



Surrey ALC Ltd.

Minutes of the Board Meeting of Surrey ALC Ltd. held on Thursday 9th May 2019 at 10:00am at Cranleigh Parish Office

Attendance

Cllr Harry Fitzgerald, Chairman
Cllr Steve Cosser, Vice Chairman
Cllr Dr Paul Cragg, Director
Cllr Graham Alleway, Director
Cllr Peter Perdue, Director
Liz Cutter, Vice President
Dr Richard Olliver, Vice President
Betty Ames, Vice President
Lauren Blatherwick, SLCC representative
Trevor Leggo, CEO SSALC Ltd.
Anne Bott, Deputy CEO SSALC Ltd.
Paul Richards, Clerk to the Board, SSALC Ltd.

1. Apologies for absence

Apologies for absence were received from Cllr Mike Goodman.

2. Minutes of the previous meeting

The minutes of the meeting held on 7th February 2019 were approved and signed.

3. Finance

The CEO presented a finance update. He advised that the SSALC Board met on 25th April 2019 and that a Q1 update would soon be available

4. CEO report

- **Health and Wellbeing (H&WB)** – the CEO advised he would be meeting the SCC Leader and that H&WB would be on the agenda. He reported that the WSALC project had received additional funding from SSALC with an onus on loneliness in the community;
- **Staff update** – the CEO updated Members on the current staff structure; there were no issues of note to report; and
- **Other matters** – the CEO advised Members on the current pay rates for Clerks across the region. He also outlined the various Clerk recruitment campaigns being managed by the SSALC office team.

5. DCEO report

The DCEO's report, circulated previously, was noted. The CEO referred to the recent SSALC Board meeting where proposals related to dispute management were discussed. He reported that the opinion from SSALC's Hon Solicitor advised that SSALC should not provide such services and that HR and/or mediation providers and consultants should be engaged where necessary. The CEO advised Members that the SSALC Board had resolved that SSALC should not provide this service directly but provide a 'signposting' service to the Membership with a suggested panel of suitable providers.

6. Working with Surrey County Council

The DCEO's report, circulated previously, was noted.

7. Surrey Development Strategy Working Group

The DCEO's report, circulated previously, was noted.

8. Events and Training

- **Three Counties Training Programme** – the CEO updated Members on the new programme; and
- **New councillor training 2019** – the CEO listed the forthcoming events and invited Members to attend new councillor training sessions. He also advised that the bespoke councillor training sessions had proved popular and that all evening sessions were now fully booked.

9. NALC Update

The CEO reported on the reduced interaction between NALC and DCLG due to Brexit but did refer to the recent House of Lords report on the Rural Economy. Other matters included: -

- An invitation to Members to help shape the future of NALC conferences. The CALCs, in the past, used to send three delegates but this has been extended to four to include a non-voting delegate from smaller local councils;
- DCLG to streamline the current Neighbourhood Plan process to recognise the importance of communities;
- The need for local Codes of Conduct to reflect on the outcomes of the Ledbury Case particularly the role of local councils as responsible employers; and
- The UK Pageant Master is promoting the commemoration of VE day and the CEO will forward details to SALC local council clerks.

10. SERCAF

The CEO reported that the next SERCAF meeting would be held on the Isle of Wight on 17th May 2019. The event will combine the SERCAF meeting with a training event (HR/Legal/partnership working) for Isle of Wight Members. Cllr Cragg expressed an interest to attend the next SERCAF meeting.

11. Update from Directors

- Cllr Cragg enquired as to the insurance/health & safety issues related to disabled people in local council owned buildings and facilities. The CEO advised that local councils seek appropriate advice from their insurers & local fire brigade officers and ensure that appropriate evacuation equipment is available in refuge areas;
- Cllr Perdue addressed the issue of rural crime and the increased incidence of fly tipping. Members discussed various issues and concerns but reported that this was a widespread problem across the County; and
- Cllr Alleway raised concerns related to parking on pavements and suggested that enforcement options afforded to London Boroughs should be available to local councils in Surrey. The CEO advised on the issues related to enforcement and that the Police would respond to dangerous parking if reported.

12. Urgent matters

- None from Members;
- The CEO reported that training attendance across the SALC region was poor when compared to other Counties in the SSALC region. Members discussed options to improve attendance and asked the CEO to review this; and
- The CEO advised that the profile of councillors is changing (e.g. councillors promoting single issues). The CEO was asked to send a welcome letter to all new councillors.

Action:

1. The CEO to review options to improve attendance from SALC members.
2. The CEO to send a welcome letter to all new Councillors.

13. 2019 meeting cycle

The Board that the next meeting would commence at 10am on Thursday 18th July 2019 and that the location would be changed from Bletchingley to Cranleigh.

Signed (Chairman) _____

Dated _____