

Cedar Valley's Promise Board of Directors
July 15, 2021; 3:37 pm to 3:54 pm
 Zoom Meeting
Board Minutes

Agenda Item	Summary
1. Call Meeting to Order 3:37 p.m.	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:37pm</p> <p>Members needed for Quorum = 6 Members Present</p> <p>Kate Petersen Nancy Beenblossom Pat Harper Lew Everling Mladen Gledic Joanne Lane Jamie Schroeder</p> <p>Staff: Brenda Loop Guests: Sarah Boleyn</p> <p>Members Absent: Felicia Smith-Nals Mike Knapp Matt Moore</p>
2. Review and Approval of Meeting Agenda 3:38 pm	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2021.07.15 CVP Board Agenda</i></p> <p>Motion: To approve agenda as presented.</p> <p>Made By: Pat Harper Seconded By: Jamie Schroeder Board Discussion: none</p> <p>Outcome: unanimously approved</p>
3. Public Comment (limit of 5 minutes per person) 3:39 p.m.	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah Boleyn</p>

	<p>Public Comment: Child care consultants continue to receive support and the first training for 10 providers on milestones of development has occurred. Staff retention is a huge struggle for providers.</p>
<p>4. Approval of Minutes from June 17, 2021 Meeting 3:40 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the June 17, 2021, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2021.06.17 CVP Board Minutes</i></p> <p>Motion: to approve the Minutes of the June 17th board meeting.</p> <p>Made By: Jamie Schroeder Seconded By: Lew Everling Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>5. Financials 3:41 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i> <i>FY21 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i></p> <p>Brenda shared that only 3 providers have yet to submit June invoices and they have until June 20th to do so.</p>
<p>6. Board Member Application: Marsha Platt 3:42 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to accept the application from Marsha Platt to join the board as the health representative. Shanell has indicated that if we attempted to fill the vacancy with a male and did not have any interested person, we can accept a female applicant.</p> <p><i>Reference: Board-Membership-Application Marsha Platt</i></p> <p>Motion: To accept Marsha Platt as a new board member to serve as the Health representative.</p> <p>Made By: Nancy Beenblossom Seconded By: Joanne Lane Board Discussion: Marsha is a retired nurse from the Black Hawk County Health Dept. she was a school nurse and did nurse consultation and is a grandparent.</p>

	Outcome: Unanimously approved
7. Preschool Scholarship Update 3:44 pm	<p>INFORMATION ITEM: Kate Petersen will share with the board for awareness that Brenda has received 43 applications for preschool scholarships as of July 7. Twenty-two have been approved, one is waiting for additional documentation and 20 have been denied (3 under income, 6 over income, 1 missing information, and 10 children too old.)</p> <p>Board Discussion: Brenda shared we did have another child approved since the July 7 written report.</p>
8. Conflict of Interest Statements 3:46 pm	<p>INFORMATION ITEM: Kate Petersen will ask the board to complete the conflict-of-interest statements emailed by Brenda.</p> <p>Board Discussion: None</p> <p>Outcome:</p>
9. FY22 Succession Plan 3:47 pm	<p>ACTION ITEM: Kate Petersen will ask for a motion and second to approve the FY22 Succession Plan as presented.</p> <p><i>Reference: FY22 Succession Plan</i></p> <p>Motion: To approve the FY22 Succession Plan with additions Brenda shared.</p> <p>Made By: Nancy Beenblossom Seconded By: Pat Harper Board Discussion: Brenda shared everything is backed up on goggle drive and all passwords are in Keeper password manager, she will add this to the plan.</p> <p>Outcome: Unanimously approved.</p>
10. Other Discussion or Sharing 3:52 pm	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda shared she will be on vacation July 30th through August 9th.</p>
11. Adjourn 3:54 pm	<p>Motion: TO Adjourn</p> <p>Made By: Joanne Lane Seconded By: Jamie Schroeder</p> <p>Outcome: Unanimously approved</p> <p>Time Adjourned: 3:54pm Next Meeting: August 19</p>

