

Cedar Valley's Promise Board of Directors
September 12, 2024; 3:30 pm to 4:33 pm
Zoom Meeting
Minutes

Agenda Item	Summary
1. Call Meeting to Order	<p>ACTION ITEM: Lew Everling will call the meeting to order. Time Called to Order: <u>3:30 pm</u></p> <p>Members needed for Quorum = 5 Members Present and Members Absent:</p> <p>William Aukes Nancy Beenblossom John Berry Vincent Collis Lew Everling Mike Knapp Joanne Lane Kate Petersen Marsha Platt Staff: Brenda Loop</p>
2. Review and Approval of Meeting Agenda	<p>ACTION Item: Lew Everling will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2024.09.12 CVP Board Agenda</i></p> <p>Motion: Motion to approve the meeting agenda as presented.</p> <p>Made By: Kate Petersen Seconded By: William Aukes Board Discussion: None</p> <p>Outcome: Motion unanimously passed</p>
3. Public Comment (limit of 5 minutes per person)	<p>INFORMATION ITEM: Lew Everling will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Sarah Boleyn, Child Care Resource & Referral Guest:</p> <p>Public Comment: None</p>
4. Approval of Minutes from Previous Meeting	<p>ACTION ITEM: Lew Everling will ask for a MOTION to approve the minutes of the June 20, 2024, meeting of the</p>

	<p>CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2024.06.20 CVP Board Minutes</i></p> <p>Motion: Motion to approve the minutes of the June 20, 2024 as presented.</p> <p>Made By: Kate Petersen Seconded By: John Berry Board Discussion: No corrections noted.</p> <p>Outcome: Motion unanimously passed.</p>
5. Financials	<p>INFORMATION ITEM: Lew Everling will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i> FY25 ECI Revenue and Expenditures (first worksheet called Board Overview) Veridian Statement Green Belt Bank Statement CJIDC Credit Card Statement</p> <p>Brenda shared that we have not received our first quarter payment from the state yet, so contractors have not received their reimbursements for July claims. There was not enough carryover to cover the expenses as there has been sometimes in the past.</p>
6. Conflict of Interest Statements	<p>INFORMATION ITEM: Lew Everling will remind board members that Brenda will be emailing conflict of interest statements for all to sign.</p> <p>Board Discussion: Board members will complete and return to Brenda.</p>
7. FY25 Succession Plan	<p>ACTION ITEM: Lew Everling will ask the board to approve the following the updated succession plan.</p> <p><i>Reference: FY25 Succession Plan</i></p> <p>Motion: Motion to approve the FY25 Succession Plan as presented.</p> <p>Made By: Nancy Beenblossom Seconded By: John Berry Board Discussion: Internet provider change has increased bandwidth for significant increase in upload and downloading capabilities.</p> <p>Outcome: Motion unanimously approved.</p>

<p>8. Possible Modification of Meeting Date for June, 2025</p>	<p>ACTION ITEM: Lew Everling will ask the board if they want to keep our June, 2025 meeting on June 19 or move one week earlier. It is not a state or federal holiday but some agencies are closing that day in recognition of Juneteenth.</p> <p>Motion: Motion to move the meeting date of June 19, 2025 to June 12, 2025 in observance of the Juneteenth holiday.</p> <p>Made By: Kate Petersen Seconded By: John Berry Board Discussion: While not a state or federal holiday, it is one of cultural significance and will be acknowledged and observed.</p> <p>Outcome: Motion unanimously approved.</p>
<p>9. FY24 Annual Report and Executive Summary</p>	<p>ACTION ITEM: Lew Everling will ask board members to discuss things that stood out to them in the annual report or executive summary. These items are due to the state on September 16.</p> <p><i>Reference: FY24 Annual Report FY24 Executive Summary EC Financial Statemnt_SFYZ4 SR Financial Statement_SFYZ4</i></p> <p>Motion: Motion to approve the FY24 Annual Report, financials and Executive Summary as presented and discussed.</p> <p>Made By: John Berry Seconded By: Marsha Platt Board Discussion: Report reviewed. Increased interest income noted due to renegotiation with bank by our fiscal agent. Additional revenue reinvested into appropriate funding line. Executive Report easier to read and understand than prior years. Consistency in Nurse Consultant position noted. Discussion raised as to whether or not the educational gains of program participants should be highlighted more.</p> <p>Outcome: Motion unanimously approved.</p>
<p>10. FY25 Community Plan</p>	<p>ACTION ITEM: Lew Everling will ask board members to discuss things that stood out to them in the community plan. This is one of the requirements due to the state for our redesignation which is in October.</p> <p><i>Reference: FY25 Community Plan</i></p>

	<p>Motion: Motion to approve the FY25 Community Plan</p> <p>Made By: Nancy Beenblossom Seconded By: William Aukes Board Discussion: Community Plan is updated and submitted every 4 years. Plan is due to state in October.</p> <p>Outcome: Motion unanimously approved.</p>
11. Recruitment of New/Returning Board Members	<p>INFORMATION ITEM: Lew Everling will ask if any board members have people in mind to fill vacancies on the board. Two board members had their last meeting in June and Kate's term will be up in December.</p> <p>Board Discussion: Current board consists of nine members. We need to recruit two to three new or returning members.</p>
12. Other Discussion or Sharing	<p>INFORMATION ITEM: Lew Everling will ask if there is any additional discussion or sharing from attenders. Discussion about Family & Children's Council.</p> <p>Board Discussion: Family and Children's Council will be merging with Unity Point (Allen Hospital) Child Protection Center soon. This will include a change in the way coordinated intake operates locally.</p>
13. Adjourn	<p>Motion: Motion to adjourn the meeting.</p> <p>Made By: Kate Petersen Seconded By: Nancy Beenblossom</p> <p>Outcome: Motion unanimously passed.</p> <p>Time Adjourned: <u>4:33 pm</u> Next Meeting: Thursday, November 21 at 3:30 pm</p>