



CEDAR VALLEY'S PROMISE POLICY BOARD

August 20, 2020 - 3:30 PM

BOARD MEETING AGENDA – Zoom Meeting

Link: <https://us02web.zoom.us/j/86565645171?pwd=U3c3YzBLWUU3SUx4YmY1d3MyTzF5UT09>

Call In Telephone Number: 1-312-626-6799

Meeting ID: 865 6564 5171

Passcode: 799223

1. Call to Order: At 3:33pm
2. Approval of August 20, 2020 Meeting Agenda: Motion by Nancy Beenblossom to approve the agenda with issues verbalized and seconded by Jamie Schroeder. Motion approved.
3. Guests/Community Input: Sarah Boleyn shared that they hearing back from child care providers on the return to learn and will be meeting next week with schools virtually on how all is going. She also shared that a calendar on training for child care providers will be sent out soon.
4. Approval of Minutes – July 16, 2020: Joanne Lane motioned to accept minutes as presented and seconded by Mladen Gledic. Motion approved.
5. Welcome New Coordinator Brenda Loop: Brenda's start date is Monday, August 24th. Kate stated that Brenda has been helping with some financial issues and acquainting herself with the position. A big thank you goes out to Brenda from the whole Board.
6. Financials – place on file: There is only one month of financials in at this point, as we move forward with financials, we will plan on reviewing them more with Brenda's help.
7. Cedar Valley's Promise Community Plan: Kate shared that the community plan was completed before Carole left. Kate will need to sign as board chair. Motion by Jamie Schroeder and seconded by Pat Harper to approve the plan. Motion Approved.
8. 2019 Fiscal Audit – Hogan-Hansen - Pat Harper This item was deleted as it was completed in July.
9. Waterloo Community Schools June Claim: Brenda shared that there were issues about February and March 2020 billing not being submitted timely by one provider. In checking, she found that indeed they had been submitted timely, they just did not have the supporting documentation. We in fact do have that supporting documentation now. There is a June request from the schools for supplies in an amount that is over what is left in their allocation. Motion by Joanne Lane and seconded by Pat Harper to reimburse the February and March invoices. And to approve the payment for the schools of not more than what they have left in their allocation for the year. Motion approved. Brenda will be working with the fiscal agent on processing these bills.
10. Board Assessment and Conflict of Interest Forms: Reminder that these forms need to be completed and sent to Brenda. She will contact you if she cannot find yours.
11. Other discussion or sharing: Kate shared Carole's last day was July 30th and Joanne purchased a plaque from the Board for Carole. Kate will get that to Carole soon as she has been on vacation and Carole has knee replacement this coming Tuesday, August 25.



12. Adjourn: Motion by Jamie Schroeder and seconded by Pat Harper to adjourn. Motion Approved at 4:02 PM

Next Meeting: September 17 at 3:30 PM

FY21 Proposed Meeting Schedule:

- July 16, 2020
- August 20, 2020
- September 17, 2020
- November 19, 2020
- January 21, 2021
- March 18, 2021
- April 15, 2021
- May 20, 2021
- June 17, 2021

Board Members	
x	Kate Petersen, Chair
x	Felicia Smith-Nals – Vice Chair
x	Nancy Beenblossom - Secretary
x	Pat Harper - Treasurer
x	Mladen Gledic
	Jennifer Hartman
x	Joanne Lane
x	Matt Moore
x	Allison Pattee
x	Jamie Schroeder
	Mason Smith
	Dan Trelka
	Halkeno Tura
Staff	
x	Brenda Loop
Guests	
x	Sarah Boleyn
x	Shanell Wagler

13 voting members quorum equal 7