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GRANTING A SCOUT ACCESS TO SCOUTBOOK

GRANTING YOUR SCOUT ACCESS TO SCOUTBOOK

Note: Scouts should not subscribe to Scoutbook on their own. Instead this process should be used.

Only parents can grant access for Scouts to view their Scoutbook record. The parent should log into their account and click on their Scout. From your Scout's edit profile link on the Scout's page, scroll to the bottom of the page and click "Invite to Connect" and enter the Scout's email address.

The screenshot shows the Scoutbook 'Edit Profile' interface. At the top, there's a navigation bar with icons for home, back, and a menu, followed by 'Pack 46 Den # Scout 1' and a highlighted 'Edit Profile' button. Below this is a red 'Update' button and a white 'Cancel' button. A text box explains that parents can invite their Scout to connect to Scoutbook to manage their own records. At the bottom of this section is a large red button labeled 'Invite Scout to Connect'. Below the button is a link: 'What if Aiden has already created his own Scoutbook account?'. The footer includes the Scoutbook logo and copyright information: '© 2016 Boy Scouts of America • Privacy'.

NOTE: If a parent does not see the Invite Scout to Connect button at the bottom of the Scout's Edit Profile Screen, then the Scout has already been invited and an account has already been setup for him with his email address as his User Name. Go to the Messaging Center and click on the Scout's name, unclick the BCC option and send the Scout an email to log into Scoutbook.

You will receive a copy of the email which will show you which of the Scout's emails it was sent to. The Scout can click Forgot Password? on the login screen if they can't remember what the password was.

The Scout will receive an email invite similar to the invite parents receive including their username and password. With that they can log into Scoutbook and see their records.



The screenshot shows an email invite from Scoutbook. The text reads: 'Hey Scout, Mom just created an account for you on Scoutbook so you can track your Scouting progress. Scoutbook works awesome on mobile devices. Try it out on your iPad, iPod, Android or other mobile device or use your computer. Visit Scoutbook.com and login using the information below'. Below this is a login box with 'Login: scoutemailaddress@email.com' and 'Password: A2DED3'. At the bottom is a red button that says 'Learn More and Login Now'.