

Cedar Valley's Promise Board of Directors  
 November 16, 2023; 3:30 pm to 4:13 pm  
 Zoom Meeting  
 Action Agenda

| Agenda Item  | Summary   |
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| 1. Call Meeting to Order<br>3:30 p.m.                          | <p>ACTION ITEM: Kate Petersen will call the meeting to order.<br/>           Time Called to Order: 3:30pm</p> <p>Members needed for Quorum = 5<br/>           Members Present and <del>Members Absent:</del></p> <p>Kate Petersen<br/>           Felicia Smith-Nalls<br/>           Nancy Beenblossom<br/>           Pat Harper<br/>           William Aukes<br/> <del>John Berry</del><br/>           Lew Everling<br/>           Mike Knapp<br/>           Joanne Lane<br/>           Marsha Platt<br/>           Staff: Brenda Loop</p> <p>Guests:<br/>           Sarah Boleyn<br/>           Kristle Davis<br/>           Ryan Howard</p> |
| 2. Review and Approval of Meeting Agenda<br>3:31 pm            | <p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2023.11.16 CVP Board Agenda</i></p> <p>Motion: To approve the agenda</p> <p>Made By: Nancy Beenblossom<br/>           Seconded By: Pat Harper<br/>           Board Discussion: None</p> <p>Outcome: Approved Unanimously</p>  |
| 3. Public Comment (limit of 5 minutes per person)<br>3:31 p.m. | <p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah Boleyn -CCR&amp;R</p>  |

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|   | <p>Guest: Kristle Davis-F&amp;CC<br/> Guest: Ryan Howard-State ECI Board</p> <p>Public Comment: None.</p>  |
| <p>4. Approval of Minutes from Previous Meeting 3:32 p.m.</p> | <p>ACTION ITEM: <b>Kate Petersen</b> will ask for a MOTION to approve the minutes of the September 14, 2023, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2023.09.14 CVP Board Minutes</i></p> <p>Motion: To approve the minutes from September 14, 2023, CVP Board meeting.</p> <p>Made By: Mike Knapp<br/> Seconded By: Lew Everling<br/> Board Discussion: None</p> <p>Outcome: Approved Unanimously</p>   |
| <p>5. Financials 3:32 pm</p>                                  | <p>INFORMATION ITEM: <b>Kate Petersen</b> will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i><br/> FY24 ECI Revenue and Expenditures (first worksheet called Board Overview) (Brenda reviewed expenses and revenues)<br/> Veridian Statement<br/> Green Belt Bank Statement<br/> CJIDC Credit Card Statement (Brenda reminded us these expenses were from the Fall NAEYC conf.)</p>  |
| <p>6. Contractor Presentation: FCC 3:35 pm</p>                | <p>INFORMATION ITEM: <b>Kate Petersen</b> will ask therepresentative from Family &amp; Children’s Council to share information about the Partners for Parenting Families program.</p> <p>Board Discussion: Kristle shared she started at FCC on 8/1/23 but she created Kaden’s Kloset and is very familiar with working with families.<br/> She shared Coordinated Intake in Black Hawk County is called Partners for Parenting Families, consists of her going into the local hospitals 3 times a week and meeting with all mothers that deliver. Not all births are families that live in Black Hawk County. For cases of out of county, families they are connected to services in their area. Families from BH County are then explained what services are available for them for supportive services.</p> |

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|  | <p>She takes all the referrals to weekly meeting of the local agencies, and they work as a group to best decide which program fits each family's need. These are only newborn referrals. They do meet with both midwives' programs and Peoples Clinic for prenatal referrals. They plan on working with OBGYN's more for referrals.</p> <p>They provide each family with a WWIP directory. FCC works as well with the Car Seat &amp; Baby Safety Program, which ensures families have car seats and pack and plays for families that need them.</p> <p>Barriers she identified are the lack for follow through by some families for services and issues with communication of non-English speaking families.</p> |
| <p>7. Review of 1<sup>st</sup> Quarter Reports<br/>3:58 pm</p> | <p>INFORMATION ITEM: <b>Kate Petersen</b> will ask for any discussion regarding the FY24 1st Quarter Reports.</p> <p><i>Reference:</i><br/> CCNC Q1<br/> Consultation Q1<br/> Coordinated Intake Q1<br/> LSI Q1<br/> Operation Threshold Q1<br/> Preschool Scholarships Q1<br/> Provider Training Q1<br/> Tri-County Q1<br/> Young Parents Together Q1</p> <p>Brenda shared these invoices are from July 1 through Sept 30. She also shared that LSI has invoiced a bit more than 3 months' worth and has spoken to them about this.</p>   |
| <p>8. Renewal of Liability Insurance<br/>4:02</p>              | <p>ACTION ITEM: <b>Kate Petersen</b> will ask for any comments or questions regarding the ICAP Board Liability Insurance renewal. Last year's premium was \$2,352 and this year's is \$2,935.</p> <p><i>Reference: Cedar Valley's Promise 2023 Anniversary Invoice</i></p> <p>Motion: To approve renewal of the ICAP Board Liability Insurance.</p> <p>Made By: Pat Harper<br/> Seconded By: William Aukes</p> <p>Board Discussion: None</p> <p>Outcome: Approved Unanimously</p>  |

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| <p>9. Review of ECI Association Annual Meeting<br/>4:03 pm</p> | <p>INFORMATION ITEM: <b>Brenda Loop</b> will share information from the ECI Association Annual Meeting held on November 9.</p> <p>Brenda shared that 37 of 38 areas are members now. There was good attendance at the annual meeting. Members received the 2023 annual report as well as the 2024 legislative priorities. The last presenter of the day was Janee Harvey from HHS. We had hoped to get an update on the HHS alignment recommendations for the next agenda item, but the report has not been released yet.</p> |
| <p>10. HHS Alignment Information<br/>4:06 pm</p>               | <p>INFORMATION ITEM: <b>Brenda Loop</b> will share information learned from the HHS Alignment.</p> <p>Board Discussion: We were told by Janee Harvey that there would be no changes until sometime between July 2025 and June 2026 and it will need legislative approval.</p>   |
| <p>11. Other Discussion or Sharing<br/>4:11 pm</p>             | <p>INFORMATION ITEM: <b>Kate Petersen</b> will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda shared she has been asked to put her papers in to be on the ballot for Iowa AEYC PRESIDENT ELECT. It would be 1 year as president-elect, then 3-year position as president and after that then it is a 1 year as past-president.</p>  |
| <p>12. Adjourn<br/>4:13 pm</p>                                 | <p>Motion: To adjourn</p> <p>Made By: Mike Knapp<br/>Seconded By: Lew Everling</p> <p>Outcome: Approved unanimously<br/>Time Adjourned: 4:13pm<br/>Next Meeting: January 18</p>   |