**Cedar Valley’s Promise Board of Directors**

**September 11, 2025; 3:30 pm to 4:21 pm**

Zoom Meeting

**Action Agenda**

|  |  |
| --- | --- |
| **Agenda Item** | **Summary** |
| 1. Call Meeting to Order   3:30 p.m. | ACTION ITEM: **Marsha Platt** will call the meeting to order.  Time Called to Order: 3:32  Members needed for Quorum = 5  Members Present and ~~Members Absent~~:  William Aukes  ~~Vincent Collis~~  Jane Dahlhauser  ~~Lew Everling~~  ~~Jonathan Grieder~~  Mike Knapp  Joanne Lane  Marsha Platt  Staff: Brenda Loop |
| 1. Review and Approval of Meeting Agenda   3:31 pm | ACTION Item: **Marsha Platt** will ask for a MOTION to approve the agenda.  *Reference: 2025.09.11 CVP Board Agenda*  Motion: to approve the agenda as reviewed.  Made By: William Aukes  Seconded By: Mike Knapp  Board Discussion: None  Outcome: Motion passed unanimously. |
| 1. Public Comment (limit of 5 minutes per person)   3:32 p.m. | INFORMATION ITEM: **Marsha Platt** will ask if there is any public comment.  Guests present will be asked to introduce themselves.  Guest: None  Guest:  Public Comment: None |
| 1. Approval of Minutes from Previous Meeting   3:34 p.m. | ACTION ITEM: **Marsha Platt** will ask for a MOTION to approve the minutes of the August 21, 2025, meeting of the CVP Board as presented or as corrected based on Board discussion.  *Reference: 2025.06.12 CVP Board Minutes*  Motion: to approve the August 21, 2025 Minutes as presented.  Made By: Mike Knapp  Seconded By: William Aukes  Board Discussion: None  Outcome: Motion passed unanimously. |
| 1. Financials   3:38 pm | INFORMATION ITEM: **Marsha Platt** will ask the Board to review the financials provided before the meeting and ask if there are any questions.  Board Discussion: Mike asked about the percentage of spending for Tri-County compared to other contractors. Brenda shared that she has already received their August claim so their percentage is for 2 months versus one month for others.  *References:*  *FY26 ECI Revenue and Expenditures (first worksheet called Board Overview)*  *Veridian Statement*  *Green Belt Bank Statement*  *CJIDC Credit Card Statement* |
| 1. FY25 Annual Report   3:42 pm | ACTION ITEM: **Marsha Platt** will ask the board to review the materials summarizing our work in FY25.  *References:*  *FY25 Executive Summary*  *EC Financial Statement*  *SR Financial Statement*  Motion: to approve the FY25 Annual Report as reviewed and presented  Made By: Mike Knapp  Seconded By: William Aukes  Board Discussion: Brenda Loop presented overview of year’s funding for administration and program funds and carryover. State allows 20% in carry over funds, but we ran less than 3% carry over. Brenda also reviewed her Executive Summary of the fiscal year’s activities. See Executive Summary Report for specific details regarding services provided through allocated funds.  Outcome: Motion passed unanimously. |
| 1. Considerations for Additional Funding   4:02 pm | ACTION ITEM: **Marsha Platt** will share that there are multiple initiatives that we could use remaining funding for. We have approximately $213,111 that we can allocate. We are able to carry over up to 20% so we do not have to allocate every dollar available in case additional needs emerge throughout the year. Brenda has recommended that we prioritize additional funding for preschool scholarships as well as new allocations for quality improvement and wage enhancement.  *References:*  *Tool O Approved June 6 2025*  Motion: to approve allocation of additional funding available to preschool scholarships by $10,000 for a total up to $150,000 in preschool scholarships, with the remaining funds to be distributed for literacy projects and quality improvement allocations to providers for needed equipment.  Made By: Michael Knapp  Seconded By: Jane Dahlhauser  Board Discussion: Discussion held between board members regarding potential areas for allocation of current funding available.  Outcome: Motion passed unanimously. |
| 1. Other Discussion or Sharing   4:05 pm | INFORMATION ITEM: **Marsha Platt** will ask if there is any additional discussion or sharing from attenders.  Board Discussion: Brenda Loop shared information gleaned from latest meetings at the state level regarding revisions of state/district divisions. Brenda will be presenting at the 2025 IAEYC Fall Institute the first weekend in October. |
| 1. Adjourn   4:22 pm | Motion: to adjourn meeting.  Made By: Jane Dahlhauser  Seconded By: Joanne Lane  Outcome: Motion passed unanimously.  Time Adjourned: 4:22 pm  Next Meeting: November 13 |