



**REGISTERED NUMBER: 08492509 (England and Wales)**

**SURREY ALC LIMITED IS AFFILIATED TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)**

**PRESIDENT:**

MICHAEL MORE-MOLYNEUX, H.M LORD-LIEUTENANT OF SURREY

**VICE PRESIDENTS:**

DR RICHARD OLLIVER

LIZ CUTTER

**CHAIRMAN:**

STEVE COSSER

**VICE CHAIR:**

DR PAUL CRAGG

**CEO:**

ANNE BOTT

[anne.bott@surreyalc.co.uk](mailto:anne.bott@surreyalc.co.uk)

**ADMINISTRATIVE SUPPORT:**

ANNA BEAMS (MULBERRY & Co)

[admin@surreyalc.co.uk](mailto:admin@surreyalc.co.uk)



9 Pound Lane, Godalming, Surrey, GU7 1BX  
03303 450596

[admin@surreyalc.co.uk](mailto:admin@surreyalc.co.uk)

[www.surreyalc.co.uk](http://www.surreyalc.co.uk)

*CEO & CHAIRMANS REPORT*



The Year April 2021-March 2022 has been one in which we have slowly emerged from the pandemic and an exciting time for Surrey ALC as it reverted back to being a single Surrey specific Association. In our last Annual Report, presented to the AGM in October 2021, we shared with you our aim to provide a more Surrey focussed service, including closer working with other key organisations.

Feedback from Member Town and Parish Councils indicates that we are achieving this and our aim for the coming year will be to build on what we have done so far.

As many of you will know Surrey County Council has been working on 'County Deals' and we have linked up with them to ensure that Town and Parish Councils have a 'voice'. We have a 'seat' on the Delivery Board which provides an opportunity to contribute.

We continued to hold our Forums for Clerks and Members online and we have been very pleased to see so many of you attend them. As well as providing a networking opportunity learning from other Councils initiatives and experiences and receiving updates on current developments, we also have included external speakers from outside organisations to talk on topical issues such as Police, Highways, and Operation London Bridge.

We aim to continue with the Forums and look forward to as many members and clerks attending as possible. Feedback is always welcomed!

The Year also saw more regular liaison with the local branch of the Society of Local Council Clerks. It is another opportunity for networking and sharing updates from our different national bodies.

At last year's AGM we mentioned that Farnham Town Council had been awarded Star Council of the Year. Surrey Town and Parish Councils have a reputation for being proactive and taking initiatives so if you are one of those Councils do think about putting names forward for Council of the Year, Clerk of the Year and Young Councillor of the Year. This is one way of achieving well deserved recognition.

Member Councils will have recently received from NALC information on the Civility and Respect Programme. This was borne out of an increasing concern about the working relationships between members and staff where there is unfortunately an increasing lack of respect leading to conflict. NALC has been working with other organisations on the Civility and Respect Project. They are asking all Councils to sign up to the 'Civility and Respect Pledge' and we would urge you do so. This applies to all councils regardless of whether or not there have been any issues. It is about councils openly making a commitment 'to maintain the highest standards of conduct where councillors, the Clerk and staff work in harmony'.

In April this year we renewed our Service Contract with Mulberry & Co to provide governance and financial support to Surrey ALC. Some adjustments were made to the previous arrangement which resulted in 'savings'. We also confirmed Mulberry & Co as the Association's preferred training supplier, retaining the same previously negotiated profit-sharing



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arrangement.

Throughout the Year we have promoted the importance of Member Training. Understanding the legislative framework in which a Council conducts its business, the roles and responsibilities, including as an Employer, makes for a good council. We will continue to encourage this.

Looking forward to 2023 elections we are looking at ways we can support our Member Town and Parish Councils. We believe there will be a number of new councillors and we would urge all our Member Councils to 'budget' for training of new members. Mulberry and Co, who as previously mentioned provide training on behalf of the Association, are currently preparing a comprehensive training programme for 2023/24.

We had hoped that in the course of the Year there would be legislation or regulations permitting the holding of statutory meetings not only 'in person' but also virtually. The Surrey Feedback, a view that is shared nationally, demonstrated that there was considerably more public participation when the community could access Meetings remotely. To allow for both 'in person' and 'virtual' would have given options and flexibility. We believe it would have encouraged more people into local government. We will continue to press for this in the coming year.

At the 2021 AGM we appointed new members to the Board and one of the main areas of focus has been to look at improving and increasing communications with you including regular newsletters and developing the website. This work is ongoing, and the aim is to have better communications in place by early Autumn.

We have said 'goodbye' to a few Clerks and 'hello' to new clerks. The commitment demonstrated by Clerks and Staff is of the highest standard. The same applies to Councillors. Town and Parish Councils have an increasingly key role to play in delivery of services and supporting the local community in difficult times.

We, therefore, recognise the importance of the Association in supporting its Member Councils when needed. The feedback is always positive but we know that needs can change. We are fortunate to have a good 'team' including the support network with Mulberry and Co (Mark Mulberry and Anna Beams) and Wellers Hedleys LLP (Roger Taylor). We appreciate and thank them for their work and their timely responses to Member Councils.

For the year 2023/24 the Board, after careful deliberation, will be making a recommendation to increase subscriptions by only 2%. This is below the current level of inflation and is a reflection on our desire to keep costs down for our members. It is important that we keep our member subscriptions at an affordable level that enables the Association to function and provide 'value for money'.

Our Association remains committed to working with you all and we very much look forward to doing so in the Year ahead.

*Steve Cosser Chairman*

*Anne Bott Chief Executive*



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**REGISTERED NUMBER: 08492509 (England and Wales)**

**Unaudited Financial Statements for  
the Year Ended 31 March 2022 for  
Surrey Alc Limited**



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**Contents of the Financial Statements for  
the Year Ended 31 March 2022**

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**Company Information  
for the Year Ended 31 March 2022**

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<b>DIRECTORS:</b>	Dr P R Cragg Mr S W Cosser Mr G V G Alleway Mr S M Mclachlan Mrs C Howard Mr A V Midgley Mr D G Crossley Mrs K Malcaus Cooper
<b>REGISTERED OFFICE:</b>	9 Pound Lane Godalming Surrey GU7 1BX
<b>REGISTERED NUMBER:</b>	08492509 (England and Wales)
<b>ACCOUNTANTS:</b>	Mulberry & Co Chartered Certified Accountants & Chartered Tax Advisers 9 Pound Lane Godalming Surrey GU7 1BX
<b>SOLICITORS:</b>	Hedleys Solicitors LLP 6 Bishopsmead Parade East Horsely Surrey KT24 6SR

**Balance Sheet  
31 March 2022**

	Notes	31.3.22 £	31.3.21 £
<b>FIXED ASSETS</b>			
Tangible assets	3	243	-
<b>CURRENT ASSETS</b>			
Debtors	4	2,960	462
Cash at bank		41,034	34,046
		<u>43,994</u>	<u>34,508</u>
<b>CREDITORS</b>			
Amounts falling due within one year	5	(2,779)	(5,932)
<b>NET CURRENT ASSETS</b>			
		<u>41,215</u>	<u>28,576</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>41,458</u>	<u>28,576</u>
<b>RESERVES</b>			
Income and expenditure account		41,458	28,576
		<u>41,458</u>	<u>28,576</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the Board of Directors and authorised for issue on .....and were signed on its behalf by:

  
.....  
Mr S W Cosser - Director

**Notes to the Financial Statements for  
the Year Ended 31 March 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Turnover represents membership subscriptions and NALC affiliation fees.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Plant and machinery etc -25% on reducing balance

**Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 1 (2021 - NIL).

**3. TANGIBLE FIXED ASSETS**

**COST**

	Plant and machinery etc £
Additions	324
At 31 March 2022	324
<b>DEPRECIATION</b>	
Charge for year	81
At 31 March 2022	81
<b>NET BOOK VALUE</b>	
At 31 March 2022	243



4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Trade debtors	300	-
Other debtors	2,660	462
	<u>2,960</u>	<u>462</u>
		<u><u>          </u></u>

5. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Payments on account	2,779	4,267
Trade creditors	-	1,665
	<u>2,779</u>	<u>5,932</u>
		<u><u>          </u></u>



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