

Tax Year _____

Record Saver



INCOME & DEPENDENTS

DIVIDENDS (Bring 1099s)			
Corp. Name	Amount	Corp. Name	Amount

INTEREST (Bring 1099s)			
Rec'd From	Amount	Rec'd From	Amount

RENTAL PROPERTY	
	Amount
GROSS INCOME	
EXPENSES	
Advertising	
Auto - Travel	
Cleaning & Maint	
Supplies	
Equip Rental	
Yard Work, Snow Removal	
Commissions	
Insurance	
Interest	
Legal & Acctg	
Office Supplies	
Repairs=R Improvements=I	
Carpentry	
Decorating, Painting	
Electrical	
Plumbing	
Roofing	
Furnace, Air Conditioning	
Taxes	
Utilities	
Heat	
Water	
Electricity	
Telephone	
Bring documents for the purchase or sale of fixtures	

OTHER INCOME			
Type of Income	Amount	Type of Income	Amount
Alimony		Tips	
Pensions & Annuities		Prizes & Awards	
Royalties		Hobby	
Estates & Trusts (Bring K-1s)		Scholarships & Fellowships	
Jury Duty		State Tax Refund	
Social Security		S Corporations (Bring K-1s)	
Unemployment Compensation		Miscellaneous	
Partnerships (Bring K-1s)			

GAINS & LOSSES FROM SALE OF PROPERTY (Bring Purchase and Sales Documents)				
Description	Date Bought	Date Sold	Sales Price	Cost

DEPENDENTS					
Name	Social Security Number	Birthdate MM/DD/YY	If over 18, student?	Relationship	# of months lived with you

List amounts for each item and keep receipts or canceled checks in this envelope. Retain these records.

Name _____

Phone _____

Address _____

City/State/Zip _____ Due Date _____

Taxpayer's Social Security Number _____ Spouse's Social Security Number _____

DEDUCTIONS & CREDITS

ADJUSTMENTS	
Traditional IRA Contribution	
Roth IRA Contribution	
Self Employed Health Ins	
Keogh, SEP, and SIMPLE	
Forfeited Interest	
Alimony Paid	
Moving Expenses	
MSA	
FEDERAL TAXES	
Fed. Income Tax Bal. Pd.	
Federal Quarterly Estimate	
1st	2nd
MEDICAL	
Drugs & Medicines	
Medical Insurance Premiums	
Doctors, Dentists, Etc.	
Hospitals, Clinics, Etc.	
Hearing Aids & Batteries	
Glasses & Contact Lenses	
Transportation, Parking	
Other	
Reimbursement	

TAXES			
Fed. Income Tax Bal. Pd.			
State Quarterly Estimate			
1st	2nd		
Local Income Tax			
Pers. Prop. - State			
Pers. Prop. - City			
Real Estate - State			
Real Estate - City			
Other			
INTEREST			
Home Mortgage to Financial Inst.			
Home Mortgage to Individuals (Bring name, address, and SS# of individual)			
Deductible Points			
Investment Interest			
Student Loan Interest			

CONTRIBUTIONS			
(/) Canceled Check or Receipt			
	Amount	CK	Recp
Church			
Heart			
Cancer			
United Fund			
Others			
Contributions Other than Cash Receipts and Records Required			
Clothing			
Furniture			
Transportation			
CASUALTY LOSSES			
(Fire, Lightning, Wind, Water, Car Accidents & Theft)			

MISCELLANEOUS DEDUCTIONS	
Dues & Subscriptions	
Education	
Job Seeking Expense	
Uniforms	
Business Entertainment	
Vehicle Expense	
Tolls & Local Transp.	
Legal & Acctg.	
Custodial Fees	
Investment & Tax Advice	
Safe Deposit Box	
Hobby Losses	
Impairment Related Work Expenses	
Amortizable Bond Premium	
Gambling Losses	
Other	
EDUCATION CREDITS	
(Bring 1098-T)	
Tuition Paid	

CHILD & DEPENDENT CARE

Provider's Name	Address	I.D. #	Amount Paid