5-Year PHA Plan (for All PHAs)

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB No. 2577-0226 Expires: 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

•	PHA Information.							
1	PHA Name: Boerne Housing Authority PHA Code: TX444							
	PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2020 PHA Plan Submission Type: ☑ 5-Year Plan Submission ☐ Revised 5-Year Plan Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.							
	Boerne Housing Authority's 5-year Plan 2020-2024. Will be available to the public in our main office at 126 Rosewood Ave, Boerne TX 78006 during regular business hours and online, on our website: www.boernehousingauthority.org . Description: PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)							
	Doubleing DILAG	PHA	Program(s) in the	Program(s) not in the	No. of Units i	n Each Program		
	Participating PHAs	Code	Consortia	Consortia		HCV		
	Lead PHA: N/A	Code	Consortia	9 ()	PH			
	Lead PHA:	Code	Consortia	9 ()				

B.1 Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years.

It is the mission of the Boerne Housing Authority (BHA) to serve the needs of low income, very low-income and extremely low-income families, including the elderly and persons with disabilities. To provide decent, safe and affordable housing for our families in our community, free from discrimination.

- B.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years.
 - (A) Boerne Housing Authority's goals and objectives are:
 - (1) Administer the Housing Choice Voucher Program in compliance with applicable federal and state laws and regulations to achieve high ratings, while maintaining program operation efficiency and ensuring fair and consistent treatment of clients served
 - (2) Take steps to ensure program participants have access to decent, safe and sanitary housing in compliance with program housing quality standards while ensuring that program rents are fair, reasonable and affordable. Provide fair housing information and brochures to the public;
 - (3) Promote fair housing and the opportunity for income-eligible households of all backgrounds to experience the freedom of housing choice
 - (4) Increase the Payment Standards as needed
 - (5) Continue utilizing 2yr projection tool and expand the supply of assisted housing by monitoring funding utilization and applying for additional funding when available.
 - (6) Boerne Housing Authority is already a High Performer, but we continually strive to improve Customer Service
 - (7) Increase supportive services for households in crisis. Continue to work closed with local agencies Expand Boerne Housing Authority's collaboration with area social service agencies for families in need in emergency situations and post local life management skills training and classes in local area.
 - (8) Due to the improved rental market we are more challenged in getting new landlords to accept Section 8 vouchers, we will continue to work with local community agencies and local groups to increase awareness of the program
 - (9) To encourage new perspective landlords to work with our program, to help our families have more affordable housing options
 - (10) To improve newly created website with more links and more references for our families, landlords and community to help provide resources and services in and around our community.

- B.3 Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.
 - (B) Boerne Housing Authority's Progress made in meeting the goals and objectives described in the previous 5- Year Plan (2015-2019):
 - (1) Increase the availability of decent, safe and affordable housing in our community. This was accomplished by:
 - (a) Emailing and contacting potential landlords and increasing customer service. These efforts resulted in an addition of 10 new landlords with our program since December 2017.
 - (b) Since 2017 the Payment Standards percentage has increased annually to allow for more housing choices
 - (c) Improved customer service to landlords by utilizing email, accepting faxed documents and making timely housing payments
 - (d) Meeting with the new Mayor of Boerne in May 2019 to explore more affordable housing options in
 - (e) Meeting with two new tax credit apartments that are being built and will be available for section 8 families in early 2020.
 - (2) Promote self-sufficiency and asset development of families and individuals. This was accomplished by:
 - (a) attending interagency meeting in the community and giving our families resources to promote selfsufficiency and development at home and in the work place
 - (b) posting job fairs and employment listing inside the office on a bulletin board for families to have access to
 - (3) Improve quality of life and economic viability. This was accomplished by:
 - (a) posting free self-help classes offered in the community on bulletin board in office for families
 - (b) posting free consumer credit and parenting classes for families available in community
 - (c) Posting local life management skills training and classes in local area
 - (d) posting free or income-based clinics for mental and health needs
 - (e) posting local meeting for homeless and displaced families
 - (f) posting local mental health meeting for the public
 - (g) posting emergency resources and information for our families and community through our newly created website.
 - (4) The Boerne Housing Authority shall use its financial, administrative and human resources to provide residents with opportunities to obtain affordable housing. This was accomplished by:
 - (a) Utilizing the 2yr projection tool since July 2011
 - (b) Delegated job duties to use work time effectively and efficiently with staff members.
 - (c) Utilized cost cutting measures for waste of supplies, paper and forms in the office by staff
 - (d) Keeping HUD regulations on file retention and shredding up to date and utilizing local shredding company. Documenting shredding schedule.
 - (e) Staff attending training on program procedures and policies to better help our families by understanding the program completely for the staff
 - (f) Newly created website to better communicate with our families, landlords and community.
 - (5) Continuing to be a High Performer in our voucher management (SEMAP score) at 100%. This was originally accomplished in 2013. Boerne Housing Authority has stayed at 100% as of 6/30/2017.
- B.4 Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.

Boerne Housing Authority complies with the Violence Against Women Reauthorization Act of 2013 (VAWA 2013). See Section IV, XI, XX, ADDENDUM NO 4 and ADDENDUM NO 4.5 of BHA's Administrative Plan located in the office at 126 Rosewood, Boerne Texas 78006.

B.5	Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.
	Significant Amendment or Modification to the Annual Plan shall be defined as a change in Boerne Housing Authority's plan or policies that fundamentally change the mission, goals, or objectives of the PHA 5yr Plan and which require formal approval by the Board of Commissioners. Significant Substantial Deviation/Modification to the 5-Year Plan includes a major deviation from any activity or policy that would impact BHA's ability to meet the goals and objectives outlined in the Plan. This definition does not include changes in organizational structure, changes resulting from HUD-imposed regulations or minor policy changes. Any cost savings measures outlined in the Section 8 Administrative Plan are not considered a significant substantial deviation from the 5-Year Plan.
B.6	Resident Advisory Board (RAB) Comments.
	(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?
	Y N
	(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
	See Attachment A
B.7	Certification by State or Local Officials.
	Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.
	See Attachment B

Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

A. PHA Information 24 CFR §903.23(4)(e)

A.1 Include the full PHA Name, PHA Code, , PHA Fiscal Year Beginning (MM/YYYY), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. 5-Year Plan.

- **B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. (24 CFR §903.6(a)(1))
- **B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low- income, and extremely low- income families for the next five years. (24 CFR §903.6(b)(1)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.
- **B.3 Progress Report**. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. (24 CFR §903.6(b)(2))
- **B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. (24 CFR §903.6(a)(3))
- B.5 Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.
- B.6 Resident Advisory Board (RAB) comments.
 - (a) Did the public or RAB provide comments?
 - (b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.17(a), 24 CFR §903.19)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low-income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Boerne Housing Authority

RAB Comments to PHA 5YR Plan

Comment #1:

More community gatherings for ideas and suggestions for local services specifically directed at families that are single moms, elderly and/ or disabled. Encourage more community participation to see what needs are needed for individuals and as a community. To post local listing for life skills trainings and classes to help individuals and family with needs with those important skills to help with everyday life.

Comment #2:

I believe the 5yr plan looks great. Boerne Housing Authority does a great job helping this community. I would like to see them achieve and surpass their next 5YR objectives and goals they have set for the housing authority. Continue to learn and grow with the community so we families in need have a good resource. Continue to network with prospective new landlords for more affordable housing options.

Comment #3:

The housing plan continues to achieve its goal in helping the community and following the guidelines. As the city and surrounding areas continue to grow the Boerne Housing Authority is able to provide for those in need. To ensure the community is aware of the services provided it would be beneficial to make connections with other community resources. An online link would make it easier for not only the community in need of resources but anyone looking to aid or help an agency or business. Boerne Housing Authority's newly created website will open up accessibility to other agencies and resources in our community, by adding links and references. This online community could help everyone in the area not only the people in need.

Boerne Housing Authority (BHA) has considered the suggestions and comments made by the Resident Advisory Board. Some suggestions we feel have been already addressed and BHA will review of Administrative Plan to make sure the policies are up to date. For example; Boerne Housing Authority continues to work and network with prospective landlords. Another example is we are working closely with the Mayor of Boerne to see what other options are allowable for more affordable housing in Boerne.

Some suggestions Boerne Housing Authority is including in our 5yr plan is to get landlords and our community more aware of our program and to find new ways to reach prospective landlords and more affordable housing options. Another addition to the plan is providing more information on resources and services in our community. We had started that process by a newly created website and we will be improving the website with more resources and links for other services and agencies in our community. Another example of a suggestion that will be included will be to post more local trainings and classes for life skills and other vital classes designed for single moms, elderly, disabled and low income families to help improve their quality of life.

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs) U. S Department of Housing and Urban Development

Office of Public and Indian Housing
OMB No. 2577-0226
Expires 2/29/2016

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, , the						
I,, the	Official's Title					
certify that the 5-Year PHA Plan and/or Annual PHA Plan of the						
PHA Name						
is consistent with the Consolidated Plan or State Consolid	lated Plan and the Analysis of					
Impediments (AI) to Fair Housing Choice of the						
Local Jurisdi	iction Name					
pursuant to 24 CFR Part 91.						
Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State Consolidated Plan and the AI.						
**** Please see attached letter with	h this form ****					
I hereby certify that all the information stated herein, as well as any information provided in the acc prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18	companiment herewith, is true and accurate. Warning: HUD will U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)					
Name of Authorized Official	Title					
Signature	Date					

Attachment: B



TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.state.tx.us

Greg Abbott GOVERNOR BOARD MEMBERS
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Leslie Bingham-Escareño, Viw Chair
Paul A. Braden, Member
Asusena Reséndiz, Member
Sharon Thomason, Member
Leo Vasquez, Member

December 16, 2019

Writer's direct phone # 512.463.7961
Email: eyevich@tdhca.state.tx.us

Boerne Housing Authority Barbara Christman

RE: REQUEST FOR CERTIFICATION OF CONSISTENCY

Dear Ms. Christman:

We have received your request for a certification that the Boerne Housing Authority is consistent with the State of Texas Consolidated Plan (certification of consistency). We understand that you are requesting this certification in order to comply with 24 CFR §903.15.

The Texas Department of Housing and Community Affairs (TDHCA) routinely reviews its processes and procedures in order to ensure consistency with the requirements of federal law and evaluate risk. We recently reviewed the process for providing the certification of consistency to public housing authorities and the underlying federal requirements. While we understand that PHAs must provide certifications, we have not been able to identify any federal requirement that the State provide the certification of consistency. In addition, assuming the State would be required to provide the certification, we have not found any HUD guidance with respect to the scope of review that it expects the State to undertake.

In the absence of a federal requirement or specific federal guidance, TDHCA has contacted the Fort Worth office of HUD on several occasions to seek assistance and to ensure that any decision to modify this process will not have an effect on a PHA's ability to continue operating in compliance with its regulations. To date, we have not received the assistance we have been seeking and absent any further clarification from HUD, cannot continue to provide certifications of consistency at this time.

We suggest that you submit this letter with your annual plan in lieu of the certification that has historically been provided. If this causes any concern we are ready and willing to discuss this matter further with you and representatives of HUD.

Sincerely,

Elizabeth Yevich

Housing Resource Cepter Director

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Certifications of Compliance with PHA Plans and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X_5-Year and/or___Annual PHA Plan for the PHA fiscal year beginning 7/1/2020, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- 6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
- 7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

- 12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- 16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Boerne Housing Authority PHA Name	TX444 PHA Number/HA Code
Annual PHA Plan for Fiscal Year 20	
X 5-Year PHA Plan for Fiscal Years 2020 - 2024	
I hereby certify that all the information stated herein, as well as any information provide prosecute false claims and statements. Conviction may result in criminal and/or civil pe	ed in the accompaniment herewith, is true and accurate. Warning: HUD will nalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).
Name of Authorized Official	Title
Carla T. Heath	Chairman of the Board
Signature and To Heath Page 2	Date 4/14/2020 2 of 2 form HUD-50077-ST-HCV-HP (12/2014)

Civil Rights Certification (Qualified PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 02/29/2016

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Boerne Housing Authority PHA Name	TX444 PHA Number/HA Code			
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)				
Name of Authorized Official: Carla T. Heath	Title: Chairman of the Board			
Carlo T House	April 14 2020			
Signature CONCO 1, PROCE	Date Office (1.1)			