOREIGN STUDENTS:

- ◆ Original of final grades or transfer document.
- ◆ FM3
- ◆ Revalidation with SEP

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