

Cedar Valley's Promise Board of Directors
June 15, 2023; 3:32 pm to 4:12 pm
Zoom Meeting
Board Minutes

Agenda Item	Summary
<p>1. Call Meeting to Order 3:33 p.m.</p>	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:33 pm</p> <p>Members needed for Quorum = 5 Members Present and Members Absent:</p> <p>Kate Petersen Felicia Smith-Nalls Nancy Beenblossom Pat Harper William Aukes John Berry Lew Everling Mike Knapp Joanne Lane Marsha Platt Staff: Brenda Loop</p>
<p>2. Review and Approval of Meeting Agenda 3:33 pm</p>	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2023.06.15 CVP Board Agenda</i></p> <p>Motion: To approve the agenda</p> <p>Made By: Lew Everling Seconded By: Pat Harper Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>3. Public Comment (limit of 5 minutes per person) 3:33 p.m.</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: None</p> <p>Public Comment:</p>
<p>4. Approval of Minutes from Previous Meeting</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the May 18, 2023, meeting of the</p>

<p>3:34 p.m.</p>	<p>CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2023.05.18 CVP Board Minutes</i></p> <p>Motion: To approve the minutes of the May 18, 2023, meeting.</p> <p>Made By: Mike Knapp Seconded By: Marsha Platt Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>5. Financials 3:34 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions. No questions were asked.</p> <p><i>References:</i> <i>FY23 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i></p>
<p>6. Approve Slate of Officers for FY24 3:37 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board for volunteers to serve in the roles below: Chair: Kate Petersen Vice Chair: Lew Everling Secretary Nancy Beenblossom Treasurer Pat Harper</p> <p>Motion: To approve the above slate board of volunteers to serve 2024</p> <p>Made By: Pat Harper Seconded By: John Berry Board Discussion: None</p> <p>Outcome: Approved Unanimously</p>
<p>7. Approve Meeting Dates for FY24 3:41 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for any discussion regarding the meeting dates for FY24. July was removed as there was only 1 item on the agenda last year and it is not time sensitive. Proposed schedule is as follows and moves from 7 meetings to 6 in the fiscal year: September 14 (Note this is a 2nd Thursday all the rest are 3rd Thursdays in order to accommodate the 9/15 Annual Report deadline) November 16 January 18</p>

	<p>April 18 May 16 June 20</p> <p>Motion: To approve to hold 6 meetings next year instead of 7</p> <p>Made By: William Aukes Seconded By: Mike Knapp Board Discussion: none</p> <p>Outcome: Unanimously approved</p>
<p>8. Approve Fiscal Agent and Employer of Record Agreements 3:43 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for any discussion regarding the updated fiscal agent and employer of record agreements. The fee for the audit remains the same at \$5520 annually. Fee for fiscal services increased from \$3120 to \$3240 and the fee for employer of record services increased from \$2160 to \$2280.</p> <p><i>Reference: Employer of Record MOU FY24 and Fiscal Agent Agreement FY24</i></p> <p>Motion: To approve the 2 agreements with CIJDC as presented</p> <p>Made By: Marsha Platt Seconded By: Nancy Beenblossom Board Discussion: None</p> <p>Outcome: Unanimously approved</p>
<p>9. Sharing from NAEYC Leadership Institute 3:46 pm</p>	<p>INFORMATION ITEM: Brenda Loop shared about the sessions and activities attended at the NAEYC Professional Development Institute last week.</p> <p>Board Discussion: Brenda shared about the NAEYC professional Conference in Portland Ore. There are a total of 51 affiliates and Iowa is one, not all states have affiliates. Brenda shared that Iowa was paired with Michigan at the pre-conference session just for staff and board members of affiliates.</p>
<p>10. Sharing from ECI State Board Meeting June 2 3:56 pm</p>	<p>INFORMATION ITEM: Kate Petersen and Brenda Loop will share information learned from the state board meeting 2 weeks ago regarding the state delivery system assessment.</p> <p>Board Discussion: Brenda reported on the ECI State Board Meeting held June 2. The Departments of Human Services and Public Health has aligned to be Health and Human</p>

	<p>Service or HHS. She reviewed this in a PowerPoint that has been shared to all. There will be a review of many services including ECI to be completed by an outside entity with a goal of at least 2 plan recommendations to be received by October, 2023.</p>
<p>11. Other Discussion or Sharing 4:09 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda is on vacation next week. She noted that applications for scholarships are still coming in.</p>
<p>12. Adjourn 4:12 pm</p>	<p>Motion: To adjourn</p> <p>Made By: John Berry Seconded By: Pat Harper</p> <p>Outcome: Unanimously approved</p> <p>Time Adjourned: 4.12 pm Next Meeting: September 14</p>