



Surrey ALC Ltd.

Minutes of the Board Meeting of Surrey ALC Ltd. held on Thursday 24th September 2019 at 10:00am at Cranleigh Parish Office

Attendance

Cllr Harry Fitzgerald, Chairman
Cllr Graham Alleway, Director
Cllr Peter Perdue, Director
Cllr Stuart McLachlan, Director
Betty Ames, Vice President
Trevor Leggo, CEO SSALC Ltd.
Anne Bott, Deputy CEO SSALC Ltd.
Paul Richards, Clerk to the Board, SSALC Ltd.

1. Apologies for absence

Cllr Steve Cosser, Cllr Dr Paul Cragg, Cllr Mike Goodman, Lauren Blatherwick and Dr Richard Olliver

2. Minutes of the previous meeting

The minutes of the meeting held on 18th July 2019 were amended and then approved and signed.

3. Finance

The CEO presented a finance update and reported that there were no adverse issues. The full accounts report will be presented to the SSALC Board in November.

4. CEO report

- **Health and Wellbeing (H&WB)**– the Chair advised the Richard Olliver had sent his apologies. He did report that that RO had drafted a questionnaire to local councils.
- **Staff update** – the CEO advised Members that there are no outstanding issues.
- **Other matters**
 - The CEO advised that, for the AGM, the Surrey ALC constitution required 15 voting local councils to be present. To date only 8 from 77 invited councils had confirmed attendance. Members **AGREED** to revisit the constitution and reduce the number of attendees for the required quorum. The DCEO suggested that Directors review this at the away day scheduled for 7th October 2019 with an objective to make the AGM and conference more attractive. TL agreed to review this matter with the SSALC Board as attendance at all three County AGMs is low.

Action:

The CEO to advise the SSALC Board regarding (a) constitution of the Board to be amended to reduce voting numbers at AGMs and (b) to make the AGM and conference more attractive.

- The CEO advised on the number of Surrey ALC Vice Presidents. BA informed members that she had been associated with local councils in Surrey since 1971 and stressed the need for SALC to be more engaged with Health and Wellbeing matters. The Chair reminded the Board that RO had been appointed by

members to lead on all H&WB matters. The CEO advised that Surrey ALC might adopt the award winning WSALC H&WB model and that RO has prepared a questionnaire for Surrey local councils.

Action:

The Clerk to write to Mike Goodman to ask he includes the subject of fly tipping in his conference presentation.

- The DCEO updated members on the progress with neighbourhood plans in the County. Many local councils have plans but many others have decided not to pursue one due to the high cost and availability of resources. SMcL agreed that made plans may not have significant weight at the appeal stage.

5. DCEO report and working with Surrey CC - The DCEO provided an update and advised that: -

- She had a busy summer with many contacts with local councils. The Windlesham Community Governance Review managed by Surrey Heath was highlighted;
- The planned meeting with the Leader of SCC has been rescheduled for the 5th November 2019. The objective of the meeting is to build a better understanding of the role of local councils supported by SALC and to build the relationship with SCC;
- Conflict management continues to involve management time; early intervention is seen as key to resolving issues; and
- SMcL offered to provide testimonials that highlight the good work from SALC.

6. Events and Training

- **Three Counties Training Programme** – the CEO updated Members and advised that: -
 - 600 new councillors had been seen since May;
 - 68 clerks booked for the Finance and Legal update course; and
 - The Chair's training day has proved popular with existing and prospective Chairs.
- **Away Day** – the session is planned for 7th October 2019. The DCEO reminded Directors that it would be useful for an advance list of topics. Current discussion areas include demographics, finance, fit for purpose local councils, subscriptions and future legislative implications. She agreed to draft an agenda to include successes, issues, debate/brainstorm the way forward, relationship with the 78 local councils and possible use of District Associations.
- **AGM and Conference** – arrangements for the event were reviewed and the DCEO agreed to send out a further reminder with more detail as to presenters in the hope of encouraging more attendees.

7. NALC Update

The CEO reported that the NALC AGM and conference will be held on 28/29th October 2019 at Milton Keynes. He will also meet with NALC on 25th September 2019.

8. SERCAF

The CEO reported that no meetings had taken place since the last Board meeting.

9. Update from Directors

- PP reported that he had attended the Mole Valley DC rural crime meeting. Fly tipping was identified as a key issue for the District. He also advised that public attendance at Newdigate PC had increased since the May election with speeding seen as the most important local issue. The CEO suggested that the Community Speedwatch initiative could assist. GA advised that his local Community Speedwatch group had reported abuse from drivers but the vital data they collect builds a good case for reviewing local speed limits.
- HF reported that he had received concerns from a local fire officer relating to planned cuts to the Surrey Fire and Rescue service. He has had no notification of this from SCC but suggested that the SCC Chief Fire Officer attend next year's conference.
- GA advised on local issues related to parking on the pavement and how to enforce and prevent this from occurring. GA has now been co-opted onto the local committee that will look at alternate ways of managing the problem e.g. targeting builders and the Considerate Constructors scheme. He also attended a SCC Highways training session for Surrey Heath members. Of key concern was why SCC offers little or no

objection to new developments when local concerns appear to be ignored. The session opened a constructive dialogue.

- SMcL drew attention to the problem of parking in and around Dorking railway station and the use of By-Ways. It was agreed to include the 'collective voice' approach at the away day.

10. Urgent matters

- BA advised members that she would be retiring as Vice President to the Surrey ALC. She emphasised the importance of the H&WB project and the need to continue this good work. The Chair thanked her for her many years of excellent service to her local community and SALC;
- GA referred to the failed distribution to local councils of the CIL contribution. He enquired where the remaining 85% went;
- The CEO advised that the Lord Lieutenant's award ceremony for local armed forces will be on 8th October 2019;
- The CEO asked if any members could attend the SCC Safe Drive/Stay Alive event on 7th November 2019. PP agreed to attend the event; and
- The issue of travellers was discussed. The CEO advised on the recent West Sussex case at Harting. He pointed out there are no traveller transit sites in Surrey and suggested that the Police presentation at the conference highlight the necessary steps to take should traveller occupy local council land.

11. Next meetings

The Clerk advised that he would publish the 2020 meeting dates in due course.

Meeting closed 11:52

Signed (Chairman) _____

Dated _____