

VILLAGE OF LAZY LAKE
MEETING AGENDA
2201 WILTON DRIVE, WILTON MANORS, FLORIDA
TUESDAY, APRIL 16, 2019
6:30 P.M.

Village Council

Mayor Evan Anthony
Council Member John Boisseau
Council Member Sally Boisseau
Council Member Ray Nyhuis
Council Member Carlton Kirby
Council Member Patrick Kaufman

1. Roll Call
2. Approval of Meeting Minutes
 - March 19, 2019 Regular Meeting
3. Consent Agenda - ratification of payments made for the following invoices:
 - Prototype invoice #19-0157 dated 4/12/19 in the amount of \$501.25
4. New Business
 - 4.1 Payment of Broward County Environmental Protection & Growth Management (Inspections and Permitting) Invoice #EL10000564 in the amount of \$1,846.52
 - 4.2 Guardrail for Lazy Lane
5. Old Business
 - 5.1 Resolution to schedule workshop meeting outside of Village
 - 5.2 2019 Broward County Emergency Management Hurricane Exercise 5/9/19 (deferred from previous meeting)
 - 5.3 Website status
6. Village Attorney Comments
7. Council Member Comments
8. Public Comments (limited to 3 minutes per speaker)
9. Adjournment

Additional attachment(s) for informational purposes only:
Log of payments made 3/16/19 through 4/15/19
Suntrust Bank Statements: March 2019

Pursuant to Florida Statute § 286.0105, if a person decides to appeal any decision made by this board, agency, committee, or council with respect to any matter considered at such meeting or hearing, said person will need a record of the proceedings. For such purpose a verbatim record of the proceeding will have to be made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requiring accommodations in order to participate should contact the Village Clerk at 954-249-2177 at least five (5) business days prior to the meeting to request such accommodations. If hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8700 (voice) or 1-800-955-8771 (TDD).

VILLAGE OF LAZY LAKE
MEETING AGENDA
2201 WILTON DRIVE, WILTON MANORS, FLORIDA
TUESDAY, MARCH 19, 2019
6:30 P.M.

Village Council

Present

- Mayor Evan Anthony
- Council Member John Boisseau
- Council Member Sally Boisseau
- Council Member Ray Nyhuis

Absent

- Council Member Carlton Kirby
- Council Member Patrick Kaufman

Also in Attendance

- Donald Lunny, Esquire
- Lisa Tayar/Prototype
- Richard Willard
- Dana Merrill
- Steve Martin

1. Roll Call

The meeting was called to order by Mayor Evan Anthony at 6:34 p.m. It was determined a quorum was present.

2. Approval of Meeting Minutes

- February 19, 2019 Regular Meeting

Motion made by Council Member Nyhuis, seconded by Council Member John Boisseau, to approve the minutes of the February 19, 2019 meeting. In a voice vote, the motion passed unanimously.

3.1. Consent Agenda – ratification of payments made for the following invoices:

- Brinkley Morgan invoice #205273 dated 2/28/19 in the amount of \$900.22
- Prototype invoice #19-0107 dated 3/14/19 in the amount of \$760.00
- Broward County Sheriff’s Office Inv #1645602 dated 2/19/19 in the amount of \$129.00
- Broward County Public Works Department Inv #44217 dated 3/7/19 in the amount of \$2.00

Motion made by Council Member Nyhuis, seconded by Council Member John Boisseau to approve the consent agenda. In a voice vote, the motion passed unanimously.

3.2 Authorization for payment: Solitude Lake Management Inv #PI-A00242870 dated 3/1/19 in the amount of \$185.00

Council Member John Boisseau stated that the Village was due two month's credit for the months of March and April for services paid, but not received.

Motion made by Council Member Nyhuis, seconded by Council Member John Boisseau, to decline payment of the invoice. In a voice vote, the motion passed unanimously.

4. New Business

- a) Ideas/Suggestions for Entranceway Safety/Beautification Program

Mayor Anthony stated there is a plan to install fencing along Lazy Lane to make the area safer. Council Member John Boisseau suggested split rail fencing which had been originally installed in the Village and would be easier to move if necessary. Three bids will need to be obtained.

- b) Implementation of a Comprehensive Cleanup Plan

The alley between Richard's and Patrick's homes is not walkable and will need to be cleaned up. Three bids will have to be obtained. In addition, the swale areas need to be mowed to keep access open.

- c) Attendance at Text to 911 Seminar – 3/21/19 @ 10:00 am

There will be no one from the Village attending in an official capacity.

- d) 2019 Broward County Emergency Management Hurricane Exercise 5/9/19

Deferred to the next meeting.

5. Old Business

- a) Memorandum from Florida Dept of Health; Cities Readiness Initiative

There will be no one from the Village attending in an official capacity.

- b) OIG Status

Mayor Anthony met with Gil Suarez and at this time, there are no pending matters with the OIG.

- c) Set dates for workshop or meetings to determine whether residents of Village wish to annex to Wilton Manors

This item was placed on the agenda at the request of resident, Dana Merrill. Discussion involved:

- Status of a response from Wilton Manors to the Village's inquiry regarding annexation
- Preparation of a more comprehensive plan for annexation to submit to Wilton Manors
- The need for resident participation in the discussion and decision-making process
- Obligations and criteria that will have to be met for possible annexation

Motion made by Council Member John Boisseau, seconded by Council Member Sally Boisseau, to hold a workshop on Tuesday, April 9th, 2018 at 6:30 p.m., location to be determined. In a voice vote, the motion passed unanimously.

- d) Surveys performed on 24th Street commensurate with surveys done on Lazy Lane
- e) Replacement of lamps on 24th Street commensurate with Lazy Lane replacement lamps

Council Member Nyhuis noted that urgent work needs to be done on Lazy Lane first, then other issues can be addressed. Council Member John Boisseau added that Lazy Lane is being addressed first to ensure pedestrian safety. Consideration of safety concerns on 24th will be taken care of subsequently.

Mr. Dana Merrill indicated there are safety issues on 24th which include light outages, broken lights, and exposure of electrical wires.

There was then discussion regarding on whose property the lights are located (Village or private), permitting, surveying, responsibility for payment of repairs or replacement, and the possible necessity of the residents granting easements for lighting.

Mayor Anthony stated he would speak to the five residents on 24th regarding this issue. Mr. Merrill expressed his frustration that nothing has been done and the lights have been broken for over a year. Mayor Anthony suggested that the cost be priced out and a budget put together to get the lights fixed; however, there is still the issue of on whose property the lights are located. Mr. Lunny said he would look at the subdivision in the public records to see if there is an easement and, if not, could prepare a document granting to the Village an easement from the residents.

- f) Update resident email list

Council Member Nyhuis will obtain updated information from the residents when he hand delivers the workshop notices.

- g) Website

Mayor Anthony agreed a website should be set up for the Village. Research will be done regarding the availability of domain names and estimates will be obtained for setting up and maintaining the website.

6. Village Attorney Comments

Mr. Lunny introduced himself as the current Village attorney.

7. Council Member Comments

Council Member Boisseau expressed concern regarding the fiscal soundness of the Village and was assured by Mayor Anthony that they are in good standing.

Council Member Nyhuis discussed residents representing themselves as former council members and making demands for County services incurring unnecessary expenses. Many of the violations are vague, and inspections are expensive. He believes residents should come to the Council before calling Code Enforcement. Mr. Lunny will review the current permitting contract with the County. Mayor Anthony indicated a new contract is in the works; it will be shown to Mr. Lunny for review. He agreed there is an abuse issue. It was suggested that citizen complaints should be presented to the Council, which should then investigate to determine if the violation warrants County involvement.

8. Public Comments

9. Adjournment

With no further business to discuss, and upon motion duly made and seconded, the meeting concluded at 8:30 p.m.

Village Administrative Assistant

Evan Anthony, Mayor



#3

Invoice

Prototype, Inc.
Tax ID 02-0644688
6339 Bay Club Drive, #4
Ft. Lauderdale, FL 33308
(954) 249-2177

Date: 04/12/2019
Invoice No.: 19-0157
Due Date: 05/12/2019

Bill To:
Lazy Lake

Billable Units	Description	Rate	
1	Village Administrative Assistant Duties - April 2019	\$400.00	\$400.00
2.25	Responses to Mr. Merrill re: records request; emails with Mr. Lunny regarding same; research re: domain for Village; contact Wilton Manors to obtain conference room for workshop; fill out paperwork to reserve conference room; TC with Mr. Lunny re: cancellation of workshop; preparation of notification emails; TCs and emails with Mr. Lunny re: election information	\$45.00	\$101.25
		Total Amt Due	\$501.25
		Balance Due	\$501.25

Thank you!



INVOICE

Invoice No. **EL10000564**

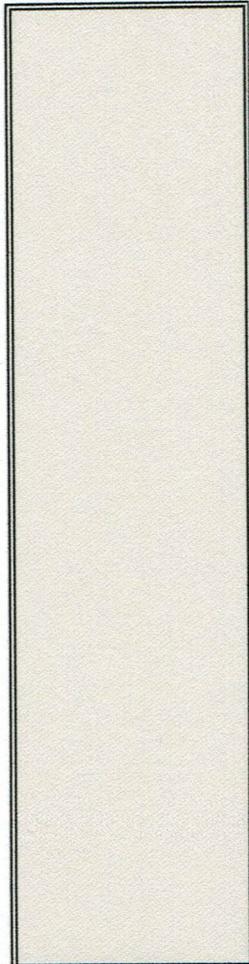
4.1

Environmental Protection and Growth Management Department
 Building Code Services Division
 1 North University Drive, Box 302, Plantation, FL 33324
 954-765-5081 • FAX 954-765-4998

Customer:

Village of Lazy Lake
 Attn: Lisa Tayar
 2250 Lazy Lake
 Lazy Lake Village, FL 33305

clerk@lazylakefl.us



Invoice #	Inv Date	Month	Charges	Adjustments	Amount Due	Paid	Check #	Paid-Date	Adjustments	Balance	Run Bal.
EL10000523	15-Jan-19	Dec-18	\$291.10	0.00	291.10	(291.10)	0000005089	28-Feb-19	0.00	0.00	0.00
EL10000532	11-Feb-19	Jan-19	\$619.76	0.00	619.76	(166.34)	0000005089	28-Feb-19	0.00	453.42	453.42
EL10000564	12-Apr-19	Mar-19	\$1,393.10	0.00	1,393.10					1,393.10	1,846.52
Total DUE										\$	1,846.52

PLEASE MAKE CHECK PAYABLE TO: Broward County Board of County Commissioners.

Mail all payments and correspondence to the address as shown above, Attn: Matthew Coyne.

Mechanical Totals:		5.0000	0.0000	3	\$415.85	
Plumbing						
Staff Name: Jose Cruz-Vellon						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
4	Mar 01, 2019	\$83.17	1.7500	0.0000	2	\$145.55
5	Mar 05, 2019	\$83.17	2.0000	0.0000	2	\$166.34
Jose Cruz-Vellon - Inspection Total:			3.7500	0.0000	4	\$311.89
Inspection Totals:			3.7500	0.0000	4	\$311.89
Plumbing Totals:			3.7500	0.0000	4	\$311.89
Structural						
Activity Name: Building Official						
Staff Name: Michel Mesa						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
6	Mar 28, 2019	\$99.80	1.0000	0.0000	1	\$99.80
7	Mar 29, 2019	\$99.80	1.5000	0.0000	2	\$149.70
Michel Mesa - Building Official Total:			2.5000	0.0000	3	\$249.50
Building Official Totals:			2.5000	0.0000	3	\$249.50
Activity Name: Code Enforcement						
Staff Name: Pedro G Villada						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
8	Mar 04, 2019	\$83.17	1.5000	0.0000	3	\$124.76
Pedro G Villada - Code Enforcement Total:			1.5000	0.0000	3	\$124.76
Code Enforcement Totals:			1.5000	0.0000	3	\$124.76
Activity Name: Inspection						
Staff Name: Patricia Fernandez						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
9	Mar 18, 2019	\$83.17	1.0000	0.0000	1	\$83.17
10	Mar 19, 2019	\$83.17	0.5000	0.0000	1	\$41.59
11	Mar 21, 2019	\$83.17	1.0000	0.0000	1	\$83.17
Patricia Fernandez - Inspection Total:			2.5000	0.0000	3	\$207.93
Staff Name: Rick Tepper						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
12	Mar 26, 2019	\$83.17	1.0000	0.0000	1	\$83.17
Rick Tepper - Inspection Total:			1.0000	0.0000	1	\$83.17
Inspection Totals:			3.5000	0.0000	4	\$291.10
Structural Totals:			7.5000	0.0000	10	\$665.36
Total Amount Due (before adjustments):						\$1393.10

(d)
5.2

FROM THE DESK OF TRACY L. JACKSON- 2019 Broward Emergency Management
Hurricane Exercise (Thursday, May 9th)

Riesgo, Tatiana <TRIESGO@broward.org>

Tue 3/12/2019 5:24 PM

To: Allen, Richard <RALLEN@broward.org>; Orlando, Megan <MORLANDO@broward.org>;
Hidalgo, Miguel <MHIDALGO@broward.org>

📎 1 attachments (58 KB)

2019 HURREX Registration Form -Non-County Participants.doc;

Hello, all. It's the moment you've all been waiting for! Well, perhaps not, but in any event, Hurricane Season begins on Sunday, June 1st, 2019.

As a matter of preparedness, Broward County Administration and its Emergency Management Division are seeking to exercise staff and evaluate our ability to perform under the stress of a storm event. To this end, Broward County will be participating in the State's Annual Hurricane Functional Exercise (HURREX) which will be conducted on Thursday, May 9th.

We are requesting that you and/or your staff (only one shift will be needed) complete the attached registration form. Please note that we need all participants registered no later than April 30, 2019 for us to complete our preparations and be able to meet all your needs.

The proposed exercise schedule is as follows, but please keep in mind it is subject to modification dependent upon further exercise design and development. (This means we will keep it brief as possible)

- 7:30AM-8:30AM – Registration (Refreshments will be offered at this time)
- 8:30AM-9:00AM – Introduction and Directions
- 9:00AM-11:00AM – Exercise Play
- 11:00AM-12:00PM – Hotwash -may end sooner

As part of the annual preparation for the Hurricane Season (and this exercise) If you've not done so already, we strongly recommend that each municipality complete the Authorized List of EOC Personnel form and ensure the appropriate staff take either the Basic WebEOC class or the on-line Tutorial once it goes live in mid-April.

Should you have any questions regarding the exercise or other items, please feel free to contact the following EMD staff:

Training - Richard Allen, RAllen@broward.org
HURREX - Miguel Hidalgo, MHidalgo@broward.org

Thank you for helping us make Broward safer, stronger and more resilient. We look forward to seeing you at the exercise.

Tracy



Tatiana Riesgo, Administrative Coordinator
Regional Emergency Services and Communications

- If you already have a .gov registrar account and your organization is looking to **obtain another .gov domain name**, [go here](#).

New to .gov [Anchor link for: new to gov](#)

\$400 per year
Domain only

This section describes the request and approval process for organizations that don't yet have any .gov domain names.

\$ 13.36/month
VISTA PRINT

Requesting a domain name consists of two main processes:

\$ 14.99 Go Daddy

1. *preparing and sending your authorization letter*, and then, after receiving a .gov registrar account,
2. *completing the online form*.

Prepare and send the authorization letter [Anchor link for: prepare and send the authorization letter](#)

1. Check to see if the [domain you want is available](#).
2. Review the .gov [domain requirements](#) that all domains are subject to.
3. Prepare an authorization letter to request approval for the domain:
 - o Copy and paste an [authorization letter template](#) into a word processor, and update the letter with the appropriate information for your request. The letter must be on *official letterhead stationary*, with a signature from your organization's *authorizing authority*. See the .gov [domain requirements](#) for who that is for your organization type.
 - o Define [points of contact](#): an administrative, a billing, and a technical POC. A [security contact](#) is a recommended practice, and can be added to allow outsiders to report observed or suspected security issues at your domain. *Security contact details are made public*.
4. Email your authorization letter to registrar@dotgov.gov, or fax a copy to 540-301-0160.

Once we receive your authorization letter, we will verify your request and create .gov registrar accounts for each point of contact.

Complete the online form [Anchor link for: complete the online form](#)

After each point of contact has logged in to establish their account, any of them can complete the online domain request form. This form asks for some information you've already collected with the authorization letter, and allows you to submit name server information for your .gov domain. (This can also be added after domain approval.)

Once the online form is complete, we will review the request. If approved, you'll be given the opportunity to complete any missing information (like name server addresses) and pay the registration fee.

Note that your domain will not be active in the .gov zone until the name servers are answering authoritatively.

Security best practices [Anchor link for: security best practices](#)

Before you launch your new domain, we strongly recommend that you review our [domain security best practices](#). Each recommendation can increase the resiliency of your digital services while protecting your organization and its users.

Information only

APR 17	Prototype Inc. *Lake	\$501.25	Change	Cancel
APR 30	Grand Properties *Lake	\$450.00	Change	Cancel
MAY 2	Waste Management *2004	\$373.62	Change	Cancel
Total		\$1,324.87		

Recent Payments		<u>Sort</u>
APR 2	Waste Management *2004	\$373.62
MAR 29	Grand Properties *Lake	\$450.00
MAR 20	Brinkley Morgan *Lake	\$900.22
MAR 20	Broward County Publi... *Z114	\$2.00
MAR 20	Broward County Sher... *Lake	\$129.00
MAR 20	Prototype Inc. *Lake	\$760.00

SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230-5183

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36/E00/0175/0/40
1000203814602
03/31/2019



Account
Statement

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	03/25	85,329.17	85,329.17	03/27	85,241.25	85,241.25
	03/26	85,058.03	85,058.03			

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.