



One Financial Plaza
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January 07, 2020

VILLAGE OF LAZY LAKE
2250 LAZY LANE
LAZY LAKE, FL 33305

Bill Number 209735
Billed through 12/31/2019

VILLAGE OF LAZY LAKE / GENERAL LEGAL SERVICES
018862 018001 DJL

Balance forward as of bill dated	12/05/2019	\$2,594.06
Payments and Trust amounts applied		\$2,594.06
Net balance forward		<u>\$0.00</u>

FOR PROFESSIONAL SERVICES RENDERED

12/03/19	DJL	Prepare e-mail to obtain copy of Budget Resolution.	0.10 hrs
12/04/19	DJL	Prepare Follow up e-mail to Mr. Benson and Mayor Anthony re: Financial Statements.	0.20 hrs
12/04/19	DJL	Prepare Reminder e-mail to persons serving as Mayor and Members of the Village Council for Training requirements and Reporting.	0.10 hrs
12/09/19	DJL	Review Village Office records for Ordinances on Elections.	1.00 hrs
12/10/19	DJL	Prepare Resolution appointing Ms. Tedra Allen as the Village Qualifying and Election Agent.	0.50 hrs
12/10/19	DJL	Prepare Affidavit requested by Mayor Anthony for Northern Trust account information.	0.50 hrs
12/10/19	DJL	Prepare for and attend Lazy Lake Village Council Meeting.	1.00 hrs
12/10/19	DJL	Prep e-correspondence to the Office of the Auditor General re: Status of Village Financial Statement Preparation.	0.25 hrs
12/13/19	DJL	Telephone conference with Elections Agent; e-mail with Elections Agent; prep emergency Ordinance allowing the March election date to be moved to March 17 to save the Village money; prepare Agenda; prepare instruction e-mail to Mayor and Ms. Allen.	2.50 hrs

Total fees for this matter	\$1,414.50
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BILLING SUMMARY

LUNNY, DONALD	6.15 hrs	230.00 /hr	\$1,414.50
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TOTAL FEES	<u>6.15 hrs</u>	<u>\$1,414.50</u>
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TOTAL ADMIN COSTS	\$42.44
TOTAL CHARGES FOR THIS BILL	\$1,456.94
NET BALANCE FORWARD	\$0.00
TOTAL BALANCE NOW DUE	\$1,456.94
TRUST BALANCE	\$0.00

A 3% administration charge on all fees has been included to cover internal costs such as scanning, photocopying, postage, conference calls, long-distance telephone charges and similar other charges

MAKE PAYMENT



LAWPAY

To pay your bill online go to: www.BrinkleyMorgan.com