



Garden Grove
— Chamber of Commerce —
Founded 1907

RIBBON CUTTING REQUEST INFORMATION

(Must be a Current Member)

Thank you for your interest in a Ribbon Cutting Ceremony with the Garden Grove Chamber of Commerce! Please read the following information and fill out the form, so we can begin planning your special event.

Scheduling Requirements:

- Must submit a request at least 2 weeks in advance.
- Events are typically scheduled Monday through Friday between 10 am-4 pm.
- Subject to staff availability and calendar space.

Business is responsible for:

- Inviting their clients, friends, and family
- Providing refreshments (if desired)
- Preparing remarks (owner/manager)
- Having a designated spokesperson

The Chamber will:

- Create flyer and send out to mailing list, post on Social Media channels
- Invite Chamber Board of Directors, Ambassadors and Members
- Invite VIPs (elected officials: Garden Grove City Council, Offices of Congress, Senate, Assembly and OC Supervisor)
- Provide the BIG scissors and ribbon
- Emcee the ceremony (optional)

- Take pictures

Please send us your logo, a few photos we can choose from and other details that you would like on the flyer.

- Will you be serving refreshments?
- Presentation or tour?
- Any promotions for that day or during soft/grand opening dates?
- Raffle or any giveaways?

Business Name: _____

Contact Name: _____

Title/Role: _____

Phone Number: _____

Email Address: _____

To ensure the best possible attendance from the business community and elected officials, **Ribbon Cuttings are typically scheduled Monday through Friday between 10:00 AM and 4:00 PM.**

Please provide your top three preferred date and time options. We will confirm availability based on the Chamber's calendar.

First Choice

Date: _____

Time: _____

Second Choice

Date: _____

Time: _____

Third Choice

Date: _____

Time: _____