

ATTACHMENT B

Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

(B) Boerne Housing Authority's Progress made in meeting the goals and objectives described in the previous 5- Year Plan (2020-2024):

- (1) Increase the availability of decent, safe and affordable housing in our community. This was accomplished by:
 - (a) Emailing and contacting potential landlords and increasing customer service. These efforts resulted in an addition of 13 new landlords with our program since December 2020.
 - (b) Since 2020 the Payment Standards percentage has increased annually to allow for more housing choices
 - (c) Improved customer service to landlords by utilizing email, accepting faxed documents and making timely housing payments
 - (d) Meeting with two new tax credit apartments that are being built and will be available for section 8 families in early 2020 and late 2024.
- (2) Promote self-sufficiency and asset development of families and individuals. This was accomplished by:
 - (a) attending interagency meeting in the community and giving our families resources to promote self-sufficiency and development at home and in the work place.
 - (b) posting job fairs and employment listing inside the office on a bulletin board for families to have access to
 - (c) attending and learning local programs like Christian Job Corp for families in need of job skills.
- (3) Improve quality of life and economic viability. This was accomplished by:
 - (a) posting free self-help classes offered in the community on bulletin board in office for families
 - (b) posting free consumer credit and parenting classes for families available in community
 - (c) Posting local life management skills training and classes in local area
 - (d) attended community initiative program with Kendall County and local Methodist Church to help families learn and master life skills. financial, and self-care
 - (e) posting free or income-based clinics for mental and health needs
 - (f) posting local meeting for homeless and displaced families
 - (g) posting local mental health meeting for the public
 - (h) posting emergency resources and information for our families and community through our website.
 - (i) Meeting with local drug awareness program in 2022. Texans for Safe and Drug-Free Youth. Learned community outreach programs to help families in need.
 - (j) Attended a community Mental Health Coalition Group to address and give resources for families and persons with mental health issues in Kendall County starting in fall of 2022.
 - (k) Worked with an Older Adults Group Initiative Program starting in 2023 to understand the challenges our seniors face as they age and address and come up with programs and services in the community to aid the seniors and their families.
 - (l) Attended a food bank drive in December 2024 to give food to families in need in Kendall County.
- (4) The Boerne Housing Authority shall use its financial, administrative and human resources to provide residents with opportunities to obtain affordable housing. This was accomplished by:
 - (a) Utilizing the 2yr projection tool since July 2011 and has meetings with PMS often to update and analysis 2yr and tool and any projections that may result in a shortfall.
 - (b) Delegated job duties to use work time effectively and efficiently with staff members.
 - (c) Utilized cost cutting measures for waste of supplies, paper and forms in the office by staff.
 - (d) Keeping HUD regulations on file retention and shredding up to date and utilizing local shredding company. Documenting shredding schedule.
 - (e) Staff attending training on program procedures and policies to better help our families by understanding the program completely, for the staff.
 - (f) Updating and maintaining Website to better communicate with our families, landlords and community.
 - (g) Attending training for staff about HOTMA in 2023 and 2024
 - (h) Attending training for staff about NSPIRE in 2023 and 2024
- (5) Continuing to be a High Performer in our voucher management (SEMAP score) at 100%. This was originally accomplished in 2013. Boerne Housing Authority has again achieved 100% as of 6/30/2023.