

Cedar Valley's Promise Board of Directors

March 18, 2021; 3:33 pm to 4:06 pm

Zoom Meeting

Board Minutes

Agenda Item	Summary
<p>1. Call Meeting to Order 3:33 p.m.</p>	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:33pm</p> <p>Members needed for Quorum = 6 Members Present: 8</p> <p>Kate Petersen Nancy Beenblossom Pat Harper Lew Everling Mladen Gledic Joanne Lane Matt Moore Jamie Schroeder Staff: Brenda Loop Guests: Sarah Boleyn Lindsey Lauck Members Absent: Felicia Smith-Nals Dan Trelka Halkeno Tura</p>
<p>2. Review and Approval of Meeting Agenda 3:34 pm</p>	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2021.03.18 CVP Board Agenda</i></p> <p>Motion: To approve the agenda as presented</p> <p>Made By: Nancy Beenblossom Seconded By: Joanne Lane Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>3. Public Comment (limit of 5 minutes per person) 3:38 p.m.</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah shared Child Care going strong. No covid cases, staffing is a big issue for centers though. She shared they are offering ChildNet</p>

	<p>face to face for family child care providers and have 13 of the 15 spots reserved. One new center is set to open at the Islamic Center. It is slow going as they still need a director and staff.</p> <p>Guest: Lindsey Lauck shared she is sitting in for LSI HOPES program to get a better understanding of the Board. She stated that they have received word that Virtual Home Visits can continue until at least June 1st.</p> <p>Public Comment: Kate reminded the Board that we will be having contracted program partners to do presentations to the Board in the future to help us understand what they do.</p>
<p>4. Approval of Minutes from January 21, 2021 Meeting 3:39 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the January 21, 2021 meeting of the CVP Board as presented or as corrected based on-Board discussion.</p> <p><i>Reference: 2021.01.21 CVP Board Minutes</i></p> <p>Motion: To approve the January minutes as presented.</p> <p>Made By: Joanne Lane Seconded By: Matt Moore Board Discussion: None</p> <p>Outcome: Approved unanimously</p>
<p>5. Financials 3:40 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i> <i>FY21 ECI Revenue and Expenditures (first worksheet called Revenue & Expenditures Overall)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i></p> <p>Board Discussion: Brenda did an overview of all accounts. She also shared a simplified spreadsheet she has prepared, and all agreed that we want her to do that for each meeting as it is much easier to follow. Kate reminded us that the CJIDC Credit card has many programs on it and CVP only had a 16.04 charge.</p>
<p>6. Update on Community Foundation Accounts 3:46 p.m.</p>	<p>INFORMATION ITEM: Kate Petersen will share that Brenda received additional information following our January board meeting. The funds are not able to be moved to Veridian as discussed previously. They need to remain at the Community Foundation, and we can contact them as we have expenses for the 2 funds, Marketing and Postage, and ECHOES/Trolley/Afterschool.</p>

	<p>Board Discussion: Brenda shared that we were not able to move the two Community Foundation funds into our Veridian account. There is not a lot of money in either, so we will use our Community Foundation Marketing and Postage Funds for marketing like the Website costs and mailings, etc. As for the other Community Foundation Funds under ECHOES/Trolley/Afterschool, Brenda will research what we can spend them on and expend as she can.</p>
<p>7. Approve FY22 RFP Process and Application 3:49 p.m.</p>	<p>ACTION ITEM: Kate Petersen will lead the discussion regarding the proposed FY22 processes.</p> <p><i>References:</i> <i>Proposal Format FY22</i> <i>Proposed FY22 Contracting Process</i></p> <p>Motion: To accept the proposed new CVP RFP process and proposed format for FY22</p> <p>Made By: Pat Harper Seconded By: Lew Everling Board Discussion: Brenda shared it is very similar to the existing proposal form just more concise and straight forward. She will be making a Rubric for the proposal review committee to use. Brenda did share that the preliminary numbers are in and Early Childhood funds is in the 5th year of reduction phasing out, so it could be anywhere from 30 to 40 thousand less, as anticipated. School Ready funding can expect a very minor reduction.</p> <p>Outcome: Unanimously approved.</p>
<p>8. 1st Reading of By-Laws. 3:58 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to approve the first reading of the CVP by-laws with 1 change on page 2 changing the permanent address of the CVP office to the Central Iowa Juvenile Detention Center. The address filed with the Secretary of State must be in Iowa and Brenda’s new address is in Wisconsin. Tony Reed is supportive of this change.</p> <p>Motion: To approve the 1st reading of CVP By-Laws on the Permanent address change to CJIDC ‘s address.</p> <p>Made By: Jamie Schroeder Seconded By: Nancy Beenblossom Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>9. Former CVP Staff Person Arrest 4:00 pm</p>	<p>INFORMATION ITEM: Kate Petersen will share with the board for awareness that Nicole Foelske was recently arrested for theft from Juvenile Court Services. Prior to joining the staff at Juvenile Court Services, she served as the administrative/financial person with CVP. This was prior to 2012. Annual audits have always been conducted and</p>

	<p>we have no reason to suspect that any wrongdoing occurred while she was in CVP's employ.</p> <p>Board Discussion: None</p>
<p>10. Other Discussion or Sharing 4:01 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Kate shared her experiences in sitting in on the Contract reviews with Brenda. She said it was very informative and helped her better understand the programs and their trials. Brenda shared more about Preschool Scholarships, she has only approved 2 so far out of the 15 received, however she is working with programs to share the opportunities with more families.</p>
<p>11. Adjourn 4:06 pm</p>	<p>Motion: Motion to adjourn</p> <p>Made By: Pat Harper Seconded By: Jamie Schroeder</p> <p>Outcome: Unanimously approved</p> <p>Time Adjourned: 4:06pm Next Meeting: April 15, 2021</p>