

Cedar Valley's Promise Board of Directors
 March 17, 2022; 3:31 pm to 4:40 pm
 Zoom Meeting
 Board Minutes

Agenda Item	Summary
1. Call Meeting to Order 3:31 pm	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:31 pm</p> <p>Members needed for Quorum = 6 Members Present</p> <p>Kate Petersen Nancy Beenblossom Pat Harper Lew Everling Mladen Gledic Joanne Lane Marsha Platt Jamie Schroeder</p> <p>Staff: Brenda Loop Guests: Amanda McKee Lindsey Lauck Sarah Boleyn Ryan Howard</p> <p>Members Absent: Felicia Smith-Nals Mike Knapp</p>
2. Review and Approval of Meeting Agenda 3:32 pm	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2022.03.17 CVP Board Agenda</i></p> <p>Motion: To approve the agenda.</p> <p>Made By: Nancy Beenblossom Seconded By: Mladen Gledic Board Discussion: None</p> <p>Outcome: Motion unanimously approved</p>
3. Public Comment (limit of 5 minutes per person) 3:33 pm	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p>

	<p>Guest: Sarah shared that CCR&R continues to share information and work with providers to assist them with their child care programs.</p> <p>Guest: Amanda and Lindsey will be presenting their home visitation program later in the agenda.</p> <p>Guest: Ryan is sitting in our meeting and is a representative from the State ECI Board.</p>
<p>4. Approval of Minutes from Previous Meeting 3:34 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the January 20, 2022, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2022.01.20 CVP Board Minutes</i></p> <p>Motion: To approve the January 20, 2022 Board minutes</p> <p>Made By: Joanne Lane Seconded By: Pat Harper Board Discussion: None</p> <p>Outcome: Motion unanimously approved.</p>
<p>5. Financials 3:35 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions. (Credit card statement shows a hotel stay for the Isle the evening before the Day on the Hill. This was cancelled and will appear as a credit on the next statement.) The other 2 charges are for a membership to NAEYC which also includes the Iowa affiliate membership and more RAM for the computer that Andrew Loop installed.</p> <p><i>References:</i> <i>FY22 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> Brenda shared an overview of the worksheet with members.</p> <p><i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i> Brenda shared what some of the costs were: one was for our membership to NAEYC and that we will be getting a credit back for the cost of the hotel not utilized for the Day on the Hill. She needed to increase her computer memory from 8 to 32 RAM. We will be discussing some reallocations later on in the agenda.</p>

<p>6. Board Presentation from Lutheran Services in Iowa 3:36 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the representatives (Amanda and Lindsey) from Lutheran Services in Iowa to give a brief overview of their home visiting work. This program service is funded for \$136,817 out of the School Ready pot of money.</p> <p>Amanda McKee shared the qualifications for the home visitors (HV) which is a BA with 2 weeks in person training within the first 6 months of employment. LSI has agency wide training and lots of professional trainings made available to staff. All HV's have passed a State required Competency Exam. Many staff are trained Doula's and Lactation Consultants. Amanda shared a map of LSI's home visiting programs in Iowa. She also provided an explanation of what defines a home visitor. A HV's main goal is to assist in Parent/Child interaction then help with Family interactions/relationships. They set goals, help build safe relationships, link families to community resources, provide child developmental information and screenings and assist in getting children school ready. HV's work with Black Hawk County's Coordinated Intake for post-natal referrals and have been holding Baby Showers as one way to engage prenatal clients. Their referrals come from Hospitals, Public Health, Parenting groups, Churches, WIC, 1st Five, Doctors, and some self-referrals. 91% of clients are low income and 90% are single or in an unstable relationship. 80 to 95% of clients can achieve their goals while in the program.</p>
<p>7. Reallocation of FY22 Funds 3:54 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to discuss a possible reallocation of funds remaining in the FY22 budget. One contract is underspent (preschool scholarships) and one contract is fully spent (childcare nurse consultant.) If we continue spending with current children approved, we will have \$35,000 unspent in scholarships. There is \$30,000 unallocated in Quality funds. Discussion of allocating more to nurse consultant and increasing scholarship amounts.</p> <p>1st Motion: To reallocate up to \$30,000 from School Ready funds to EPI's contract for Child Care Nurse Consultant Services.</p> <p>Made By: Nancy Beenblossom Seconded By: Marsha Platt Board Discussion: We have a total of \$65,000. We could reallocate and Nurse Consultants program can utilize ECI and School Ready funding. Sarah shared that there maybe some ECI funding that could be allocated to NC.</p>

	<p>Noted that service has continued even though they have exhausted their funding.</p> <p>Outcome: Motion unanimously approved.</p> <p>2nd Motion: To increase our scholarships up to 300.00 per student retroactive back to July 2021 and forward to June 2022 including paying for all absences.</p> <p>Made by: Nancy Beenblossom Seconded by: Pat Harper Board Discussion: The need to retro is a wise choice as we have several needing assistances.</p> <p>Outcome: Motion unanimously approved</p>
<p>8. Preschool Scholarship Process for FY23 4:17 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to approve the application process for preschool scholarships for FY23. (Brenda recommends keeping the process the same for families. For programs, Iowa is starting a new quality rating system on 4/1/22, perhaps a year of grace before requiring participation in the new program? Maximum scholarship amount may change based on the conversation for reallocation of FY22 funds?)</p> <p>1st Motion: To keep the same application process for preschool scholarships that we began this fiscal year.</p> <p>Made By: Nancy Beenblossom Seconded By: Joanne Lane Board Discussion: Seems like this is working out well and if we were to change it will take much more time. Outcome: Motion unanimously approved.</p> <p>2nd Motion: to allow a grace period of one year for programs to transition from QRS to IQ4K.</p> <p>Made by: Lew Everling Second by: Mladen Gledic Discussion: with the new rating system being much more difficult and that it will take more time to achieve as well as training new staff this grace period is a must.</p> <p>Outcome: Motion unanimously approved.</p>
<p>9. Nomination of Dr. John Berry to the CVP Board 4:29 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to review the application from John Berry to join the CVP Board.</p>

	<p>Motion: To accept Dr. John Berry as a new CVP Board member.</p> <p>Made By: Pat Harper Seconded By: Joanne Lane Board Discussion: Felicia had left positive comments on Dr. Berry being a member. Some knew of his involvement with early childhood.</p> <p>Outcome: Motion unanimously approved.</p>
<p>10. Other Discussion or Sharing 4:32 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda has been nominated to be Secretary for the Iowa AEYC, all agree great honor and will be a good source of information for our Board as well. Brenda shared that there is a National Convention in Cleveland, Ohio and she would like to attend to learn more about Iowa AEYC and NAEYC. We have \$2500 in the Professional Development budget line item that we have not used, and this would cost about \$2,200. Discussion continued how this would be good for CVP.</p>
<p>11. Adjourn 4:40 pm</p>	<p>Motion: to adjourn the meeting</p> <p>Made By: Joanne Lane Seconded By: Pat Harper</p> <p>Outcome: Motion unanimously approved.</p> <p>Time Adjourned: 4:40 pm Next Meeting: April 21 at 3:30 pm</p>