

**Cedar Valley's Promise Board of Directors  
August 19, 2021; 3:33 pm to 3:51 pm**

Zoom Meeting  
**Board Minutes**

<b>Agenda Item</b>	<b>Summary</b>
<p>1. Call Meeting to Order 3:33 p.m.</p>	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:33 pm</p> <p>Members needed for Quorum = 6</p> <p>Members Present: Kate Petersen Nancy Beenblossom Pat Harper Mladen Gledic Mike Knapp Marsha Platt</p> <p>Staff: Brenda Loop</p> <p>Members absent: Felicia Smith-Nals Lew Everling Joanne Lane Matt Moore Jamie Schroeder</p> <p>Kate did a welcome to Marsha Platt and Marsha shared a bit of her past work endeavors and that she is a grandmother too.</p>
<p>2. Review and Approval of Meeting Agenda 3:34 pm</p>	<p>ACTION Item: <b>Kate Petersen</b> will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2021.08.19 CVP Board Agenda</i></p> <p>Motion: To approve the agenda as presented.</p> <p>Made By: Pat Harper Seconded By: Mike Knapp Board Discussion: none</p> <p>Outcome: Motion unanimously approved</p>
<p>3. Public Comment (limit of 5 minutes per person) 3:35 p.m.</p>	<p>INFORMATION ITEM: <b>Kate Petersen</b> will ask if there is any public comment.</p>

	<p>Guests present will be asked to introduce themselves. No guests were present.</p>
<p>4. Approval of Minutes from July 15, 2021, Meeting 3:36 p.m.</p>	<p><b>ACTION ITEM:</b> <b>Kate Petersen</b> will ask for a MOTION to approve the minutes of the July 15, 2021, meeting of the CVP Board as presented or as corrected based on-Board discussion.</p> <p><i>Reference: 2021.07.15 CVP Board Minutes</i></p> <p>Motion: To approve July 15<sup>th</sup> board minutes as presented.</p> <p>Made By: Pat Harper          Seconded By: Nancy Beenblossom          Board Discussion: none</p> <p>Outcome: Motion unanimously approved</p>
<p>5. Financials 3:37 pm</p>	<p><b>INFORMATION ITEM:</b> <b>Kate Petersen</b> will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i>  <i>FY21 ECI Revenue and Expenditures (first worksheet called Board Overview)</i>  <i>FY22 ECI Revenue and Expenditures (first worksheet called Board Overview)</i>  <i>Veridian Statement</i>  <i>Green Belt Bank Statement</i>  <i>CJIDC Credit Card Statement</i></p> <p>Brenda did an overview of the fiscal 2021 report and Kate explained the statements and how Brenda and Pat had each reviewed and approved the monthly invoices using a new electronic process.</p>
<p>6. Preschool Scholarship Update 3:44 pm</p>	<p><b>ACTION ITEM:</b> <b>Kate Petersen</b> will share with the board for awareness that 28 children have approved scholarships for a projected amount of \$99,816 in funding. At the time the budget was set, we were unsure of carryover funding. Kate will ask the board to consider increasing the budget to \$20,000 in case additional applications are received. The funds will be utilized from carryover dollars.</p> <p>Motion: To increase the budget to an additional 20,000 to Preschool Scholarships from 100,000. to 120,000 for fiscal 2022.</p> <p>Made By: Nancy Beenblossom          Seconded By: Mike Knapp</p>

	<p>Board Discussion: Mike asked if the DHS rate changes affected the number of scholarships, Brenda stated she is not seeing this.</p> <p>Outcome: Motion unanimously approved</p>
<p>7. Other Discussion or Sharing 3:47 pm</p>	<p>INFORMATION ITEM: <b>Kate Petersen</b> will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda shared that she has gotten a couple of additional requests, however they wanted UNI and UNI has let their certification lapse. Once it is recertified than we can proceed. Kate shared that there will be training for new board members and in September we will begin having providers present to the Board.</p>
<p>8. Adjourn 3:51 pm</p>	<p>Motion: To adjourn</p> <p>Made By: Pat Harper Seconded By: Marsha Platt</p> <p>Outcome: Motion unanimously approved</p> <p>Time Adjourned: 3:51 pm Next Meeting: September 9 (One week earlier than our normal meeting so the annual report can be approved before the September 15 deadline.)</p>