



Surrey ALC Ltd.
 Agenda for a Board Meeting of Surrey ALC Ltd. to take place
 on Tuesday 11th October 2022 at 10:00am

Capel Village Hall, 55A The Street, RH5 5LD

Item No.	Item Description	Action(s)
1.	Appointment of Chairman	CEO to lead
2.	Appointment of Vice Chair	Newly appointed Chairman to lead
3.	Apologies	To receive apologies for absence
4.	Approval of previous minutes	Approval of minutes of meeting held on 26 th August 2022
5.	Financial Report	Mark Mulberry – to include approval of Q2 accounts and proposal to apply for a company debit card
6.	Chairmans report	To receive a verbal update from newly appointed Chairman
7.	CEO Report	To receive a report of activities since the previous meeting
8.	Comms Working Group	Update following meeting of Working Group – to include approval to purchase email addresses for Chairman and Vice Chair at a cost of £5.40 per month per email address
9.	Elections including recruitment pack	CEO and Anna Beams – Board to discuss draft and agree
10.	Away Day	Planning for away day taking place on 31 st October 2022 at Capel Council Chambers
11.	Appointment of Surrey Hills rep	To discuss and appoint a representative on the Surrey Hills Board
12.	Matters arising from minutes	To discuss matters arising and actions from the minutes of the meeting held on 26 th August 2022
13.	Any other business	Items for discussion not on the agenda
14.	Next Board meeting	Agree date and location of next Board meeting and future meetings in 2023