

Cedar Valley's Promise Board of Directors
January 20, 2022; 3:30 pm to 4:25 pm
 Zoom Meeting
Board Minutes

Agenda Item	Summary
1. Call Meeting to Order 3:30 p.m.	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:30pm</p> <p>Members needed for Quorum = 6 Members Present</p> <p>Kate Petersen Felicia Smith-Nals Nancy Beenblossom Pat Harper Lew Everling Mike Knapp Joanne Lane Marsha Platt</p> <p>Staff: Brenda Loop Guests: Jaynie Mason Ashley Meinhart Sarah Boleyn Tony Reed</p> <p>Members Absent: Mladen Gledic Matt Moore Jamie Schroeder</p>
2. Review and Approval of Meeting Agenda 3:31 pm	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2022.01.20 CVP Board Agenda</i></p> <p>Motion: To approve the agenda as presented</p> <p>Made By: Mike Knapp Seconded By: Pat Harper Board Discussion: None</p> <p>Outcome: Motion unanimously approved</p>
3. Public Comment (limit of 5 minutes per person)	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p>

<p>3:32 p.m.</p>	<p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah Boleyn shared that Spring training is still virtual with some face to face. Some programs in BH Co. have been approved for some ICC and Challenge grants. They are still supporting programs through their issues.</p> <p>Guest: Jaynie Mason shared she oversees the P.A.T. programs in Black Hawk, Butler and Grundy counties. She is the temporary Parent Education Director for OT.</p> <p>Guest: Ashley Meinhart will report later in the agenda.</p> <p>Guest: Tony Reed will also report later in the agenda.</p> <p>Public Comment: None</p>
<p>4. Approval of Minutes from Previous Meeting 3:34 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the November 18, 2021, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2021.11.18 CVP Board Minutes</i></p> <p>Motion: To approve the minutes of the November 18, 2021, meeting minutes.</p> <p>Made By: Pat Harper Seconded By: Lew Everling Board Discussion: none</p> <p>Outcome: Motion unanimously approved</p>
<p>5. Financials 3:36 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions. (No credit card purchases this month.)</p> <p>Brenda reviewed each and shared that the nurse consultant has expended its allocation for the year, however, they will provide services for the 12 months. She also shared that UNI is now approved to accept preschool scholarships since they received their QRS rating and she has let all 9 other programs know that we still have funding should they need it. There was discussion that at the March meeting we would further discuss how we could best utilize funding that is still available.</p> <p><i>References:</i> <i>FY22 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJDC Credit Card Statement</i></p>

<p>6. Board Presentation from Family & Children's Council 3:44 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the representative (Ashley) from Family & Children's Council to give a brief overview of their work with Coordinated Intake. This program service is funded for \$50,000 out of the School Ready pot of money.</p> <p>Ashley shared that she has been with Black Hawk Family & Children's Council for 3 years coordinating the Partners for Parenting Families program. She gets the referrals by going into both hospitals 3 times a week and meeting with new mothers. With the Pandemic it has been more difficult so she would give information to the nurses and if a new mother wanted services, Ashley would get their information and contact via the telephone. They also get some referrals from the pediatric unit of the Hospital, from the Seat Belt Safety program in BH county, from outside agencies and self-referrals.</p> <p>If they get referrals from other counties, they offer the new mothers what they know is available in that county for a resource. They provide the BH Co. Resource Directory to all. If they are interested in a Home Visiting Program, they take that referral to the weekly PPF meeting to disseminate to partnering agencies. If for any reason the mother is not interested at that time, they keep the telephone number and do a follow up call a month later.</p> <p>Ashley shared that they get a few Prenatal referrals from Mercy Midwives & Alternatives program. They recently have been connecting with families prenatally through Allen Women's Health. The biggest needs are diapers, wipes and the biggest barrier is a Language.</p>
<p>7. Performance Evaluation of Brenda Loop 3:55 pm</p>	<p>ACTION ITEM: Kate Petersen will ask Tony Reed to share the information gathered from board members about Brenda's performance.</p> <p>Motion: To accept the performance evaluation of an average of 95% and approve the 7% salary increase effective the 1st of July, 2022.</p> <p>Made By: Pat Harper Seconded By: Felicia Smith-Nals Board Discussion: Comments of we got to keep her, she is worth it, we can count on her.</p> <p>Outcome: Motion unanimously approved.</p>

<p>8. Review of Second Quarter Reports 4:06 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask for any discussion or questions regarding the second quarter reports that were submitted by the contractors. The reports are also available on our website for the public to view.</p> <p><i>Reference:</i> CCNC Q1 CCR&R Consultation Q1 CCR&R Prof Dev Q1 FCC Q1 LSI Q1 OT Q1 Preschool Scholarships Q1 TFY Q1 Tri-County Q1</p> <p>Board Discussion: Asked that FCC's quarterly reports add prenatal to it. Brenda shared that 2 children have been added to the preschool Scholarships numbers. More discussion what we can do with the funding not expended. Plan is to discuss at March meeting.</p>
<p>9. Resignation of Matthew Moore from CVP Board 4:09 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for a motion and second to accept Matthew Moore's resignation from the CVP Board with regret.</p> <p>Motion: To accept Matthew Moore's resignation.</p> <p>Made By: Nancy Beenblossom Seconded By: Lew Everling Board Discussion:</p> <p>Outcome: Motion approved unanimously.</p>
<p>10. Define Contracting Process for FY23 4:14 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to consider if we will require full proposals from current contractors or simply an updated budget. Any new applicants not funded in the current fiscal year would be required to submit a full application.</p> <p>Suggested timeline: RFP Available 1/21/22 Applications Accepted until 4/22/22 Funding Decisions Made 5/19/22</p> <p>Motion: to accept abbreviated applications only from existing contractors and all applications must be submitted by 5:00pm April 22, 2022.</p> <p>Made By: Nancy Beenblossom</p>

	<p>Seconded By: Marsha Platt Board Discussion: None</p> <p>Outcome: Motion approved unanimously.</p>
<p>11. Other Discussion or Sharing 4:22 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Felicia commented that she believed this was the best Board she had worked with and wanted to thank everyone for all their effort and input.</p>
<p>12. Adjourn 4:25 pm</p>	<p>Motion: To Adjourn</p> <p>Made By: Joanne Lane Seconded By: Lew Everling</p> <p>Outcome: Motion unanimously approved. Time Adjourned: 4:25 pm Next Meeting: March 17 at 3:30 pm</p>