

**Cedar Valley's Promise Board of Directors**  
**September 11, 2020; 3:00 pm to 3:23 pm**  
Zoom Meeting  
**Board Minutes**

<b>Agenda Item</b>	<b>Summary</b>
1. Call Meeting to Order 3:09 p.m.	<p>ACTION ITEM: <b>Kate Petersen</b> will call the meeting to order.  Time Called to Order: 3:09 pm</p> <p>Members needed for Quorum = 6  Kate Petersen  Nancy Beenblossom  Mladen Gledic  Matt moore  Felicia Smith-Nals  Pat Harper  Joanne Lane  Jamie Schroeder</p>
2. Review and Approval of Meeting Agenda	<p>ACTION Item: <b>Kate Petersen</b> will ask for a MOTION to approve the agenda.</p> <p><i>Reference: Agenda</i></p> <p>Motion: To approve the Action Agenda as presented.</p> <p>Made By: Jamie Schroeder  Seconded By: Joanne Lane  Board Discussion: None</p> <p>Outcome: Approved unanimously</p>
3. Public Comment (limit of 5 minutes per person) 3:10 p.m.	<p>INFORMATION ITEM: <b>Kate Petersen</b> will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves. Tony Reed was present and had no comment.</p> <p>Public Comment: Kate Petersen thanked Tony for all his help onboarding with Brenda.</p>
4. Approval of Minutes from August 20, 2020 Meeting 3:11 p.m.	<p>ACTION ITEM: <b>Kate Petersen</b> will ask for a MOTION to approve the minutes of the August 20, 2020 meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: Minutes from August 20, 2020</i></p> <p>Motion: To approve minutes as presented for the 8/20/20 board meeting.</p>

	<p>Made By: Joanne Lane          Seconded By: Matt Moore          Board Discussion: None</p> <p>Outcome: Approved unanimously</p>
<p>5. Cedar Valley’s Promise          FY20 Annual Report          3:12 p.m.</p>	<p>ACTION ITEM: <b>Kate Petersen</b> will ask the Coordinator, Brenda Loop, to review the documents that were sent for pre-reading. Documents provided in advance were:          FY20 CVP Annual Report          FY20 Board Membership Matrix          FY20 Community Plan Update          FY20 Early Childhood Financial Statement          FY20 School Ready Financial Statement</p> <p>After the review, <b>Kate</b> will ask for a motion and a 2<sup>nd</sup> to approve the CVP FY20 Annual Report.</p> <p>Motion: To approve the CVP F20 Annual Report as presented by Brenda.</p> <p>Made By: Pat Harper          Seconded By: Nancy Beenblossom          Board Discussion: None</p> <p>Outcome: Approved unanimously</p>
<p>6. Removal of 2 Board          Members Due to          Conflicts of Interest          3:19 p.m.</p>	<p>INFORMATION ITEM: <b>Kate Petersen</b> will share with the Board that Allison Pattee and Jen Hartman are no longer serving on the CVP Board due to a misunderstanding between Carole and Jen/Allison. Jen works for Waterloo Schools who is a direct recipient of dollars. Allison works at the UNI Child Development Center who is an indirect recipient of dollars as they utilize the Child Care Consultation Services provided by EPI’s Child Care Resource and Referral. Both direct and indirect recipients of funds are ineligible to serve on the CVP Board.</p> <p><b>Kate Petersen</b> will inform the board that we are still exceeding the minimum number of members needed in our by-laws (Minimum is 7). Discussion on how to move forward. Nominate 2 additional members or leave membership at 11.</p> <p>Board does need to reflect gender balance and demographics of the community. Currently 6 female and 5 male which meets the requirement. There are also requirements for representation from a variety of areas which we meet with the 11 remaining members.</p>

<p>7. Other Discussion or Sharing</p>	<p>INFORMATION ITEM: <b>Kate Petersen</b> will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Nancy shared a thank you on behalf of the Board to Brenda on her hard work and efforts getting the CVP Annual Report ready so timely.</p>
<p>8. Adjourn 3:23 p.m.</p>	<p>Motion: To adjourn</p> <p>Made By: Jamie Schroeder Seconded By: Mladen Gledic Outcome: Approved Unanimously</p>