

Mailbox

Hello Baywood Village 2 neighbors!

We have a few updates for you!

Your mailbox installation has been scheduled. It will be an improvement to look forward to!

Residents must remove ALL their mail no later than the evening of Monday 1/9/23. The new mailbox installation will begin on Wednesday 1/11/23. Installation by Excellent Mailbox should be completed by Friday or Saturday 1/13/23 - 1/14/23.

What happens to our mail if left in the OLD mailbox?

USPS will remove any remaining mail in the existing mailbox on Tuesday 1/10/23. All removed mail will be held at occupant's local Post Office during the new mailbox installation procedure. All new mail will also be held at local Post Office. Mail will NOT be returned to the sender but will be re-delivered to new mailboxes after installation procedure has been completed by Excellent Mailbox and USPS.

Where can I pick up my mail?

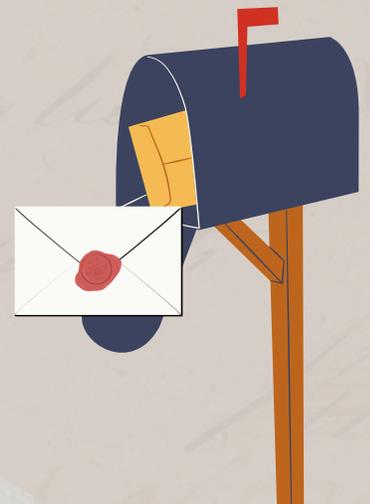
Please wait if you can, your mail will be delivered to your new mailbox soon. While new deliveries are postponed to your address, occupants may pick up their mail at their local Post Office. Photo ID is required to pick up mail. Occupants should expect a long wait when picking up their mail. It is a very time-consuming process for USPS employees to deliver occupants held mail to individual mail customers at the counter.

Parcel Lockers: After the installation is completed, USPS will schedule their maintenance department to install postal locks in the new parcel locker, this process may take several weeks. In the meantime, USPS will continue to deliver your packages directly to your door.

Will my Amazon, FEDEX and UPS boxes be delivered to my new parcel locker? No, not ever, the parcel lockers are for Post Office deliveries only.

New mailbox keys:

Your old mailbox keys will not fit in your new lock. Please discard your old mailbox key. Please DO NOT ask representatives of Excellent Mailbox to give you your key. Under no circumstances will they distribute any key to any resident.



Mailbox

How long will my mail delivery service be postponed?

Usually within 2 to 7 business days you will start getting mail deliveries. Excellent Mailbox will usually complete their work in 1 to 3 days. Typically, USPS will follow up by labeling addresses inside of the mailboxes and installing their master locks within 1 to 5 days after completion of mailbox installation.

How does a parcel locker work?

USPS will deliver your packages to one of the locked boxes that is numbered i.e., 1P - 10P. When the Post Office delivers a package to you, they will put a numbered key inside your mailbox. Match the numbered key to the numbered parcel locker and open it up and remove your package. Once you've turned the key it will not come out until USPS releases it and puts it away for safe keeping. Please do not take the parcel locker key back to your home. It is the Property of USPS. These Parcel Lockers are shared with your neighbors, only one resident's package will be put in a parcel locker at a time. The only person that will have access to the parcel locker is the person that received the parcel locker key in their mailbox.

What will happen to new package deliveries?

It may be weeks before USPS completes installing their master locks in your new parcel lockers. In the meantime, USPS will deliver packages directly to your door.

The new **mailbox keys will be distributed** by your Property Manager or Board of Directors on Saturday, January 14th from 9AM to 1PM at the pool and on Tuesday, January 17th from 6PM to 7PM at the TCMA. **Thereafter, your key will be available to be picked up at J&L Property Management's** office located at 10191 West Sample Road, Suite #203, Coral Springs, FL 33065

As always, if you have questions or concerns, we encourage you to attend a Board Members meeting or at least email us.

Thanks for reading and spread the word!

