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November 06, 2019

VILLAGE OF LAZY LAKE
2250 LAZY LANE
LAZY LAKE, FL 33305

Bill Number 208883
Billed through 10/31/2019

VILLAGE OF LAZY LAKE / GENERAL LEGAL SERVICES
018862 018001 DJL

FOR PROFESSIONAL SERVICES RENDERED

10/01/19	DJL	Office Conference with Mayor Anthony and Conference call with Mr. Wyatt Peters and Ms. Holly Cimino re: completing chronology of e-Trim forms as needed for tax imposition.	1.50 hrs
10/01/19	DJL	Transmit to Village Administrative Assistant and to Accounting Consultant and Mayor downloaded and certified TRIM forms from the E-Trim program for safekeeping and filing in Village Official Records, together with anticipated last form that will need to be completed once tax roll is extended.	0.30 hrs
10/01/19	DJL	Prepare e-mail to Office of Broward County Property Appraiser.	0.25 hrs
10/03/19	DJL	Telephone Conference with Mayor Anthony and Prepare e-mail to Wilton Manors City Attorney re: Interlocal Agreement.	0.20 hrs
10/03/19	DJL	Prepare e-mail to Village Administrative Assistant transmitting scan of Original Village Charter as requested by Mayor Anthony.	0.10 hrs
10/04/19	DJL	Formulate draft formal report to OIG and prepare first draft of same.	2.00 hrs
10/08/19	DJL	Finalize report to Broward OIG re: Elections Query; prepare e-mail to Broward OIG and Attorney Breece; Prepare status and transmittal e-mail to mayor and Council Members.	2.50 hrs
10/10/19	DJL	Teleconference with Mayor in which he reported finishing the electronic DR-422 Form on Department of Revenue E-TRIM and reported that he was advised that all pre-requisites had been completed.	0.10 hrs
10/17/19	DJL	Respond to Broward Supervisor of Elections Office's request for information concerning any planned ballot questions for the March 2020 election.	0.20 hrs
10/18/19	DJL	Attempt to contact BSOE Office and Attorney; prepare e-mail to Mr. Way and Mr. Klitsberg.	0.40 hrs
10/23/19	DJL	Receipt and review of e-mail from Broward Supervisor of Elections Office re: 2020 Elections Agreement and initial review of the Agreement.	0.50 hrs
10/24/19	DJL	Status conference with Mayor re: Miscellaneous matters.	0.20 hrs
10/24/19	DJL	Review of Proposed Candidate Financial System Reporting Agreement tendered by Broward Supervisor of Elections Office.	0.40 hrs

10/28/19	DJL	Review response of Assistant County Attorney Klitsberg to request for additional information regarding the two elections agreements and prep reply that I will follow up with Mr. Way.	0.25 hrs
10/30/19	DJL	Status telephone conference with Mayor; prepare follow up e-mail to Mr. Benson re: Mayors desire to have budget reconciliation and financial statements on the November Lazy lake Meeting Agenda and advise Mr. Benson of deadlines associated with that Meeting.	0.40 hrs
10/31/19	DJL	Exchange e-mail with Mr. Benson re: November Village Meeting.	0.10 hrs
Total fees for this matter			\$2,162.00

BILLING SUMMARY

LUNNY, DONALD 9.40 hrs 230.00 /hr \$2,162.00

TOTAL FEES	9.40 hrs	\$2,162.00
TOTAL ADMIN COSTS		\$64.86
TOTAL CHARGES FOR THIS BILL		\$2,226.86
NET BALANCE FORWARD		\$0.00
TOTAL BALANCE NOW DUE		\$2,226.86

TRUST BALANCE \$0.00

A 3% administration charge on all fees has been included to cover internal costs such as scanning, photocopying, postage, conference calls, long-distance telephone charges and similar other charges

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