

VILLAGE OF LAZY LAKE
MEETING AGENDA
2201 WILTON DRIVE, WILTON MANORS,
FLORIDA
Friday, September 6, 2019
6:30 P.M.

Village Council

Mayor Evan Anthony
Council Member John Boisseau
Council Member Sally Boisseau
Council Member Ray Nyhuis
Council Member Carlton Kirby
Council Member Patrick Kaufman

1. Roll Call
2. Approval of Meeting Minutes
July 30, 2019 Special Meeting
3. Consent Agenda - ratification of payments made for the following invoices
 - Brinkley Morgan invoice #207618 dated 7/31/19 in the amount of \$4,501.10
 - Prototype invoice #19-0362 dated 8/14/19 in the amount of \$878.89.
 - Broward Sherriff's Office invoice #165378 dated 7/30/19 in the amount of \$129.00
 - Such additional invoices as may be presented at the Meeting for Ratification.
4. Authorization to pay Solitude Lake Management Inv #PI-A00278678 in the amount of \$185.00
5. New Business
 - 5.1 Report by Mr. Lunny re: Response by Office of the Attorney General of Florida concerning the Village's Request for an Opinion (discussion/action).
 - 5.2 Discussion to clarify Prototype's Contractual Services and to authorize amendments to the Agreement for Services (discussion/action).
 - 5.3 5.3 7/15/19 letter from the Florida Elections Commission re: Municipal Election Assessments (discussion/action).
 - 5.4 Modifications #Z0788-1 and Z0788-2 to Subgrant Agreement between the Division of Emergency management and the Village of Lazy Lake (action item).
 - 5.5 Public Hearings Related to Village Fiscal Year 2019-2020 (action items):

5.5.1 A RESOLUTION OF THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA PERTAINING TO THE SUBJECT OF TAXATION; PROVIDING FINDINGS; ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA FOR THE VILLAGE'S 2019-2020 FISCAL YEAR (I.E. THE TENTATIVE MILLAGE RATE); ESTABLISHING THE TIME, DATE, AND PLACE AT WHICH A PUBLIC HEARING WILL BE HELD TO CONSIDER THE FINAL MILLAGE RATE AND THE VILLAGE'S FINAL BUDGET FOR THE VILLAGE'S 2019-2020 FISCAL YEAR; PROVIDING DIRECTIONS TO THE ADMINISTRATIVE ASSISTANT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

5.5.2 A RESOLUTION OF THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA PERTAINING TO THE SUBJECT OF PUBLIC FINANCE; PROVIDING FINDINGS; ADOPTING THE TENTATIVE BUDGET FOR THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA FOR THE VILLAGE'S 2019-2020 FISCAL YEAR; ESTABLISHING THE TIME, DATE, AND PLACE AT WHICH A PUBLIC HEARING WILL BE HELD TO CONSIDER THE FINAL MILLAGE RATE AND THE VILLAGE'S FINAL BUDGET FOR THE VILLAGE'S 2019-2020 FISCAL YEAR; PROVIDING DIRECTIONS TO THE ADMINISTRATIVE ASSISTANT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

5.6 Such other New Business as may be taken up at the Meeting.

6. Old Business

6.1 Payment of Broward County Environmental Protection and Growth Management (Inspections and Permitting) Invoice #EL10000605 in the amount of \$4,354.29 and concerns voiced by residents to be addressed (action item).

6.2 Lightbulb switch out at a cost of \$13.00 each (not including labor).

6.3 Review of periodic financial information: Invoices paid 5/16/19 to 8/20/2019 SunTrust Bank May, June 2019 statements, and such other statements as may be presented at the Meeting (information item).

6.4 Such other Old Business as may be taken up at the Meeting.

7. Village Legal Counsel comments

8. Mayor comments

9. Council Member Comments

10. Public Comments (comments will be limited to three (3) minutes per person)

11. Adjourn

NOTE: This Council Meeting will be held in the Conference Room of the South Florida Symphony signed space of the “Zig Zag” Building located at the above address. The South Florida Symphony space is at the southern end of the Zig Zag Building, is painted in grey and white stripes, and has a wall/roof sign on its southeast corner which states “South Florida Symphony.”

Access to the Conference Room meeting location is through the door on the west side (rear) of the building where the parking area is located.

AGENDA AND SUPPORTING DOCUMENTATION POSTED AT:

<http://www.broward.org/OpenGovernment/Pages/MunicipalityDisclosureDocs.aspx>

Pursuant to Florida Statute § 286.0105, if a person decides to appeal any decision made by this board, agency, committee, or council with respect to any matter considered at such meeting or hearing, said person will need a record of the proceedings. For such purpose a verbatim record of the proceeding will have to be made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requiring accommodations in order to participate should contact the Village Clerk at 954-249-2177 at least five (5) business days prior to the meeting to request such accommodations. If hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8700 (voice) or 1-800-955-8771 (TDD).

VILLAGE OF LAZY LAKE
MEETING MINUTES
2201 WILTON DRIVE, WILTON MANORS, FLORIDA
TUESDAY, JULY 30, 2019
6:30 P.M.

#2

1. Roll Call

Village Council Present

Council Member Evan Anthony
Council Member John Boisseau (via telephone)
Council Member Sally Boisseau (via telephone)
Council Member Ray Nyhuis
Council Member Carlton Kirby
Council Member Patrick Kaufman

Also in Attendance

Donald Lunny, Esquire (via telephone)
Bill Benson, CPA
Lisa Tayar, Prototype, Inc.

1. Roll Call

The meeting was called to order by Mayor Evan Anthony at 6:30 p.m. It was determined a quorum was present.

2. Approval of Meeting Minutes

- May 21, 2019 Regular Meeting
- July 19, 2019 Special Meeting

Motion made by Council Member Nyhuis, seconded by Council Member Kirby, to approve the minutes of the May 21, 2019 and July 9, 2019 meeting. In a voice vote, the motion passed unanimously.

3. 3.1. Consent Agenda - ratification of payments made for the following invoices:
- Brinkley Morgan invoice #207168 dated 7/19/19 in the amount of \$5,552.41
 - Prototype invoice June 2019 in the amount of \$400 and #19-034 dated 7/26/19 in the amount of \$872.50

Motion made by Council Member Nyhuis, seconded by Council Member Kirby, to approve the consent agenda. In a voice vote, the motion passed unanimously.

- 3.2. Authorization to pay Solitude Lake Management Inv #PI-A00278678 in the amount of \$185.00

Motion made by Council Member Nyhuis, seconded by Council Member Kirby, to authorize payment to Solitude Lake Management. In a voice vote, the motion passed unanimously.

4. New Business

- 4.1 A RESOLUTION OF THE VILLAGE OF LAZY LAKE, FLORIDA PERTAINING TO THE SUBJECT OF TAXATION; ADVISING THE BROWARD COUNTY PROPERTY APPRAISER

OF THE VILLAGE'S PROPOSED AD VALOREM TAXATION MILLAGE RATE, THE VILLAGE'S CALCULATED "ROLLED BACK RATE," AND OF THE TIME, DATE, AND PLACE AT WHICH A PUBLIC HEARING WILL BE HELD TO CONSIDER THE PROPOSED, TENTATIVE MILLAGE RATE AND THE VILLAGE'S TENTATIVE BUDGET FOR THE VILLAGE'S 2019-2020 FISCAL YEAR - ALL SO THAT THE PROPERTY APPRAISER CAN USE SUCH INFORMATION IN PROVIDING CERTAIN REQUIRED NOTICES RELATING TO AD VALOREM TAXATION (E.G. THE "TRIM NOTICE"); SETTING FORTH THE TIME, DATE, AND PLACE AT WHICH THE PUBLIC HEARING HAS BEEN SCHEDULED TO CONSIDER THE PROPOSED, FINAL MILLAGE RATE AND THE VILLAGE'S FINAL BUDGET FOR THE VILLAGE'S 2019-2020 FISCAL YEAR, WHICH TIME, DATE, OR PLACE MAY BE CHANGED BY FUTURE VILLAGE RESOLUTION; DIRECTING THE MAILING OF A COPY OF THIS RESOLUTION TO THE BROWARD COUNTY PROPERTY APPRAISER AND THE UPDATING OF THE DEPARTMENT OF REVENUE DRAFT TAXATION FORMS BY AUGUST 2, 2019; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR

(Action Item)

Mr. Benson reported to the Council that he had calculated the millage rate from the budget numbers provided, with the recommendation that the rate remain at 4.794. The rollback rate would have been 4.5833. Budget items considered included costs for outside counsel, setting up of books and records for financial statements which could be reviewed by the residents, as well as legal notifications and requirements. Numbers were budgeted conservatively. The monies to be received from FEMA in the amount of \$14,000 were also considered. Copies of the Certificate of Taxable Value were handed out and explained. It was stressed that the goals of the CPA and Attorney are to get the Village in complete compliance with all regulations.

Motion made by Council Member Nyhuis, seconded by Council Member Kirby, to approve the resolution. In a voice vote, the motion passed unanimously.

- 4.1 Request to approve retention of Keefe McCullough firm for CPA governmental accounting/compliance consulting services *(Action Item)*

Motion made by Council Member Nyhuis, seconded by Council Member Kirby, to approve the retention of Keefe McCullough. In a voice vote, the motion passed unanimously.

- 4.2 Discussion of 2020 Budget *(Discussion only)*

Previously discussed.

5. Old Business

- 5.1. Payment of Broward County Environmental Protection and Growth Management (Inspections and Permitting) Invoice #EL10000596 in the amount of \$3,415.52

Motion made by Council Member Kaufman, seconded by Council Member Kirby, to defer Item 5.1. In a voice vote, the motion passed unanimously.

6. Village Counsel comments

Mr. Lunny discussed ethics compliance and filing of the Form-1.

7. Mayor comments

Mayor Anthony advised that all paperwork had been received from FEMA and the funds would be anticipated soon.

8. Council member comments - none

9. Public Comments (comments will be limited to three (3) minutes per person) - none

10. Adjourn

Upon motion duly made and seconded, the meeting was adjourned at 7:40 p.m.

Administrative Assistant

Mayor, Village of Lazy Lake



3

One Financial Plaza
100 SE 3rd Avenue, 23rd Floor
Fort Lauderdale, Florida 33394
(954) 522-2200
(954) 522-9123 Facsimile

August 14, 2019

VILLAGE OF LAZY LAKE
2250 LAZY LANE
LAZY LAKE, FL 33305

Bill Number 207618
Billed through 07/31/2019

VILLAGE OF LAZY LAKE / LEGAL SERVICES
018862 018001 DJL

Balance forward as of bill dated	07/19/2019	\$5,552.41
Payments and Trust amounts applied		\$5,552.41
Net balance forward		<u>\$0.00</u>

FOR PROFESSIONAL SERVICES RENDERED

07/15/19	DJL	Prep Follow up e-correspondence to Office of Attorney General regarding status of Opinion requested on May 23, 2019.	0.20 hrs
07/15/19	DJL	Evaluate information from Administrative Assistant regarding Broward County Property Appraiser Certification of Values; review current millage imposition procedures; evaluate Village Charter for any millage imposition requirements; telephone conference with Mayor to request a meeting to review procedures; review Village Charter for applicable procedure to call Special Meetings; prep Memo and Resolution for July 30, 2019 Special Meeting being called/requested, and for compliance with statutory law applicable to meeting outside of the municipal boundary.	2.50 hrs
07/16/19	DJL	Receipt and review of response to status query from Office of the Attorney General; prep e-mail as appropriate.	0.20 hrs
07/16/19	DJL	Review OIG Amended Ethics Compliance Report and prep Memorandum to Village Mayor and Council Members.	0.20 hrs
07/16/19	DJL	Finalize Memoranda and Agenda Package for Village Meeting on July 19, 2019 and direction conference with Village Administrative Assistant.	0.40 hrs
07/16/19	DJL	Telephone conference with Village Administrative Assistant re: OIG records request re: Training Records; receipt and review of e-mail.	0.40 hrs
07/17/19	DJL	Prep for and attend Office Conference with Mayor in Village Meeting Conference Room re: Miscellaneous Matters (Millage Levy Process; Preparation of 2019-2020 Budget Estimates; 40 year Inspection Request from Broward County Board of Rules and Appeals; Updates on Pending Items).	2.50 hrs
07/17/19	DJL	Receipt and review of e-mail from Village Administrative Assistant re: County-City MOU Followup for Collaborative Study for Integrated Solid Waste and Recycling System.	0.10 hrs
07/19/19	DJL	Attend Lazy Lake Village Council Meeting.	0.25 hrs
07/19/19	DJL	Prep for Meeting and Telephone Conference with Mayor re Status of various matters.	0.20 hrs
07/22/19	DJL	Prepare draft of Resolution for Village Council to consider adopting at the July	1.00 hrs

ps/ls

		30, 2019 Village Council Meeting; prepare e-mail to Village Mayor transmitting draft for review and comment.	
07/23/19	DJL	Formulate legal advice for Village Council in connection with Resolution to be considered at the Village July 30, 2019 Special Meeting; initial preparation of draft Memorandum to persons serving as elected officials.	1.00 hrs
07/23/19	DJL	Prep for and attend advice Office Conference with Mayor Anthony to review draft budgeting material he intends to present and to further explain millage procedures; make recommendations reflected in draft Memorandum concerning material items that are relevant considerations for next Fiscal Year.	2.00 hrs
07/24/19	DJL	Conduct preliminary review of statutory regulation relating to the preparation and filing of annual financial statements in light of Mayor's concern that this may not have been completed timely; report conference with Mayor re: conclusions and his progress in preparing for July 30, 2019 Meeting and my recommendations in that regard; revise Memorandum Report to the Mayor and Council re: TRIM Hearing July 30, 2019.	2.25 hrs
07/25/19	DJL	Review proposed revision to agreement between Village and Prototype and formulate recommendations; prepare recommended language; send to Mayor draft of agreement with suggested revisions.	0.40 hrs
07/25/19	DJL	Office Conference with Mayor and Mr. Benson; conference call with Office of Property Appraiser to obtain assistance in operating electronic, secure interface with Department of Revenue DR-420 draft Form so as to obtain Village Rolled Back Millage Rate Calculation for July 30, 2019 disclosure hearing; discuss proposed hearing dates and confirm that Property Appraiser Office has no objection to same; assist Mayor in work effort needed to complete preparation for upcoming meeting.	2.00 hrs
07/25/19	DJL	Substantially update and finalize Report Memorandum to Elected Officials re Hearing on July 30, 2019 for Proposed Millage Rate; finalize Resolution; prepare direction e-mail to Mayor and Administrative Assistant, and copy Mr. Benson as directed.	1.40 hrs
07/30/19	DJL	Prepare for and attend Village Meeting; Modify TRIM Millage Resolution and prep directory e-mail to Mayor, Administrative Assistant, and Mr. Benson.	2.00 hrs
Total fees for this matter			\$4,370.00

BILLING SUMMARY

LUNNY, DONALD 19.00 hrs 230.00 /hr \$4,370.00

TOTAL FEES	19.00 hrs	\$4,370.00
TOTAL ADMIN COSTS		\$131.10
TOTAL CHARGES FOR THIS BILL		\$4,501.10
NET BALANCE FORWARD		\$0.00
TOTAL BALANCE NOW DUE		\$4,501.10

TRUST BALANCE \$0.00

3

Invoice



Prototype, Inc.
Tax ID 02-0644688
6339 Bay Club Drive, #4
Ft. Lauderdale, FL 33308
(954) 249-2177

Date: 08/14/2019
Invoice No.: 19-0362
Due Date: 09/13/2019

Bill To:
Lazy Lake

Billable Units	Description	Rate	
1	Village Administrative Assistant Duties - August 2019	\$400.00	\$400.00
1	Supplies: Pinter ink, printer paper, sticky notes, note pads	\$138.90	\$138.90
1	Travel to office to respond to attorney's request for copies of records	\$45.00	\$45.00
2	Travel to office to amend Resolution, respond to public records request, set up email for Council Member Nyhuis, format and order letterhead	\$45.00	\$90.00
1	Vistaprint-Letterhead	\$24.99	\$24.99
3	Travel to office to respond to records request from Bill Benson; filing, locating and organizing bank account statements	\$45.00	\$135.00
1	Work on setting up website	\$45.00	\$45.00
			\$878.89
		Total Amt Due	\$878.89
		Balance Due	\$878.89

Thank you!

PA 8/15

#3

Employee CCN 18311
Print Name [Handwritten]
District [Handwritten]

Broward County Sheriff's Office
Finance-Special Revenue Division
P.O. Box 9507
Ft. Lauderdale, Florida 33310
INVOICE - VOUCHER
ADDITIONAL POLICE SERVICE

Invoice Number 1653728
Permit Number [Handwritten]
#3

FILL IN ALL SPACES

FILL IN ALL SPACES

Permittee Address [Handwritten] Phone No. [Handwritten]

Period of Employment: Beginning Date 7/13/19 Ending Date 7/30/19

Duty Hours: Arrived [Handwritten] M. Departed [Handwritten] M. Service Performed [Handwritten]

Exact Location [Handwritten] Destination [Handwritten]

Vehicle # [Handwritten] Vehicle Required For Patrol Purposes Yes No

Beginning Mileage [Handwritten] Ending Mileage [Handwritten]

Minimum Period (3 Hours) 3 Hrs. 3 Min. @ [Handwritten] S 129.00

Vehicle Fee S [Handwritten] Signature of Deputy [Handwritten] CCN [Handwritten]

Total Amount Due S 29.00 Signature of Permittee [Handwritten]

PAYMENT DUE UPON RECEIPT OF THIS INVOICE.
STATEMENTS WILL BE ISSUED MONTHLY TO ACCOUNTS THAT ARE SET-UP FOR PAYMENT ON A MONTHLY BASIS.
PLEASE MAKE ALL CHECKS OR MONEY ORDERS PAYABLE TO: BROWARD COUNTY SHERIFF'S OFFICE: Finance-Special Revenue Division.
RETURN A PHOTOCOPY OF INVOICE WITH REMITTANCE OR LIST THE INVOICE NUMBER(S) ON THE CHECK OR MONEY ORDERS.

*pd
8/11/19*

#4
INVOICE



Voice: (888) 480-5253 Fax: (888) 358-0088

Invoice Number: PI-A00288464
Invoice Date: 08/01/19
PROPERTY: Lazy Lake Hoa

SOLD TO: Lazy Lake Hoa
2250 Lazy Lane
Fort Lauderdale, FL 33305

CUSTOMER ID L2091	CUSTOMER PO	Payment Terms Due upon receipt	
Sales Rep ID Bill Kurth	Shipment Method	Ship Date	Due Date 08/01/19

Qty	Item / Description	UOM	Unit Price	Extension
1	Lake & Pond Management Services SVR06022 08/01/19 - 08/31/19 Lake & Pond Management Services		185.00	185.00

PLEASE REMIT PAYMENT TO:

1320 Brookwood Drive, Suite H
Little Rock, AR 72202

Subtotal	185.00
Sales Tax	0.00
Total Invoice	185.00
Payment Received	0.00
TOTAL	185.00

INDEPENDENT ADMINISTRATIVE ASSISTANT'S AGREEMENT

This Independent Administrative Assistant's Agreement (Agreement) is entered into this day of _____, 2019 by and between the Village of Lazy Lake, FL, a Florida municipal corporation (hereinafter referred to as "the Village"), and Prototype, Inc., (hereinafter referred to as "Administrative Assistant"), whose address is 6339 Bay Club Drive, #4, Fort Lauderdale, FL 33308.

WITNESSETH:

WHEREAS, the Village desires to employ the services of the Administrative Assistant for the purpose of providing the Village with certain Village municipal functions as more fully set forth in Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Administrative Assistant desires to provide such services to the Village subject to the terms hereof.

NOW, THEREFORE, in consideration of the mutual covenants and agreements expressed herein the parties agree as follows:

TERM OF AGREEMENT

This Agreement will become effective on the 1st day of _____, 2019 and will continue in effect until terminated upon the request of either party with thirty (30) days' notice.

SCOPE OF SERVICES AND ADMINISTRATIVE ASSISTANT RESPONSIBILITIES

The Village hereby engages the Administrative Assistant for the services described and set forth in Exhibit "A" and for the fees described in Exhibit "B", attached hereto and incorporated by reference herein. The Administrative Assistant shall devote such time as is necessary to complete the duties and responsibilities assigned to the Administrative Assistant under this Agreement.

ASSIGNMENT/DELEGATION/AUTHORITY

- a) The Administrative Assistant shall not assign this Agreement, nor any rights pursuant thereto, without the express written approval of the Village, which approval will be within the Village's sole discretion.
- b) The Administrative Assistant shall not delegate any of its duties under this Agreement, nor any rights pursuant thereto, without the express written approval of the Village, which approval will be within the Village's sole discretion.
- c) The Administrative Assistant is authorized: (i) to attest to the execution of Ordinances and Resolutions of the Village, (ii) to attest to the signature of the Mayor on Village legal documents, and (iii) to have access to the Village Office and its records for the performance of the services contemplated. In addition, the Administrative Assistant shall be authorized to use the "clerk@lazylakefl.us" for the performance of the services contemplated by this Agreement.

d) The Administrative Assistant shall not be an Officer or Official of the Village of Lazy Lake, Florida (including, but not limited to the Village Charter Office of "the Village Clerk").

6. Neither party shall assert against the other: (i) that the execution of this Agreement was not duly authorized; (ii) that as executed, this Agreement was not duly executed, or (iii) that this Agreement is not fully enforceable in accordance with its terms.

7. This Agreement shall be effective the date it is signed by both parties and shall supersede all prior agreements between the parties.

TERMINATION OF AGREEMENT

Termination Upon Notice. Notwithstanding any other provisions of this Agreement, either party hereto may terminate this Agreement at any time by giving thirty (30) days written notice to the other party.

Upon the termination of this Agreement, (a) the Village shall pay the Administrative Assistant in full for all services rendered through the date of the termination upon receipt of Administrative Assistant's invoice for such services ("Final Payment"); and (b) Administrative Assistant will take all reasonable and necessary actions to transfer, within seven (7) days of receipt of Final Payment, in an orderly fashion to the Village or its designee all of the Village's financial records, including computer records, in Administrative Assistant's possession.

INDEMNIFICATION

Administrative Assistant shall be liable hereunder only for its own gross negligence, willful misconduct, or bad faith. The Village agrees to indemnify Administrative Assistant and save it harmless against any and all liabilities, including judgments, costs, and reasonable attorney's fees, for anything done or omitted by the Administrative Assistant in the execution of this Agreement, except as a result of the Administrative Assistant's gross negligence, willful misconduct, or bad faith as determined by a court of law.

GENERAL INSURANCE PROVISIONS

Administrative Assistant shall carry a policy of insurance at its own expense listing the Village of Lazy Lake as an additional insured. Administrative Assistant shall be bonded, with the cost borne by the Village.

NOTICE

Whenever any party desires to give notice unto any other party, it must be given by written notice, sent either by email or by certified United States mail, with return receipt requested, addressed to the party for whom it is intended at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, the Administrative Assistant and the Village designate the following as the respective places for giving of notice:

Village: Mayor Evan Anthony
2250 Lazy Lane
Lazy Lake, FL 33305
Phone: (954) 628-2895
Evan@lazylakefl.us

Administrative Assistant: Lisa Tayar, President
Prototype, Inc.
6339 Bay Club Drive, #4
Fort Lauderdale, FL 33308
Phone: (954) 249-2177
Email: Lisa@prototype-inc.com

SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

GOVERNING LAW

This Agreement shall be governed by the laws of the State of Florida with venue lying in Broward County, Florida.

ATTORNEY'S FEES

In the event that either party brings suit for enforcement of this Agreement, the prevailing party shall be entitled to attorney's fees and court costs in addition to any other remedy afforded by law.

PUBLIC RECORDS

Upon specific request by the Mayor, the Administrative Assistant shall assist the Village Council in compliance with public records laws, specifically to:

- (a) keep and maintain public records that may come into the possession of the Administrative Assistant and remain in the possession of the Administrative Assistant in the manner required by the Village to perform the service;
- (b) provide the Village with a copy of the public records in the possession of the Administrative Assistant or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes;
- (c) ensure that public records which are exempt or confidential and exempt from public records disclosure requirements in the possession of the Administrative Assistant are not disclosed, except as authorized by law, for the duration of the contract term and following completion of the contract if the Administrative Assistant does not transfer the records to the Village's possession; and

(d) upon completion of the contract, transfer, at no cost to the Village all public records in possession of the Administrative Assistant or, if permitted by the Village, keep and maintain such public records at no cost. If the Administrative Assistant transfers all public records to the Village upon completion of the contract, the Administrative Assistant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Administrative Assistant keeps and maintains public records in the possession of the Administrative Assistant upon completion of the contract, the Administrative Assistant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Village, upon request from the Village's Mayor in a format that is compatible with the information technology systems of the Village.

IT IS THE ULTIMATE RESPONSIBILITY OF THE VILLAGE MAYOR TO ENSURE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, REGARDING PUBLIC RECORDS.

WITNESSES:

**VILLAGE OF LAZY LAKE,
a Florida municipal corporation**

Signature

Print Name

BY _____
MAYOR

Dated: _____

PROTOTYPE, INC. , a Florida corporation

Signature

Print Name

BY _____
LISA TAYAR, President

Dated: _____

Exhibit "A"

Village of Lazy Lake

Scope of Services

Prototype, Inc. will act as the Village Administrative Assistant and will focus on the following tasks and others as directed by the Village.

- **Record and Transcribe Proceedings of Village Council Meetings and Other Official Meetings of the Village Government**
 - a) Transcribe all Village meeting minutes in a timely and accurate manner;
 - b) ensure that summary minutes are prepared for all official meetings and recordings are maintained in accordance with the Florida Statutes;
 - c) assist the Village in maintaining public records in accordance with applicable Statutes.

- **Ensure that all Village meetings of the Council and other official Boards are properly advertised and agendas prepared for each meeting**
 - a) Assist the Mayor in preparing an agenda for each Village meeting and distribute the agendas as per the requirements of the Village, at the direction of the Mayor;
 - b) assist the Mayor to ensure all official meetings of the Village are properly advertised and public notices meet all requirements of the Florida Statutes and Village requirements;
 - c) prepare agenda meeting packages for all Village Council meetings and distribute to the Council and residents.

- Upload official documents and maintain Village website
- Pay monthly invoices as approved by the Mayor and provide reporting of same to the Council monthly
- Purchase supplies as needed for the Village office
- Respond and/or forward emails directed to clerk@lazylakefl.us as required at the direction of the Mayor

Exhibit "B"

Compensation

Prototype will provide the services listed in Exhibit A above in the **Scope of Services** for the annual sum of Seven Thousand Five Hundred 00/100 (\$7,500.00) in twelve (12) equal monthly installments.

In the event any additional services* are requested by the Village, services would be at an hourly rate of \$45.00 plus any expenses (i.e. travel, postage, courier, and copies).

Supplies for the Village purchased by Administrative Assistant shall be reimbursed by the Village upon being provided a written receipt for said purchase.

(*Administrative Assistant may not incur such additional costs without express written or verbal authority from the Mayor and/or Council. "Additional services" may include, but are not limited to, travel time for delivery services; time for accumulation, copying, and/or scanning of excessive documentation to respond to public records requests; computer software installation and/or training; meetings with officials, the Village attorney, Village accountant, and/or other persons at the request of the Mayor; and such other services as deemed necessary at the discretion and authorization of the Mayor.)



Florida Elections Commission

107 West Gaines Street, Suite 224 Tallahassee, Florida 32399-1050
Telephone: (850) 922-4539 · Facsimile: (850) 921-0783
FEC@myfloridalegal.com · www.fec.state.fl.us



July 15, 2019

Lazy Lake City Clerk
2250 Lazy Lane
Lazy Lake, FL 33305-1034

RE: Municipal Election Assessments

Dear City Clerk:

The Florida Elections Commission (FEC) is the administrative agency charged with enforcing Chapters 104 and 106 of Florida's Election Code and ensuring transparency in Florida's elections.

Pursuant to Section 99.093, Florida Statutes, each person seeking to qualify for nomination or election to a municipal office must pay an election assessment or, alternatively, file an affidavit of financial hardship.

The statute requires each municipality's qualifying officer to remit the collected assessments to the FEC within 30 days after the close of qualifying. Enclosed are copies of the **Municipal Election Assessment** and the **Affidavit of Financial Hardship**. The completed form(s) must be included with all election assessment submissions, even when the total assessment amount is \$0.00.

Enclosed are Frequently Asked Questions concerning municipal election assessments. Additional electronic forms are available on the Florida Elections Commission's website, www.fec.state.fl.us. If you have any additional questions, please contact Mehgean Willoughby at Mehgean.Willoughby@myfloridalegal.com.

Thank you for your continued commitment to upholding Florida's elections laws as we strive to maintain transparency in Florida's elections.

Sincerely,


Tim Vaccaro
Executive Director

ELECTION ASSESSMENT (One Percent)

County [] City [] Election Date [] Qualifying End Date []

A. Office

- Mayor
City Clerk
City Commissioner
Other

B. Candidate

(Name) []
(Address) []
(City,ST) []

C. Party

- Democrat Republican
Minor Party No Party Affiliation
Nonpartisan Write In

D. Annual Salary \$ [] 1 % Assessment \$ [] Undue Burden [] Yes [] No

A. Office

- Mayor
City Clerk
City Commissioner
Other

B. Candidate

(Name) []
(Address) []
(City,ST) []

C. Party

- Democrat Republican
Minor Party No Party Affiliation
Nonpartisan Write In

D. Annual Salary \$ [] 1 % Assessment \$ [] Undue Burden [] Yes [] No

A. Office

- Mayor
City Clerk
City Commissioner
Other

B. Candidate

(Name) []
(Address) []
(City,ST) []

C. Party

- Democrat Republican
Minor Party No Party Affiliation
Nonpartisan Write In

D. Annual Salary \$ [] 1 % Assessment \$ [] Undue Burden [] Yes [] No

A. Office

- Mayor
City Clerk
City Commissioner
Other

B. Candidate

(Name) []
(Address) []
(City,ST) []

C. Party

- Democrat Republican
Minor Party No Party Affiliation
Nonpartisan Write In

D. Annual Salary \$ [] 1 % Assessment \$ [] Undue Burden [] Yes [] No

A. Office

- Mayor
City Clerk
City Commissioner
Other

B. Candidate

(Name) []
(Address) []
(City,ST) []

C. Party

- Democrat Republican
Minor Party No Party Affiliation
Nonpartisan Write In

D. Annual Salary \$ [] 1 % Assessment \$ [] Undue Burden [] Yes [] No

Submitted By: Name [] Phone Number []

Address [] City [] Zip []



Florida Elections Commission



AFFIDAVIT OF FINANCIAL HARDSHIP

I, _____, a candidate for the office of _____
Print Name
 _____ do hereby certify, pursuant to Section 99.093(2), Florida Statutes, that I am unable to pay the 1% election assessment of \$ _____ to qualify for nomination or election to public office because paying the assessment would be an undue burden on my personal financial resources or on the financial resources available to me. Under penalty of perjury, I declare that I have read the foregoing and that it is a true and correct statement.

 Date Signature of Candidate

Address: _____

City: _____ State: _____ Zip: _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20 _____ by _____

 Signature of Notary Public – State of Florida

Personally Known _____ Produced Identification _____

Print, Type, or Stamp Commissioned Name of Notary Public

Type of Identification Produced _____

Received by:

Name: _____

Telephone: _____

City _____

Date of Election: _____



Florida Elections Commission



Municipal Election Assessments

Frequently Asked Questions

What statute refers to the Municipal Election Assessments?

Section 99.093, Florida Statutes, provides guidance on the collection and remittance of the one percent election assessment fees required by municipal candidates.

What is the due date for sending in the Municipal Election Assessments?

Per Section 99.093, Florida Statutes, the qualifying officer shall forward the municipal election assessments to the Florida Elections Commission within 30 days after the close of qualifying.

What agency should the check be made out to?

Payments must be remitted from the filing officer and made payable to the Florida Elections Commission. The agency does not accept payment from the candidate(s).

Where do we send the check?

Please mail check to:

Florida Elections Commission
107 West Gaines Street, Suite 224
Tallahassee, Florida 32399

What should accompany the check?

A completed municipal election assessment form listing the candidates should accompany the check from the municipality. The total amount collected from election assessments as indicated on the form shall equal the amount remitted in the check. To obtain a copy of the Municipal Election Assessment Form, visit the website at www.fec.state.fl.us and go to Agency Clerk>Forms.

What if our municipality does not have paid elected officials?

Although the candidates may not receive a salary, the qualifying officer should complete a Municipal Election Assessment form and remit to the Florida Elections Commission after the close of qualifying for every election. This will ensure the municipality complies with the statute and provides verification that no money is owed to the Florida Elections Commission.

As the Municipal Filing Officer, where can I get an advisory opinion concerning election laws?

For advice concerning the election laws, review the publications of the Division of Election at its website, <http://dos.myflorida.com/elections/>, or telephone the Division at (850) 245-6200 and ask for the General Counsel's Office. While the Commission has authority to investigate and adjudicate sworn complaints, it is not authorized to issue advisory opinions. See Section 106.26(13), Florida Statutes.

**MODIFICATION # Z0788-1 TO SUBGRANT AGREEMENT
BETWEEN THE DIVISION OF EMERGENCY
MANAGEMENT AND
Lazy Lake, Village of**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Lazy Lake, Village of ("Sub-Recipient"), to modify Contract Number Z0788, which began on 9/04/2017 ("the Agreement").

WHEREAS, the Division and the Sub-Recipient have entered into the Agreement, pursuant to which the Division has provided a Subgrant to Sub-Recipient under the public assistance program of \$6,081.25 in funds; and,

WHEREAS, the Division and Sub-Recipient desire to modify the Agreement by increasing the Federal funding \$942.66 under the Agreement.

WHEREAS, the Division and the Sub-Recipient desire to modify the Scope of Work.

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is hereby amended to increase the Federal funding by \$942.66 and the State share by \$52.37 for the maximum amount payable under the Agreement to \$7,076.28.
2. The Scope of Work, Attachment A to the Agreement, is hereby modified as set forth in the 1st Revised Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference.
3. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
4. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

SUB-RECIPIENT: _____ Lazy Lake, Village of _____

By: _____

Name and Title: _____

Date: _____

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: **Jared Moskowitz, Director**

Date: _____

Attachment A - 1st Revision

Budget and Project List

Budget:

The Budget of this Agreement is initially determined by the amount of any Project Worksheet(s) (PW) that the Federal Emergency Management Administration (FEMA) has obligated for a Sub-Recipient at the time of execution. Subsequent PWs or revisions thereof will increase or decrease the Budget of this Agreement. The PW(s) that have been obligated are:

DR-4337		Sub-Recipient: Lazy Lake, Village of									
PW #	Cat	Project Title	Federal Share	Fed %	State Share	State %	Local Share	Local %	Total Eligible Amount	POP Start Date	POP End Date
4337	A	Difficult Debris Removal	\$5,212.50	75.00%	\$868.75	12.50%	\$868.75	12.50%	\$6,950.00	9/04/2017	3/10/2018
4610	A	Debris Removal Ph II	\$942.66	90.00%	\$52.37	5.00%	\$52.37	5.00%	\$1,047.40	9/04/2017	3/10/2018
Total:			\$6,155.16		\$921.12		\$921.12		\$7,997.40		

**MODIFICATION # Z0788-2 TO SUBGRANT AGREEMENT
BETWEEN THE DIVISION OF EMERGENCY
MANAGEMENT AND
Lazy Lake, Village of**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Lazy Lake, Village of ("Sub-Recipient"), to modify Contract Number Z0788, which began on 9/04/2017 ("the Agreement").

WHEREAS, the Division and the Sub-Recipient have entered into the Agreement, pursuant to which the Division has provided a Subgrant to Sub-Recipient under the public assistance program of \$7,076.28 in funds; and,

WHEREAS, the Division and Sub-Recipient desire to modify the Agreement by increasing the Federal funding \$1,614.00 under the Agreement.

WHEREAS, the Division and the Sub-Recipient desire to modify the Scope of Work.

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is hereby amended to increase the Federal funding by \$1,614.00 and the State share by \$269.00 for the maximum amount payable under the Agreement to \$8,959.28.
2. The Scope of Work, Attachment A to the Agreement, is hereby modified as set forth in the 2nd Revised Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference.
3. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
4. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

SUB-RECIPIENT: Lazy Lake, Village of

By: _____

Name and Title: _____

Date: _____

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: **Jared Moskowitz, Director**

Date: _____

Attachment A - 2nd Revision

Budget and Project List

Budget:

The Budget of this Agreement is initially determined by the amount of any Project Worksheet(s) (PW) that the Federal Emergency Management Administration (FEMA) has obligated for a Sub-Recipient at the time of execution. Subsequent PWs or revisions thereof will increase or decrease the Budget of this Agreement. The PW(s) that have been obligated are:

DR-4337		Sub-Recipient: Lazy Lake, Village of									
PW #	Co	Project Title	Federal Share	Fed %	State Share	State %	Local Share	Local %	Total Eligible Amount	POP Start Date	POP End Date
4337	A	Difficult Debris Removal	\$5,212.50	75.00%	\$868.75	12.50%	\$868.75	12.50%	\$6,950.00	9/04/2017	3/10/2018
4433	A	Vegetative Debris Removal Non-PAAP	\$1,614.00	75.00%	\$269.00	12.50%	\$269.00	12.50%	\$2,152.00	9/04/2017	3/10/2018
4610	A	Debris Removal Ph II	\$942.60	90.00%	\$52.37	5.00%	\$52.37	5.00%	\$1,047.40	9/04/2017	3/10/2018
Total:			\$7,769.10		\$1,190.12		\$1,190.12		\$10,149.40		

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RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA PERTAINING TO THE SUBJECT OF TAXATION; PROVIDING FINDINGS; ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA FOR THE VILLAGE’S 2019-2020 FISCAL YEAR (I.E. THE TENTATIVE MILLAGE RATE); ESTABLISHING THE TIME, DATE, AND PLACE AT WHICH A PUBLIC HEARING WILL BE HELD TO CONSIDER THE FINAL MILLAGE RATE AND THE VILLAGE’S FINAL BUDGET FOR THE VILLAGE’S 2019-2020 FISCAL YEAR; PROVIDING DIRECTIONS TO THE ADMINISTRATIVE ASSISTANT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, on July 30, 2019, the Village Council of Lazy Lake, Florida adopted Village Resolution 2019-5 to advise the Broward County Property Appraiser of: (a) the Village’s proposed millage rate of 4.7940 mils, (b) the Village’s “rolled back rate” of 4.5833 mils, and (c) that a public hearing will be held by the Village Council on September 6, 2019 to consider: (i) the Village’s tentative millage rate and (ii) the Village’s tentative budget for the Village’s next ensuing Fiscal Year (which budget commences October 1, 2019 and continues through September 30, 2020 [herein, the “2019-2020 Fiscal Year”]); and,

WHEREAS, the current year gross taxable value of real property within the Village of Lazy Lake for operating purposes which is not exempt from taxation has been certified by the Property Appraiser to be \$7,528,358; and,

WHEREAS, at the September 6, 2019 public hearing, the first substantive issue discussed was the percentage increase in millage necessary to fund the budget, if any, and the specific purposes for which ad valorem taxes are proposed to be increased; and,

WHEREAS, the Village Council has reviewed a draft tentative budget for the Village of Lazy Lake’s 2019-2020 Fiscal Year, has made such adjustment to same as it determined necessary at the public hearing of September 6, 2019; and,

WHEREAS, the Village Council has computed a tentative millage rate which is necessary to fund the proposed portion of the tentative budget for the Village of Lazy Lake’s 2019-2020 Fiscal Year which is to be funded from sources other than ad valorem taxes, and further, has computed the percentage by which the computed tentative millage rate exceeds the rolled back rate; and,

WHEREAS, the Village of Lazy Lake does not have facilities within the Village for its Village Council Meetings; and,

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WHEREAS, Fla. Stat. §166.0213 (1) (2018) authorizes the Village Council of Lazy Lake, Florida to hold Village Council Meetings within five (5) miles of the exterior boundary of the Village, provided the time and place for such meetings are authorized by Resolution; and,

WHEREAS, this Resolution is adopted to comply with Fla. Stat. §166.0213 (1) (2018) for the required public hearing for the Village Council to consider and approve the final millage rate and final budget;

NOW, THEREFOR, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF LAZY LAKE, FLORIDA, THAT:

Section 1: The foregoing recitals are approved as if set forth herein.

Section 2: There is hereby adopted a tentative millage rate for the imposition of millage necessary to fund the proposed portion of the Village of Lazy Lake's tentative 2019-2020 Fiscal Year Budget to be funded from sources other than Ad Valorem Taxes of **4.7940 mils**. Therefore, the tentative levying of ad valorem taxes with such tentative millage rate is hereby also approved.

Section 3: The tentative millage rate approved and levied in Section 1 of **4.7940 mils** is greater than the Village's rolled back rate of **4.5833 mils** by 4.49%¹.

Section 4: The Village has no voted debt service millage.

Section 5: A Public Hearing shall be held by the Village Council at 6:30 PM. on September , 2019 in the Conference Room of the "Zig Zag" Building located at 2201 Wilton Drive, Wilton Manors, Broward County, Florida to consider: (i) the Village's final millage rate which will be necessary to fund the Village's 2019-2020 Fiscal Year final budget from sources other than Ad Valorem taxes, and (ii), the Village's 2019-2020 Fiscal Year final budget.

Section 6: The Village Administrative Assistant is directed to send a copy of this Resolution to the Broward County Property Appraiser's Office and the Broward County Tax Collector within three (3) days of its effective date.

Section 7: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 8: This Resolution shall become effective immediately after passage by the Village Council and by signature by the Mayor.

¹ Line 27 DR-420 Form

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RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA PERTAINING TO THE SUBJECT OF PUBLIC FINANCE; PROVIDING FINDINGS; ADOPTING THE TENTATIVE BUDGET FOR THE VILLAGE OF LAZY LAKE, BROWARD COUNTY, FLORIDA FOR THE VILLAGE’S 2019-2020 FISCAL YEAR; ESTABLISHING THE TIME, DATE, AND PLACE AT WHICH A PUBLIC HEARING WILL BE HELD TO CONSIDER THE FINAL MILLAGE RATE AND THE VILLAGE’S FINAL BUDGET FOR THE VILLAGE’S 2019-2020 FISCAL YEAR; PROVIDING DIRECTIONS TO THE ADMINISTRATIVE ASSISTANT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, on July 30, 2019, the Village Council of Lazy Lake, Florida adopted Village Resolution 2019-5 to advise the Broward County Property Appraiser of: (a) the Village’s proposed millage rate of 4.7940 mils, (b) the Village’s “rolled back rate” of 4.5833 mils, and (c) that a public hearing will be held by the Village Council on September 6, 2019 to consider: (i) the Village’s tentative millage rate and (ii) the Village’s tentative budget for the Village’s next ensuing Fiscal Year (which budget commences October 1, 2019 and continues through September 30, 2020 [herein, the “2019-2020 Fiscal Year”]); and,

WHEREAS, the current year gross taxable value of real property within the Village of Lazy Lake for operating purposes which is not exempt from taxation has been certified by the Property Appraiser to be \$7,528,358; and,

WHEREAS, at the September 6, 2019 public hearing, the first substantive issue discussed was the percentage increase in millage necessary to fund the budget, if any, and the specific purposes for which ad valorem taxes are proposed to be increased; and,

WHEREAS, the Village Council has reviewed a draft, tentative budget for the Village of Lazy Lake’s 2019-2020 Fiscal Year which has been prepared by the Accounting Firm *Keefe McCullough* and presented to the Village Council, and has made such adjustments to same as it determined necessary at the public hearing of September 6, 2019, and with such adjustments, such tentative budget shall be referenced herein as the “tentative budget”; and,

WHEREAS, the tentative budget sets forth the appropriations and revenue estimate for the Village’s 2019-2020 Fiscal Year as being in the amount of _____; and,

WHEREAS, the Village Council has computed a tentative millage rate which is necessary to fund the proposed portion of the tentative budget for the Village of Lazy

49 Lake’s 2019-2020 Fiscal Year which is to be funded from sources other than ad valorem
50 taxes, and further, has adopted Resolution No. 2019-___ approving such tentative millage
51 rate; and,

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53 **WHEREAS**, the Village of Lazy Lake does not have facilities within the Village
54 for its Village Council Meetings; and,

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56 **WHEREAS**, Fla. Stat. §166.0213 (1) (2018) authorizes the Village Council of
57 Lazy Lake, Florida to hold Village Council Meetings within five (5) miles of the exterior
58 boundary of the Village, provided the time and place for such meetings are authorized by
59 Resolution; and,

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61 **WHEREAS**, this Resolution is adopted to comply with Fla. Stat. §166.0213 (1)
62 (2018) for the required public hearing for the Village Council to consider and approve the
63 final millage rate and final budget;

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65 **NOW, THEREFOR, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE**
66 **VILLAGE OF LAZY LAKE, FLORIDA, THAT:**

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68 **Section 1:** The foregoing recitals are approved as if set forth herein.

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70 **Section 2:** There is hereby approved and adopted the Village of Lazy Lake’s tentative
71 budget for the 2019-2020 Fiscal Year.

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73 **Section 3:** A Public Hearing shall be held by the Village Council at 6:30 PM. on
74 September , 2019 in the Conference Room of the “Zig Zag” Building located at 2201
75 Wilton Drive, Wilton Manors, Broward County, Florida to consider: (i) the Village’s final
76 millage rate which will be necessary to fund the Village’s 2019-2020 Fiscal Year final
77 budget from sources other than Ad Valorem taxes, and (ii), the Village’s 2019-2020 Fiscal
78 Year final budget.

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80 **Section 6:** The Village Administrative Assistant is directed to send a copy of this
81 Resolution to the Broward County Property Appraiser’s Office and the Broward County
82 Tax Collector within three (3) days of its effective date.

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84 **Section 7:** Should any section, paragraph, sentence, clause, phrase or other part of this
85 Resolution be declared by a court of competent jurisdiction to be invalid, such decision
86 shall not affect the validity of this Resolution as a whole or any portion or part thereof,
87 other than the part so declared to be invalid.

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89 **Section 8:** This Resolution shall become effective immediately after passage by the
90 Village Council and by signature by the Mayor.

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97 **PASSED AND ADOPTED BY THE VILLAGE COUNCIL** this 6th day of
98 September, 2019.

100	Council Member	Voice Vote	Absent
101			
102	John Boisseau	Yea ___ Nay ___	___
103	Sally Boisseau	Yea ___ Nay ___	___
104	Patrick Kaufman	Yea ___ Nay ___	___
105	Carlton Kirby	Yea ___ Nay ___	___
106	Ray Nyhuis	Yea ___ Nay ___	___

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108 **SIGNED BY THE MAYOR** this _____ day of September, 2019.

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113 _____
MAYOR EVAN ANTHONY

114 ATTEST:

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117 _____
118 VILLAGE ADMINISTRATIVE ASSISTANT

119 APPROVED DATE

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121 REQUESTED BY: _____

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124 ATTY. OK: _____
125 AS TO FORM ONLY

126 RECORD ENTRY:

127
128 I HEREBY CERTIFY that the Original of the foregoing signed Resolution was received by the Village
129 Administrative Assistant and entered into the Public Record this _____ day of September, 2019.

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134 _____
135 Village Administrative Assistant, Lisa Tayar

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138 018862-18001[3528987]

6.1



INVOICE

Invoice No. **EL1000605**

Environmental Protection and Growth Management Department
Building Code Services Division
1 North University Drive, Box 302, Plantation, FL 33324
954-765-5081 • FAX 954-765-4998

*Your account is now 6 months Past Due.
Please make arrangements to remit
payment at once. Thank you.*

Customer:

Village of Lazy Lake
Attn: Lisa Tayar
2250 Lazy Lake
Lazy Lake Village, FL 33305

clerk@lazylakefl.us

Invoice #	Inv Date	Month	Charges	Adjustments	Amount Due	Paid	Check #	Paid-Date	Adjustments	Balance	Run Bal.
EL10000523	15-Jan-19	Dec-18	\$291.10	0.00	291.10	(291.10)	0000005089	28-Feb-19	0.00	0.00	0.00
EL10000532	11-Feb-19	Jan-19	\$619.76	0.00	619.76	(166.34)	0000005089	28-Feb-19	0.00	453.42	453.42
EL10000564	12-Apr-19	Mar-19	\$1,393.10	0.00	1,393.10					1,393.10	1,846.52
60064	22-May-19	Apr-19	344.25	0.00	344.25					344.25	2,190.77
EL10000587	13-Jun-19	May-19	\$166.34	0.00	166.34					166.34	2,357.11
EL10000586	22-Jul-19	Jun-19	\$1,058.41	0.00	1,058.41					1,058.41	3,415.52
EL10000605	15-Aug-19	Jul-19	\$929.77	0.00	929.77					929.77	4,345.29

Total DUE **\$ 4,345.29**

PLEASE MAKE CHECK PAYABLE TO: Broward County Board of County Commissioners.

Mail all payments and correspondence to the address as shown above, Attn: Matthew Coyne.



Environmental Licensing and Building Permitting Division
 Environmental Protection and Growth Management Department
 Management Console

City:	Lazy Lake
Invoice Number:	EL10000605
Statement Total:	\$929.77
Adjustment Amount:	\$0.00
Adjustment Description:	n/a
Amount Due:	\$929.77
Invoice Period:	7/1/2019 - 7/31/2019

Invoice Summary

Mechanical

Activity	Reg Hours	OT Hours	Unit Count	\$ Amount
Plan Review	2.0000	0.0000	1	\$189.48
Totals:	2.0000	0.0000	1	\$189.48

Structural

Activity	Reg Hours	OT Hours	Unit Count	\$ Amount
Building Official	3.0000	0.0000	2	\$299.40
Chief Building Inspector	2.0000	0.0000	1	\$191.38
Code Enforcement	3.0000	0.0000	2	\$249.51
Totals:	8.0000	0.0000	5	\$740.29

Invoice Details

Mechanical

Activity Name: Plan Review

Staff Name: Jose Fernandez

Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
1	Jul 23, 2019	\$94.74	2.0000	0.0000	1	\$189.48
Jose Fernandez - Plan Review Total:			2.0000	0.0000	1	\$189.48
Plan Review Totals:			2.0000	0.0000	1	\$189.48
Mechanical Totals:			2.0000	0.0000	1	\$189.48

Structural

Activity Name: Building Official

Staff Name: Michel Mesa

Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
2	Jul 17, 2019	\$99.80	1.0000	0.0000	1	\$99.80

3	Jul 18, 2019	\$99.80	2.0000	0.0000	1	\$199.60
Michel Mesa - Building Official Total:			3.0000	0.0000	2	\$299.40
Building Official Totals:			3.0000	0.0000	2	\$299.40
Activity Name: Chief Building Inspector						
Staff Name: Pedro G Villada						
Line Item	Activity Date	Hourly Rate	Reg Hours	OT Hours	Unit Count	Total Amount
4	Jul 18, 2019	\$95.69	2.0000	0.0000	1	\$191.38
Pedro G Villada - Chief Building Inspector Total:			2.0000	0.0000	1	\$191.38
Chief Building Inspector Totals:			2.0000	0.0000	1	\$191.38
Activity Name: Code Enforcement						
Staff Name: Pedro G Villada						
Line Item	Activity Date	Hourly Rate	Reg Hrs	OT Hrs	Unit Count	Total Amount
5	Jul 16, 2019	\$83.17	1.0000	0.0000	1	\$83.17
6	Jul 29, 2019	\$83.17	2.0000	0.0000	1	\$166.34
Pedro G Villada - Code Enforcement Total:			3.0000	0.0000	2	\$249.51
Code Enforcement Totals:			3.0000	0.0000	2	\$249.51
Structural Totals:			8.0000	0.0000	5	\$740.29
Total Amount Due (before adjustments):						\$929.77

6-18

Date Range

Specific date range Up To 24 months

From 07/30/2019 To 08/15/2019

Numeric date starting with the month

Filter By

All

Showing 1 - 5 of 5 payments

Prev 1 Next

Withdraw On	Description	Category	Amount	Deliver By	Status
When Check Cashed	Solitude Lake Management <small>*Lake</small>		\$185.00 <small>*4602</small>	AUG 5	Processed Cfm # PCKXK-Q7YFS
AUG 2	Waste Management <small>*2004</small>	Garbage & Recycle	\$373.62 <small>*4602</small>	AUG 2	Processed Cfm # P8PK2-9VRKM
When Check Cashed	Brinkley Morgan <small>*Lake</small>		\$5,552.41 <small>*4602</small>	JUL 31	Processed Cfm # PC2F3-YBT4J
When Check Cashed	Prototype Inc. <small>*Lake</small>		\$872.50 <small>*4602</small>	JUL 31	Processed Cfm # PC2F3-YCNG2
When Check Cashed	Grand Properties <small>*Lake</small>		\$450.00 <small>*4602</small>	JUL 30	Processed Cfm # P88RK-F0482

Total \$7,433.53 Pending, Processing, and Processed payments only, including any fees

Showing 1 - 5 of 5 payments

Prev 1 Next

SUNTRUST BANK
 PO BOX 305183
 NASHVILLE TN 37230-5183

Page 1 of 2
 36/E00/0175/0/40
 1000203814602
 07/31/2019



Account Statement

THE VILLAGE OF LAZY LAKE FL
 EVAN ANTHONY
 2150 LAZY LN
 LAZY LAKE FL 33305-1032

Questions? Please call
 1-800-786-8787

Account Summary	Account Type	Account Number	Statement Period
	PUBLIC FUNDS PRIMARY CHECKING	1000203814602	07/01/2019 - 07/31/2019

Description	Amount	Description	Amount
Beginning Balance	\$75,236.23	Average Balance	\$78,883.62
Deposits/Credits	\$11,275.82	Average Collected Balance	\$78,749.88
Checks	\$951.00	Number of Days in Statement Period	31
Withdrawals/Debits	\$603.29		
Ending Balance	\$84,957.76		

Overdraft Protection	Account Number	Protected By
	1000203814602	Not enrolled
For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft .		

Deposits/Credits	Date	Amount	Serial #	Description	Date	Amount	Serial #	Description
	07/25	4,146.84		DEPOSIT				
	07/15	6,564.89		ELECTRONIC/ACH CREDIT				
	07/18	54.69		BROWARD CO BOCC ADVAL BENEFICIARY ID				
	07/23	292.36		ELECTRONIC/ACH CREDIT				
	07/25	30.46		STATE OF FLORIDA PAYMENTS 058232680029442				
	07/29	16.93		ELECTRONIC/ACH CREDIT				
	07/29	23.24		STATE OF FLORIDA PAYMENTS 058232680038851				
	07/29	146.41		ELECTRONIC/ACH CREDIT				
				BROWARD CO BOCC ADVAL BENEFICIARY ID				
				ELECTRONIC/ACH CREDIT				
				STATE OF FLORIDA PAYMENTS 058232680051640				
				ELECTRONIC/ACH CREDIT				
				STATE OF FLORIDA PAYMENTS 058232680052002				
				ELECTRONIC/ACH CREDIT				
				STATE OF FLORIDA PAYMENTS 058232680052689				
Deposits/Credits: 8				Total Items Deposited: 1				

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	5106	450.00	07/08	5114	129.00	07/08	5115	370.00	07/16
	*5113	2.00	07/23						

Checks: 4
 * Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	07/02	373.62		ELECTRONIC/ACH DEBIT
	07/29	18.25		WASTE MANAGEMENT ONLINE PMTCKF700952609POS
	07/29	211.42		ELECTRONIC/ACH DEBIT
				FPL DIRECT DEBIT ELEC PYMT 4341649277 PPDA
				ELECTRONIC/ACH DEBIT
				FPL DIRECT DEBIT ELEC PYMT 4381642216 PPDA
Withdrawals/Debits: 3				

SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230-5183

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1000203814602
07/31/2019



Account
Statement

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	07/01	75,236.23	75,236.23	07/18	80,533.19	80,533.19
	07/02	74,862.61	74,862.61	07/23	80,823.55	80,823.55
	07/08	74,283.61	74,283.61	07/25	85,000.85	80,854.85
	07/15	80,848.50	80,848.50	07/26	85,000.85	85,000.85
	07/16	80,478.50	80,478.50	07/29	84,957.76	84,957.76

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.