



# Billing & Invoices

## TUITION

Little Learners is a full-day program. Tuition is charged weekly for the child's spot at the center. This is regardless of whether or not they are attending each day due to sickness, vacation, etc. The center is staffed for the number of children enrolled and therefore tuition due despite daily attendance.

- \$50 (non-refundable) enrollment fee due prior to start date
- 0-24 months \$225/week
- 2 years olds \$190/week
- 3-5 years old \$175/week
- After school drop in \$100/week

**There is also a fee of \$5 per hour for children who remain in our care for more than 9 ½ hours/day.**

*Charges for tuition are weekly and must be **paid in advance**. Tuition is payable Monday for the program week (you should receive an invoice the Friday before it is due). If the tuition is not received by **WEDNESDAY** of the program week a \$50 late charge will be added. If tuition is not received by the end of the second week, your child will be dismissed from the center until the balance is paid in full. (Re-admittance is dependent on whether his/her position is still available.)*

**Check:** Please make checks for tuition and enrollment fee payable to *Little Learners Spectrum Center*

**Cash:** Payment can be made via cash and a receipt will be provided.

**Credit/Debit:** Tuition can also be paid via credit/debit using Brightwheel for a fee of 2.9%.

**AFT:** Tuition can be paid using a checking account online using Brightwheel for a much smaller fee (min \$0.25- max \$2.00).

\* We can no longer take payment over the phone. You must enter your payment information into the Brightwheel system.

\*Tuition can be auto drafted or paid weekly upon invoicing.

\*There is no longer a discount for paying monthly



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## Child Care Subsidy -Sliding Fee

We do accept child care subsidy through the state of Missouri. ***Full tuition will need to be paid until the student shows active in the online portal.***

Sliding fees are determined by the state and based on your monthly income/number in your household.

*On the 1st of every month you will receive an invoice for the estimated copay for that month. This includes your sliding fee and the difference between what the state reimburses and our full-time tuition rate for the month. This amount will change each month based on the number of billable days in that month.*

The state reimburses a month behind. The amount reimbursed fluctuates as well depending on attendance. **Each month the state allows 5 absences without deducting reimbursement.** Each day your child misses over the allowed 5, the state does not reimburse and the full tuition for those days will be the responsibility of the parent.

**Full day attendance is 5 or more hours per day.** If your child attends less than 5 hours in a day, state only reimburses a part time rate. The difference between what is reimbursed and our daily tuition will be the responsibility of the parent.

Therefore, depending on attendance, there may be a shortfall from the month prior despite our best efforts to bill the estimated cost on the first of the month. You will see this invoice in the middle of the following month. If for some reason the state reimburses more than our estimate, you will receive an account credit. (This is very similar to how a doctor's office bills a procedure. They estimate how much the insurance company will pay, and if they pay more or less, you will receive an additional bill or credit.)

**\*\*You are billed on the first of each month for the entire month. As long as you make a payment each Monday (at the least- every other Monday), it is acceptable to break up the monthly amount due (by the number of weeks in that month) and you will not receive a late fee. The balance must be paid in full by the end of the month. Ex: You are billed \$200 for the month of January. If you pay at least \$50 each Monday or \$100 every other Monday, you will not receive a late payment as this balance will be paid in full by the end of the month. \*If your balance isn't paid in full by the end of the month, *your child will be dismissed from the center until the balance is paid in full. (Re-admittance is dependent on whether his/her position is still available.)***