

Cedar Valley's Promise Board of Directors
 May 16, 2024; 3:30 pm to 4:15 pm
 Zoom Meeting
 Board Minutes

Agenda Item	Summary
1. Call Meeting to Order 3:31 p.m.	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:31pm</p> <p>Members needed for Quorum = 6 Members Present and Members Absent:</p> <p>Kate Petersen Felicia Smith-Nalls Nancy Beenblossom Pat Harper William Aukes John Berry Vincent Collis Lew Everling Mike Knapp Joanne Lane Marsha Platt Staff: Brenda Loop Guests: Sarah Boleyn from CCR&R Liz Melcher from LSI</p>
2. Review and Approval of Meeting Agenda 3:32 pm	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2024.05.16 CVP Board Agenda</i></p> <p>Motion: To approve the agenda as presented.</p> <p>Made By: Lew Everling Seconded By: Pat Harper Board Discussion: none</p> <p>Outcome: Motion unanimously approved</p>
3. Public Comment (limit of 5 minutes per person) 3:33 p.m.	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah Boleyn</p>

	<p>Guest: Liz Melcher will speak on the HOPES program later in the agenda.</p> <p>Public Comment: None</p>
<p>4. Approval of Minutes from Previous Meeting 3:33 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the April 18, 2024, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2024.04.18 CVP Board Minutes</i></p> <p>Motion: To approve the April 18th Board meeting minutes.</p> <p>Made By: Lew Everling Seconded By: Pat Harper Board Discussion: None</p> <p>Outcome: Motion unanimously approved</p>
<p>5. Financials 3:35 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p>There were no comments</p> <p><i>References:</i> <i>FY24 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i></p>
<p>6. Contractor Presentation 3:35 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask representatives from Lutheran Services in Iowa to share information about their home visiting program. This program is funded for FY24 with \$70,376 in the School Ready line item.</p> <p>Board Discussion: Liz Melcher, Program Coordinator, shared she has been with LSI for 12 years and 6 years with Early Childhood. HOPES has 4 main funders. HOPES provides all 7 areas of Home Visiting and is the only program of the 3 Home Visiting programs in Cedar Valley that does this. HOPES receives the referrals from CVP's Coordinated Intake and from internal outreach. A much higher rate of signing on for the program comes from internal outreach, which comes from several resources. The top 3 risk factors for HOPES participants are low income, being in a single/unstable relationships and housing. The workers provide weekly and monthly home visits as well as coordinating 10 group events a year.</p>

	<p>Family and Child assessments are completed on a regular basis. Liz ended by sharing 2023 stats.</p>
<p>7. Review of 3rd Quarter Contractor Reports 3:50 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the board to discuss the 3rd quarter reports as provided by the contractors.</p> <p><i>Reference:</i> <i>CCNC Q3</i> <i>Consultation Q3</i> <i>Coordinated Intake Q3</i> <i>LSI Services and Demographics Q3</i> <i>OT Services and Demographics Q3</i> <i>Preschool Scholarships Q3</i> <i>Provider Training Q3</i> <i>Tri County Services and Demographics Q3</i> <i>YPT Services and Demographics Q3</i></p> <p>Board Discussion: No comments</p>
<p>8. FY25 Recommendations for Funding 3:51 pm</p>	<p>ACTION ITEM: Kate Petersen will ask those board members who participated in the proposal review to share their decisions. Members who participated included Kate, John, Pat, Marsha, Mike, Lew, Vincent, and Joanne.</p> <p><i>Reference: FY25 Contractor Requests and Funding Available</i></p> <p>Motion: To approve the recommendation of the committee to approve all grant requests including Preschool Scholarship requests at 95%.</p> <p>Made By: Nancy Beenblossom Seconded By: William Aukes</p> <p>Board Discussion: Brenda shared that there was an error regarding the amount of money that was anticipated in carryover. It was reported to be \$100,000 when it was only \$10,000. After reviewing the change this will leave \$31,673.49 in ECI carryover and we also will have \$17,805.00 left over in quality carryover. This will leave us money should an agency decide to request a grant for Coordinated Intake in the coming year since the past agency did not request any funding this program for next year. Brenda will also share that should any partner agency not need all the funding they receive they could turn it back to CVP. The converse is also to be shared, should any partner agency need more funding throughout the year they could request it.</p>

	Outcome: Motion was unanimously approved
9. Other Discussion or Sharing 4:10 pm	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda shared her appreciation for all the heartfelt expressions of support for her and her family. She stated she just does not know if she will be attending the National NAEYC convention at the end of May. She has been in contact with the AEYC board about that issue. We supported her only attending is she felt she could and not to worry about CVP. Brenda also shared that the next meeting in June is primarily to set the yearly meeting calendar and 2 board members terms are ending, Felicia's and Pat's. Also, any updates that may need addressed.</p>
10. Adjourn 4:15 pm	<p>Motion: To adjourn</p> <p>Made By: Pat Harper Seconded By: Lew Everling</p> <p>Outcome: Motion unanimously approved</p> <p>Time Adjourned: 4:15pm Next Meeting: June 20</p>