



One Financial Plaza
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October 18, 2021

VILLAGE OF LAZY LAKE
 2250 LAZY LANE
 LAZY LAKE, FL 33305

Bill Number 218978
 Billed through 09/30/2021

VILLAGE OF LAZY LAKE / GENERAL LEGAL SERVICES
018862 018001 DJL

Balance forward as of bill dated	09/10/2021	\$2,250.55
Payments and Trust amounts applied		\$2,250.55
Net balance forward		<u>\$0.00</u>

FOR PROFESSIONAL SERVICES RENDERED

09/08/21	DJL	Review e-mails related to the preparation of Millage and Budget Resolutions for the September 15, 2021 Meeting.	0.10 hrs
09/09/21	DJL	Preparation of Millage and Budget Resolutions for September 15, 2021 Village Council Meeting; prepare advice e-mail re: order on Agenda.	0.80 hrs
09/09/21	DJL	Review and revise proposed e-mail concerning code enforcement referrals; exchange e-mail with Mayor as needed.	0.30 hrs
09/09/21	DJL	Prepare Resolution approving form of ARPACFRF Agreement for September 15, 2021 Meeting Agenda and creating restricted account; prepare advice e-mail to Mayor and Administrative Assistant.	0.30 hrs
09/10/21	DJL	Revise Resolution concerning Meeting location as requested by Mayor and e-mail to Village Administrative Assistant for inclusion in September 15, 2021 Meeting Material.	0.20 hrs
09/13/21	DJL	Continued preparation for Village Council Meeting of September 15, 2021; send to Village Administrative Assistant and Mayor the forms used for Final Budget Hearing Advertisements used last year.	0.50 hrs
09/14/21	DJL	Prepare Memo and Instructions for ad valorem hearing advertisements; prepare e-mail to Sun Sentinel display editor who assisted with publications last year.	0.50 hrs
09/15/21	DJL	Complete preparation for and attend Village Council Meeting.	1.00 hrs
09/16/21	DJL	Telephone conference with Mayor for assistance with DOR Mr. Peters in completing the Notice of Tax Increase form, finalize Instruction Memo to Sun Sentinel; send Memo and ads to Ms. Allen in effort to keep desired September 27, 2021 Final Hearing Date.	0.50 hrs
09/19/21	DJL	Review Mayor e-mail re: next steps.	0.10 hrs
09/20/21	DJL	Prepare draft Resolutions for Final Millage and Final Budget; prepare Notice for Website posting; prepare transmittal e-mail to Mayor and Administrative Assistant re: same.	0.80 hrs
09/22/21	DJL	Review Tax Hearing Ad Proofs.	0.10 hrs
09/23/21	DJL	Edit draft Minutes for Tentative Tax Hearing.	0.20 hrs

Total fees for this matter \$1,242.00

BILLING SUMMARY

LUNNY, DONALD 5.40 hrs 230.00 /hr \$1,242.00

TOTAL FEES	5.40 hrs	\$1,242.00
TOTAL ADMIN COSTS		\$37.26
TOTAL CHARGES FOR THIS BILL		\$1,279.26
NET BALANCE FORWARD		\$0.00
TOTAL BALANCE NOW DUE		\$1,279.26

TRUST BALANCE \$0.00

A 3% administration charge on all fees has been included to cover internal costs such as scanning, photocopying, postage, conference calls, long-distance telephone charges and similar other charges



To pay your bill online go to: www.BrinkleyMorgan.com