



One Financial Plaza
100 SE 3rd Avenue, 23rd Floor
Fort Lauderdale, Florida 33394
(954) 522-2200
(954) 522-9123 Facsimile

November 06, 2019

VILLAGE OF LAZY LAKE
2250 LAZY LANE
LAZY LAKE, FL 33305

Bill Number 208884
Billed through 10/31/2019

VILLAGE OF LAZY LAKE / GENERAL LEGAL SERVICES / ETHICS
018862 019001 DJL

FOR PROFESSIONAL SERVICES RENDERED

10/01/19	DJL	Transmit scans of ethics disclosures received from Mr. and Ms. Boisseau to Village Administrative Assistant for uploading onto Website.	0.10 hrs
10/17/19	DJL	Telephone Conference with Broward OIG re: that Office's request that Village Website contain scans of the 2017 Form 1s of current persons serving as elected officials though this pre-dated Village Website creation; prepare records request to Broward Supervisor of Elections Office to obtain scanned Forms as filed; transmit Forms to Village Administrative Assistant to upload and coordination conferences with Village Administrative Assistant as necessary; prepare status report e-mail to Broward OIG advising that task had been substantially completed.	1.75 hrs
10/17/19	DJL	Follow up telephone conference with Mayor and prepare e-correspondence to Mayor and Village Administrative Assistant re: Form for Reporting Outside and Concurrent Income prepared by the Broward County Attorney for use by municipalities for Broward Ethics Ordinance requirements.	0.20 hrs
10/21/19	DJL	Receipt of Broward Supervisor of Election's (BSOE) response to public records request for file stamped Form 1s for 2017 and prep e-mail to BSOE acknowledging receipt of records, and prep e-mail to Village Administrative Assistant requesting that certain time stamped forms be substituted for Forms without such time stamping for 2017 on Village Website.	0.30 hrs
Total fees for this matter			\$540.50

BILLING SUMMARY

LUNNY, DONALD	2.35 hrs	230.00 /hr	\$540.50
TOTAL FEES		2.35 hrs	\$540.50
TOTAL ADMIN COSTS			\$16.22
TOTAL CHARGES FOR THIS BILL			\$556.72
NET BALANCE FORWARD			\$0.00

TOTAL BALANCE NOW DUE**\$556.72****TRUST BALANCE****\$0.00**

A 3% administration charge on all fees has been included to cover internal costs such as scanning, photocopying, postage, conference calls, long-distance telephone charges and similar other charges

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