

RESOLUTION No. 2021-7

A RESOLUTION PERTAINING TO THE SUBJECT OF VILLAGE OF LAZY LAKE COUNCIL MEETINGS; PROVIDING FINDINGS; AUTHORIZING REGULAR VILLAGE AND CERTAIN SPECIAL COUNCIL MEETINGS BEING HELD OUTSIDE OF THE VILLAGE'S TERRITORIAL LIMITS; PROVIDING BASIC MINIMUM PROCEDURES FOR PUBLIC NOTICE OF VILLAGE COUNCIL MEETINGS; PROVIDING A CONFLICTS CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, Fla. Stat. §166.0213 (1) (2021) authorizes the Village Council of Lazy Lake, Florida to hold meetings within five (5) miles of the exterior boundary of the Village, provided the time and place for such meetings are authorized by Resolution; and,

WHEREAS, the Village has no Boards or Committees which constitute part of its governmental structure; and,

WHEREAS, Section 1.07 of the Broward County Charter, as approved by the voters at the November 6, 2018 referendum, requires that the Village post on its website any required notices, agendas, and available back-up material at least forty-eight (48) hours prior to a scheduled non-emergency Village Council Meeting, and further, requires that any revisions to the back-up material shall be made available at such Meeting; and,

WHEREAS, the Village of Lazy Lake does not have facilities within the Village for its Village Council Meetings; and,

WHEREAS, Section 6 of Article III of the Charter of the Village of Lazy Lake provides that the Village Council shall by Resolution fix the time and number of regular meetings of the Village Council each year, provided however, that one (1) regular meeting of the Village Council shall be held each calendar quarter; and,

WHEREAS, this Resolution is adopted to standardize and formalize the Village's minimum procedures for providing notice of its non-emergency Council Meetings, and is adopted to comply with Fla. Stat. §166.0213 (1) (2021) and Section 1.07 of the Broward County Charter;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF LAZY LAKE, FLORIDA THAT:

SECTION 1: The Regular Meetings of the Village Council shall take place on the third Tuesday of each Month, unless cancelled.

SECTION 2: Art. III, Section 4 of the Village Charter authorizes the Mayor to call a Special Meeting of the Village Council when the Mayor determines a Special Meeting is necessary, or upon the written request of at least three (3) Members of the Village Council. This Section pre-authorizes Special Meetings to be conducted (after being called pursuant to the Village Charter) on any First Tuesday of a Month, provided the provisions below for posting the Agenda on the Village Notice Board and for posting the Agenda and Meeting Material on the Village Website can be met.

SECTION 3: In the event it is necessary to conduct a Special Meeting of the Village Council on a day other than a First Tuesday of a Month, and such Special Meeting is not otherwise authorized by a Resolution adopted during a Regular Meeting of the Village Council or during a pre-authorized Special Meeting of the Village Council (conducted pursuant to Section 2 of this Resolution), then the Mayor shall call a Special Scheduling Meeting of the Village Council wherein the sole item on the Agenda shall be to determine, and then to prescribe by Resolution the time and place for such Special Meeting. The provisions below for posting the Agenda on the Village Notice Board and for posting the Agenda and Meeting Material on the Village Website shall be applicable to the Scheduling Meeting.

SECTION 4: The Regular Meetings of the Village Council specified in Section 1 of this Resolution, and Special Meetings of the Village Council which have been pre-authorized in Section 2 of this Resolution and Special Scheduling Meetings of the City Council conducted pursuant to Section 3 of this Resolution, shall all be held outside of the Village's territorial limits. These Meetings shall be held either:

- (a) at 6:30 p.m. within the Hagen Park Community Center, located at 2020 Wilton Drive, Wilton Manors, Florida 33305; or,
- (b) at 6:30 p.m. within the Conference Room of the South Florida Symphony signed space of the "Zig Zag" Building located at 2201 Wilton Drive, Wilton Manors, Florida. The space is at the Southern end of the Zig Zag Building and is painted in grey and white stripes. The space has a wall/roof sign on its Southeast corner which states, "South Florida Symphony."

The 6:30 p.m. time designation may be changed for Special Meetings in light of the circumstances necessitating such meeting and quorum considerations, and if changed for a given Special Meeting, shall be as provided in the Notice that a Special Meeting has been called.

The 6:30 p.m. time designation for Regular Meetings may be changed in consideration of the Hagen Community Center's reservation calendar or quorum considerations, and if changed, the time will be specified in the Notice for such Meeting.

SECTION 5: In an effort to provide increased, minimum notice to the public concerning Meetings of the Village Council, the following procedures shall apply until otherwise changed by written Resolution:

- (1) The Agenda for the Village Council Meeting shall be posted on the Village Notice Board at the entrance to the Community at least three (3) calendar days before the day of the Meeting (and excluding the day of the meeting). Thus, if a Village Council Meeting is on Tuesday, at 6:30 p.m., the Agenda must be posted on the Notice Board before midnight on the preceding Friday.
- (2) When the Meeting is held in the Conference Room described in Section 4, the following procedures shall apply:
 - a. the Agenda for the Village Council Meeting shall include a statement describing how access to the meeting area is afforded (for example, that access to the Conference Room is provided at the rear of the South Florida Symphony space within the Zig Zag Building);
 - b. at least fifteen (15) minutes before the start time of the Village Council Meeting, a temporary sign on an easel shall be placed at the rear exterior door Meeting Area, which sign will advise the public that the Village Council Meeting is to occur; and,
 - c. if the Meeting is held in the Zig Zag Building, at least fifteen (15) minutes before the start time of the Village Council Meeting, a temporary sign on an easel will be placed in the rear parking lot of the South Florida Symphony space within the Zig Zag Building, which sign will advise that available parking spaces in such lot can be used for parking to attend the Village Council Meeting.
- (3) The Mayor and Council Members shall assist the Village Administrative Assistant in compiling and updating from time to time e-mail addresses of the Village's residents. Recognizing that some residents may not wish their e-mail addresses to become public records and recognizing that residents might change from time to time without advance notice to the Village, the e-mail addresses may not be always complete or up to date.
- (4) For purposes of compliance with Broward County Charter Section 1.07, the Village Administrative Assistant shall post the Village Council Meeting Agenda together with any required notices and available back-up material for the Items on the Meeting Agenda, on the Village Website. This posting shall occur at least three calendar days before the Meeting. Thus, if a Meeting is on a Tuesday, the Website posting shall occur before Midnight, the preceding Friday. The Agenda shall also disclose the website address where a person can examine any available agenda item notes and back up material.

(5) When the material described in Subsection 5(4) is posted to the applicable website, the Agenda for the Meeting shall be e-mailed by the Administrative Assistant to the residents who are listed on the then current e-mail list.

SECTION 6: The provisions of this Resolution shall prevail over any conflicting provisions of any prior Resolution

SECTION 7: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

SECTION 8: This Resolution shall become effective ten (10) days after passage by the Village Council and by signature by the Acting Mayor.

PASSED AND ADOPTED by the Village Council this 20th day of July, 2021.

Council Member	Voice Vote		Absent
Patrick Kaufman	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	<input type="checkbox"/>
Carlton Kirby	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	<input type="checkbox"/>
Ray Nyhuis	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	<input type="checkbox"/>
Daniel Copher	Yea <input type="checkbox"/>	Nay <input type="checkbox"/>	<input type="checkbox"/>

SIGNED by the Acting Mayor this 20th day of July, 2021.

Richard Willard
ACTING MAYOR RICHARD WILLARD

ATTEST:

Yedra Allen
VILLAGE ADMINISTRATIVE ASSISTANT