

COVER SHEET

COMPANY REGISTRATION AND MONITORING DEPARTMENT

	Nature of Application Amended By-Laws									SEC Registration Number 0 0 0 0 2 8 1 7 5																							
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	Atty. Ma. Adelina s. Gatdula								asgatdula@picazolaw.com 8888-0999																								
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CERTIFICATE OF AMENDMENT OF THE AMENDED BY-LAWS

OF

GOTUACO DEL ROSARIO INSURANCE BROKERS ING



KNOW ALL MEN BY THESE PRESENTS:

We, the undersigned, being a majority of the members of the Board of Directors and the Corporate Secretary of GOTUACO DEL ROSARIO INSURANCE BROKERS INC. (the "Corporation"), do hereby certify that the accompanying copy of the Amended By-Laws of the Corporation, embodying the underscored amendment to the name of the Corporation to reflect the same proposed amendment in the Amended Articles of Incorporation, is true and correct and was approved by the affirmative vote of at least a majority of the members of the Board of Directors at their meeting held on April 24, 2024 at the principal office of the Corporation in Makati City, Metro Manila and via MS Teams, and by the affirmative vote of stockholders owning or representing at least a majority of the outstanding capital stock of the Corporation at their meeting held on the same date and at the same place and via MS Teams.

The amended provision of the attached Amended By-Laws shall read as follows (to reflect the same proposed amendment in the Articles of Incorporation):

AMENDED BY-LAWS OF AFDR INSURANCE BROKERS INC.

[Signature page follows]

AMENDED BY-LAWS

OF

AFDR INSURANCE BROKERS INC. (formerly, GOTUACO DEL ROSARIO INSURANCE BROKERS INC.)

ARTICLE I

Office

The principal office of the Corporation shall be located at Makati, Rizal, Metropolitan Manila, Philippines. The Corporation may establish and maintain branch offices or agencies elsewhere in the Philippines or abroad whenever warranted by the exigencies of its business affairs.

ARTICLE II

Stock

- 1. <u>Certificates of Stock.</u> Each stockholder of the Corporation whose stock has been paid in full shall be entitled to a certificate or certificates showing the amount of stock of the Corporation standing on the books in his name. Each certificate shall be numbered, bear the corporate seal and the signatures of the President and the Secretary, and be issued in numerical order from the stock certificate book. A full record of each certificate of stock, as issued, must be entered on the corresponding stub of the stock certificate book.
- 2. <u>Transfer of Stock.</u> Shares of stock shall be subject to the conditions stated in the Articles of Incorporation. Transfers of stock shall be made upon the proper stock books of the Corporation and must be accompanied by the surrender of the duly endorsed certificate or certificates representing the transferred stock. Surrendered certificates shall be cancelled and attached to the corresponding stubs in the stock certificate book, and new certificates issued to the parties entitled thereto.
- 3. Lost or Destroyed Certificates. —Any stockholder who claims that his certificate of stock has been lost or destroyed shall file an affidavit in triplicate with the Corporation stating the circumstances of such loss or destruction, and he shall further give notice thereof by publication in a newspaper of general circulation in the Philippines once a week for three (3) consecutive weeks. When the requisite notice shall have been given and the stockholder concerned shall have fulfilled all requirements prescribed by existing law, a new certificate or certificates marked "DUPLICATE" shall be issued to such stockholder. The Board of Directors may require the stockholder to file a bond or other security for a sum and in such form and with such sureties as the Board may deem satisfactory in order that the Corporation may be indemnified against any loss or damage that may be incurred by reason of issuance of such new certificates. The foregoing procedure shall be observed in so far as consistent with the provisions of Republic Act No. 201 and other pertinent laws which shall be strictly complied with.
- 4. <u>Treasury Stock.</u> All issued and outstanding stock of the Corporation that may be purchased by or donated to the Corporation shall be treasury stock and shall be held subject to the disposition of the Board of Directors or the stockholders as the case may be. Such stock shall neither vote nor participate in dividends while held by the Corporation.

IN WITNESS WHEREOF, we have hereunto signed this Certificate of Amendment of the Amended By-Laws on MAY 1 1 2024 in Makati City.

ARTHUR L. PANGANIBAN, JR.

Chairman

TIN: 119-816-465

HANS-LOUIS V. DEL ROSARIO

Director

TIN: 166-643-971

MARIA-ROWENA R. NICOLAS

Director

TIN: 125-646-271

INGEBONG V. DEL ROSARIO

Director

TIN:209-925-001

MA. ADELINA S. GATDULA

Corporate Secretary TIN: 107-043-114

MARGARETE R. ISLETA

Director

TIN:116-280-794

MARICHU C. HAO

Director

TIN:119-816-408

JUAN ANTONIO H. INOCENTES Director

TIN:100-522-940

STEPHANIE R. INOCENTES

Director

TIN:154-205-813

SUBSCRIBED AND SWORN to before me this 1 0 2024, affiants exhibiting to me the following:

ū		
Name	Gov't ID No.	Date & Place Issued
Arthur L. Panganiban, Jr. Margarete R. Isleta Hans-Louis V. del Rosario Marichu C. Hao Maria Rowena R. Nicolas	Passport No. P4574494B Passport No. P7733916A	Jan. 24, 2018 / DFA Manila Nov. 24, 2019 / DFA Angeles Feb. 17, 2021 / DFA Manila Jan. 27, 2020 / DFA Manila July 16, 2018 / DFA NCR Northeast
Juan Antonio H. Inocentes	Passport No. P7660061A	June 25, 2018 / DFA NCR South
Ingeborg V. del Rosario Stepinanie R. Inocentes	Passport No. P7584100A Passport No. P7660062A	June 19, 2018 / DFA Baguio June 25, 2018 / DFA NCR
Ma. Adelina S. Gatdula	DL No. N04-85-005714	South Expiring on May 10, 2032 / LTO

Doc. No. 347; Book No. 7; Page No. 7; Series of 2024.

ISABELLE ALEXIS P. VASON
Appointment No. M-322
Notary Public for Makati City
Until December 31, 2024
Liberty Center-Picazo Law
104 H.V. Dela Costa Street, Makati City
Roll of Attorney's No. 83429
PTR No. 10081154/Makati City/01-09-2024
IBP No. 301890/PPLM/01-05-2024
Admitted to the bar in 2022

ARTICLE III

Stockholders

1. Annual Meetings. – The regular annual meetings of the stockholders of the Corporation shall be held in its principal office on the second Monday of April of each year for the purpose of electing directors and for the transaction of such other business as may be properly brought before the meeting. (as amended on April 22, 2014)

Written notice of the annual stockholders' meeting shall be sent to each stockholder of record not less than fifteen (15) days before the date of such meeting, but failure to send such notice or any irregularity therein shall not affect the validity of any annual meeting or of any proceeding thereat if all the stockholders are present at such meeting. Waiver of such notice may be made in writing by all the stockholders.

2. <u>Special Meetings.</u> - Special meetings of the stockholders may be called by the President at his discretion or on the demand of stockholders holding a majority of the subscribed capital stock of the Corporation.

A written notice stating the day, hour and place of the meeting and the general nature of the business to be transacted shall be sent to each stockholder of record not less than five (5) days before the date of such special meetings provided, however, that this requisite may be waived in writing by all the stockholders.

- 3. <u>Vote</u>. At each meeting of the stockholders every stockholder shall be entitled to vote in person or by proxy, and shall have one vote for each shares of stock standing in his name on the books of the Corporation at the time of the closing of the transfer books for such meeting.
- 4. <u>Proxies</u>. Any stockholder entitled to vote at the meetings of the stockholders may be represented and vote thereat by proxy appointed in an instrument in writing, subscribed by such stockholder or by his duly authorized attorney, and delivered to the Secretary at or before the time of such meeting. Proxies shall be properly signed, but they shall require no other attestation.
- 5. Quorum. A majority in amount of the subscribed stock, exclusive of treasury stock, represented by the stockholders of record thereof in person or by proxy shall be necessary to constitute a quorum at any meeting of the stockholders. When a quorum is present at any such meeting, a majority vote of the stock represented thereat shall decide any matter brought before the meeting, unless the concurrent vote of a greater number is required by the Corporation Law.
- 6. <u>Election of Directors</u>. The directors of the Corporation shall be elected at the annual meeting of stockholders. The directors as elected shall hold office for a term of one (1) year and until the election and qualification of their successors.

ARTICLE IV

The Board of Directors

1. Qualifications. - No person shall be elected as director of the Corporation unless he is a stockholder of record at the time of election. If any director shall cease to be a stockholder of record, his term of office shall forthwith terminate and cease. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)

- 2. <u>General Powers</u>. The Board of Directors shall have entire charge of the business and properties of the Corporation and the general management of its activities and operations. Without prejudice to the general powers hereinabove mentioned, the Board of Directors shall have the following express powers:
 - a) To make and change rules and regulations for the conduct of the corporate business, provided that they are not contrary to the Articles of Incorporation, these By-Laws or the statutes of the Philippines;
 - b) To authorize any officer of the Corporation to enter into any negotiation, contract or agreement with any person, firm or entity which it may consider necessary for the best interests of the Corporation;
 - c) To borrow money for the Corporation by any means whatsoever and for such purpose to create, make and issue mortgages, bonds, deeds of trust and negotiable instruments or securities, secured by mortgage or pledge of property belonging to the Corporation;
 - d) To delegate, from time to time, any of the powers of the Board in the course of the current business of the Corporation to any standing or special committee or to an officer or agent and to appoint any person to be agent of the Corporation with such powers (including the power to sub-delegate) and upon such terms as may be deemed fit.
- 3. <u>Vacancies</u>. In case of any vacancy in the Board of Directors by reason of death, resignation or any other cause, the remaining directors, if still constituting a quorum, may elect a director or directors who shall hold office for the unexpired term.
- 4. <u>Meeting</u>. The Board of Directors shall hold a meeting for organization immediately after their elections, of which meeting no notice shall be required. Thereafter, the Board of Directors may hold regular meetings at such times or intervals as it may determine by resolution. Written notice of the time and place of such regular meeting shall be given to each director at least five (5)

Special meetings of the Board of Directors may be called by the President or at the written request of a majority of the directors, on three (3) days' notice to each director either personally or in writing. Such call shall specify the time, place and object or objects of such special meeting.

Notices of meetings of the Board of Directors may be waived.

The meetings of the Board of Directors may be held by teleconference or videoconference in accordance with applicable rules and regulations. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)

- 5. Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of the business, and in the presence of a quorum a majority vote of the directors present at any Board meeting shall be sufficient to decide any action.
- 6. <u>Election of Officers</u>. At the regular meeting of the Board of Directors immediately after the annual meeting of stockholders each year or at a special meeting duly called for the purpose, the Board shall elect the officers of the Corporation as herein below provided.
- 7. <u>Compensation</u>. Directors as such shall receive such compensation as may be fixed by the stockholders.

ARTICLE V

Officers

1. Enumeration and Qualifications. - The officers of the Corporation shall consider of the following: a Chairman, a whose powers and duties shall be as hereinafter provided and as the Board of Directors may fix in conformity with the provisions of these By-Laws. The Board of Directors may create such other offices as it deems fit. All officers shall be elected to their respective offices by a majority vote of the Board of Directors. Any officer may hold more than one office provided that the duties thereof are not incompatible. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)

The President and the Vice-Presidents shall be members of the Board of Directors. The Treasurer and the Secretary need not be directors or stockholders of the Corporation.

- 2. <u>Chairman</u>. The Chairman shall preside at all meetings of the stockholders and of the Board of Directors. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)
 - 3. President. The President shall have the following powers and duties:
 - (a) To preside at all meetings of the stockholders and of the Board of Directors, in the absence of the Chairman;
 - (b) To exercise general supervision and direction of the business and operations of the Corporation and to see to it that the resolutions and instructions of the Board of Directors are properly carried out;
 - (c) To submit an annual report of the operations of the Corporation to the stockholders at the annual meeting, and to the Board of Directors such statements, reports, memoranda and accounts as the latter may request from time to time:
 - (d) To sign the certificates of stock;
 - (e) To exercise such other powers and perform such other duties as the Board of Directors may from time to time fix and delegate. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)
- 4. <u>Vice Presidents.</u> Any of the Vice-Presidents, as may be designated by the Board of Directors, shall exercise all the powers and perform all the duties of the President during the absence or incapacity of the latter for any cause. The Vice-Presidents also have such powers and duties as the Board of Directors may from time to time delegate or assign to them. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)
 - 5. <u>Treasurer</u>. The Treasurer shall have the following powers and duties:
 - a) To have custody of, and be responsible for, all the moneys, funds, securities, bonds and valuable effects of the Corporation; to keep a complete and accurate record of receipts and disbursements and all financial transactions in the corresponding books of account of the Corporation, and see to it that all disbursements and expenditures are evidenced by appropriate vouchers;

- b) To deposit in the name and to the credit of the Corporation in such bank or banks as may be designated from time to time by the Board of Directors all such moneys, funds, securities, bonds and similar valuable effects of the Corporation which may become under his control;
- c) To render an annual statement showing the financial condition of the Corporation at the end of each fiscal year and such other financial reports as the Board of Directors may from time to time require;
- d) To receive and give receipts for all moneys paid to the Corporation from any source whatsoever, and generally to perform such other duties as may be required by law or prescribed by the Board of Directors. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)
- 6. <u>Secretary</u>. The Secretary must be a Filipino citizen and a resident of the Philippines. He shall hold office at the pleasure of the Board of Directors and he shall perform the following duties:
 - a) To keep full minutes of all meetings of the Board of Directors and of the stockholders;
 - b) To keep the stock and transfer book and the Corporate Seal, which he shall stamp on all documents requiring such seal of the Corporation;
 - c) To fill and countersign all the certificates of stock issued, making corresponding annotations on the margins or stubs of such certificates upon issuance;
 - d) To give, or cause to be given, all notices required by law or by the By-Laws of the Corporation as well as notices of all meetings of the Board of Directors and of the stockholders;
 - e) To perform such other duties as may be prescribed by the Board of Directors.
- 7. <u>Compensation</u>. All officers of the Corporation shall receive such salaries or remuneration as may be determined by the Board of Directors. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)
- 8. <u>Vacancies in and Delegation of Office</u>. If the office of the Chairman, the President, any of the Vice-Presidents, the Treasurer, or the Secretary becomes vacant by death, resignation, or otherwise, the Board of Directors, by a majority vote, may choose a successor or successors who shall hold office for the unexpired term

In case of the temporary absence of any officer of the Corporation, or for any other reason that the Board of Directors may deem sufficient, the Board may delegate the powers and duties of such officer to another qualified person. (as amended on February 13, 2013, February 12, 2014, and April 22, 2014)

ARTICLE VI

Finances

1. Fiscal Year. – The fiscal year of the Corporation shall commence on the first day of January and shall end with the last day of December of each year.

- 2. <u>Dividends</u>. Dividends may be declared from the net profits of the Corporation at such times and in such percentage as the Board of Directors may deem proper. Stock dividends shall be declared in accordance with law, and no dividend shall be declared that will impair the capital of the Corporation.
- 3. <u>Inspection of Accounts</u>. The books, accounts and records of the Corporation shall be open to inspection by any member of the Board of Directors at all times. Stockholders may inspect the aforementioned books, accounts and records at all reasonable times during the business hours of the Corporation.
- 4. <u>Transaction with Banks</u>. The Board of Directors, by appropriate resolutions, shall specify the proper officer or officers empowered to sign checks and other instruments of withdrawal of corporate funds.

ARTICLE VII

Sundry Provisions

- 1. <u>Corporate Seal.</u> The Corporate Seal shall consist of two concentric circles between which shall appear the name of the Corporation and the word "PHILIPPINES", and in the center of which shall be inscribed the words "INCORPORATED 1965". (as amended on February 13, February 12, 2014, and April 22, 2014)
- 2. <u>Amendments.</u> These By-Laws may be altered, amended or repealed in whole or in part by the affirmative vote of the holders of a majority of the entire subscribed capital stock of the Corporation at any regular meeting of the stockholders or at any special meeting duly called for of Directors in the manner provided in the Corporation Law.

The foregoing By-Laws were adopted by the vote of the stockholders holding or representing more than a majority of the subscribed capital stock of the Corporation at the organization meeting of the stockholders at Manila, Philippines on the 20th day of November, 1965.

IN WITNESS WHEREOF, we, the undersigned stockholders, present or represented at said meeting and voting thereat in favor of the adoption of said By-Laws, have hereunto subscribed our names and with the Chairman of the meeting and the Secretary of the same do likewise with our signatures attest.

(SGD.) LAWRENCE J. GOTUACO

(SGD.) ALBERTO F. DEL ROSARIO

(SGD.) BIENVENIDO A. TAN, JR.

(SGD.) HECTOR QUESADA

(SGD.) MANUEL G. ABELLO

ATTEST:

- (SGD.) LAWRENCE J. GOTUACO Chairman of the Meeting
- (SGD.) MANUEL G. ABELLO Secretary of the Meeting

REPUBLIC OF THE PHILIPPINES)
MAKATI CITY, METRO MANILA) S.S.

SECRETARY'S CERTIFICATE

- I, MA. ADELINA S. GATDULA, of legal age, Filipino, and with office address at the Penthouse, Liberty Center-Picazo Law, 104 H.V. dela Costa Street, Salcedo Village, Makati City, Metro Manila, after being duly sworn in accordance with the law, hereby certify that:
- 1. I am the Corporate Secretary of GOTUACO DEL ROSARIO INSURANCE BROKERS INC. (the "Corporation"), a corporation organized and existing under and by virtue of the laws of the Philippines, with office address at the 15th Floor, Chatham Building, 116 Valero corner Rufino Streets, Salcedo Village, Makati City.
- 2. To the best of my knowledge, as of the date approval of the amendments by the Board of Directors during a meeting held on April 24, 2024, and by stockholders owning at least 2/3 of the outstanding capital stock of the Corporation during a meeting held also on April 24, 2024, no action or proceeding has been filed or is pending before any Philippine court involving an intra-corporate dispute and/or claim by any person or group against the directors, officers or stockholders of the

IN WITNESS WHEREOF, I have hereunto set my hand this 2 1 2024 at Makati City, Philippines.

MA. ADELINA S. GATDULA Corporate Secretary

SUBSCRIBED AND SWORN to before me this 2 1 2020 une 2024 at Makati City, affiant exhibiting to me Driver's License No. N04-85-005714 issued by the LTO and expiring on 10 May 2032.

Doc No. 22; Page No 4; Book No. V; Series of 2024. Jan Dugo BANICA MARIE D. SAN DIEGO

Appointment No. M-036
Notary Public for Makati City
Until December 31, 2024
Liberty Center-Picazo Law
104 H.V. Dela Costa Street, Makati City
Roll of Attorney's No. 81587
PTR No. 10081166/Makati City/01-09-2024
IBP No. 301901/Makati City/01-05-2024
Admitted to the bar in 2022

REPUBLIC OF THE PHILIPPINES) MAKATI CITY, METRO MANILA) S.S.

AFFIDAVIT OF UNDERTAKING TO CHANGE NAME

I, ARTHUR L. PANGANIBAN, JR., of legal age, Filipino and with office address at the 15th Floor, Chatham Building, 116 Valero corner Rufino Streets, Salcedo Village, Makati City, and after having been sworn to in accordance with law hereby depose and state:

That I am the Chairman and President of GOTUACO DEL ROSARIO INSURANCE BROKERS INC. (the "Corporation") which is registering its amended Articles of Incorporation and By-Laws with the Securities and Exchange Commission (the "Commission") by changing its corporate name to "AFDR INSURANCE BROKERS INC."

That I, in behalf of the Corporation, hereby undertake to change the aforesaid proposed new corporate name immediately upon receipt of notice or directive from the Commission that another corporation, partnership or person has acquired a prior right to the use of that name, or the name has been declared as misleading, deceptive, confusingly similar to a registered name, or contrary to public morals, good customs or public policy.

This affidavit is executed to attest to the truth of the foregoing and for whatever legal purpose and intent it may serve.

IN WITNESS WHEREOF, I hereby sign this affidavit this 1 6 200 ay of May 2024 in Makati City.

SUBSCRIBED AND SWORN to before me this _ SUBSCRIBED AND SWORN to before me this _____ May 2024 in Makati City, Metro Manila, affiant exhibiting to me his Passport with number P5751468A issued by DFA Manila on 24 January 2018.

Doc. No. Page No. Book No. Series of 2024

ISABELLE ALEAIS P/YASON Appointment No. 14-322
Notary Public for Makati City
Until December 31, 2024

Liberty Centel Picazo Law 104 H.V. Dela Costa Street, Makati City Roll of Attorney's No. 83429

PTR No. 10081154/Makati City/01-09-2024 IBP No. 301890/PPLM/01-05-2024 Admitted to the bar in 2022



Republic of the Philippines Department of Finance INSURANCE COMMISSION 1071 United Nations Avenue Manila





MR. ARTHUR L. PANGANIBAN, JR. President and CEO GOTUACO, DEL ROSARIO INSURANCE BROKERS, INC. 15th Floor, Chatam House 116 Valero corner V.A. Rufino Streets Salcedo Village, Makati City

ENDORSEMENT ²⁰ June 2024

Respectfully endorsed to the Securities and Exchange Commission (SEC), SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Barangay Bel-Air, Makati City, 1209 the amended Articles of Incorporation and By-Laws of GOTUACO DEL ROSARIO INSURANCE BROKERS INC., with office address at 15th Floor, Chatam House, 116 Valero corner V.A. Rufino Streets, Salcedo Village, Makati City the advise that this Commission has no objection to the amendments therein.

This Endorsement should be submitted to the SEC by the applicant together with the same documents as presented to this Commission.

Further, the corporation is directed to:

- a) Submit a copy of the Certification of Filing of the Amended Articles of Incorporation and By-Laws issued by the SEC within five (5) days from the approval thereof;
- b) Notify its clients of the change of corporate name through letter to be sent by registered mail to their respective addresses on record, and
- c) Publish a notice of change of name once a week for two (2) consecutive weeks in at least two (2) newspapers of general circulation observing the requirements provided under Circular Letter (CL) No. 2016-34.

JAYSON P.