

Cedar Valley's Promise Board of Directors
November 18, 2021; 3:31 pm to 4:15 pm
Board Minutes

Agenda Item	Summary
<p>1. Call Meeting to Order 3:31 p.m.</p>	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:31pm</p> <p>Members needed for Quorum = 6</p> <p>Members Present: Kate Petersen Felicia Smith-Nals Nancy Beenblossom Pat Harper Lew Everling Mladen Gledic Joanne Lane Marsha Platt Jamie Schroeder</p> <p>Staff: Brenda Loop Guests: Mindy Dolan Sarah Boleyn Diane Hoffman Amanda McKee</p> <p>Members Absent: Mike Knapp Matt Moore</p>
<p>2. Review and Approval of Meeting Agenda 3:32 pm</p>	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2021.11.18 CVP Board Agenda</i></p> <p>Motion: To approve the agenda</p> <p>Made By: Pat Harper Seconded By: Joanne Lane Board Discussion: None</p> <p>Outcome: Motion approved unanimously</p>
<p>3. Public Comment (limit of 5 minutes per person) 3:33 p.m.</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves. Guest: Mindy Dolan</p>

	<p>Guest: Sarah Boleyn Diane Hoffman Amanda McKee Public Comment: None</p>
<p>4. Approval of Minutes from September 9, 2021, Meeting 3:35 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the August 19, 2021, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2021.09.09 CVP Board Minutes</i></p> <p>Motion: To approve Board minutes from August 19, 2021</p> <p>Made By: Jamie Schroeder Seconded By: Marsha Platt Board Discussion: None</p> <p>Outcome: Motion approved unanimously</p>
<p>5. Financials 3:37 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i> FY22 ECI Revenue and Expenditures (first worksheet called Board Overview) Veridian Statement Green Belt Bank Statement CJIDC Credit Card Statement</p> <p>Brenda and Kate reviewed the financials and had no comments or questions.</p>
<p>6. Board Presentation from Operation Threshold 3:42 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the representative from Operation Threshold to give a brief overview of their work. This program service is funded for \$31,280 out of the School Ready pot of money. Mindy shared that the Nest Parent Ed program continues. In the past they had presenters come speak on baby/child related information as well as hands on education. Since Covid they are holding on Facebook live presentations and that is going very well. There is lots of sharing ideas and parents earn points for attending class to use toward incentive items such as diapers, wipes, etc. They have some staff that are bilingual, so all are welcome.</p>
<p>7. Board Presentation from Child Care Nurse Consultant 3:49 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask Diane Hoffman, Child Care Nurse Consultant, to give a brief overview of her work with childcare programs in Black Hawk County. This program service is funded for \$45,000 out of the School Ready pot of money.</p>

	<p>Diane is a nurse consultant and shared that there are about 40 child care nurse consultants in the state that are Licensed/Registered Nurses with training and/or experience in Early Childhood. They go into child care homes and centers to assess the needs and safety and provide consultation and education to providers on a variety of health issues using evidence-based programming. They also track tons of state required requirements like QRS levels, well-child exams and immunizations. They also do screenings and make referrals. Right now, providers are really struggling as pay is so low and very hard to fill positions.</p>
<p>8. Review of First Quarter Reports 3:58 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask for any discussion or questions regarding the first quarter reports that were submitted by the contractors. The reports are also available on our website for the public to view.</p> <p><i>Reference:</i> CCNC Q1 CCR&R Consultation Q1 CCR&R Prof Dev Q1 FCC Q1 LSI Q1 OT Q1 Preschool Scholarships Q1-This one is different this year, all in 1 report TFY Q1 Tri-County Q1 Board Discussion: None</p>
<p>9. Review of ICAP Liability Insurance to begin 12/1/2021 4:00 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for a motion and second to approve having our fiscal agent pay \$1884 from our checking account for the next 12 months of liability insurance coverage. This is an increase from \$1565 that we paid last year. The full proposal from our carrier was emailed with the meeting materials. We were told to expect a 30% increase in premiums and that amount was budgeted for.</p> <p><i>Reference: Cedar Valley's Promise 2021 Proposal</i></p> <p>Motion: To approve the cost of our fiscal agent for liability coverage</p> <p>Made By: Felicia Smith-Nals Seconded By: Lew Everling Board Discussion: None</p> <p>Outcome: Approved Unanimously</p>

<p>10. Recap of ECI Association Meeting Held on 11/4/21 4:02 pm</p>	<p>INFORMATION ITEM: Brenda Loop shared information that was presented at the association annual meeting in Des Moines on November 4. Mike and Brenda both attended. Officers were nominated and approved as well as review of the FY21 annual report and FY22 legislative agenda. Attendees received a thorough presentation from our two lobbyists from Eide & Walton. State Senator Chris Cournoyer was presented a plaque for her work on moving forward the proposal to tie ECI school ready funding increases to the School Aid formula. After lunch, members heard a motivational speaker called “Don’t Shoot Skinny Rabbits” followed by a time to network with ECI areas of similar size.</p> <p><i>Reference: Fiscal Year 2021 Annual Report Fiscal Year 2022 Legislative Agenda</i></p> <p>Brenda shared that there was about 40 people at this first conference. She also shared that about 30 of the 38 areas have joined this association.</p>
<p>11. Other Discussion or Sharing 4:13 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: None</p>
<p>12. Adjourn 4:15 pm</p>	<p>Motion: To Adjourn</p> <p>Made By: Lew Everling Seconded By: Jamie Schroeder</p> <p>Outcome: Approved Unanimously Time Adjourned: 4:15pm Next Meeting: January 20, 2022 at 3:30 pm</p>