



Warren T. Jackson Main Campus Transportation Procedures

Carpool Procedures:

- ❖ **Morning:** Drop off occurs from 7:30-8:00 am. Please drop students off at the designated carpool SIDE entrance to the building only. The front entrance does not accept carpool riders and is used for buses only. If you need to drop your child off promptly at 7:30am, plan to arrive 5-10 minutes prior because there will be a line. Also, please remember to plan accordingly for weather. On rainy days, carpool usually runs slower. Breakfast is served from 7:30-7:50 a.m. in the cafeteria.
- ❖ **Afternoon:** Carpool pickup occurs from 2:30pm until 3:00 pm, and students may ONLY be picked up at the designated carpool side entrance. Cars should line up along the right side of the driveway and the overflow lines up along Mt. Paran. While parked on Mt. Paran, please turn on your hazard lights and pull as far to the right as possible so cars can pass safely. When lining up along the driveway, be sure to leave plenty of room for the buses to pull out via the main driveway.
- ❖ NO STUDENTS are to be DROPPED OFF or PICKED UP via Coronado Drive. The only exception to this rule is for the Jackson families who are residents of Mt. Paran Parkway Neighborhood Association (these students are not provided bus transportation by APS).
- ❖ Carpool tags MUST be displayed during afternoon pick up. Hang the carpool tag on the passenger side sun visor or over the rear view mirror with the name visible through the windshield.
- ❖ Please follow the carpool line all the way to the end before circling around. Do not pull out of the carpool line and make a U-turn midway through.
- ❖ Carpool tags are available at Celebration of Learning or at the front office. One carpool tag is provided per family. Additional tags are \$5 each. Please save your carpool tag each year.
- ❖ **NEVER PASS ANOTHER CAR IN THE CARPOOL LANE.**

Walker Procedure:

- ❖ Walkers are those who live within ONE MILE of school grounds and can walk safely to and from school. Walkers are not provided bus transportation by APS. Walkers will be dismissed with the van riders and will be escorted to the gate on Coronado.

Early Pick Up Procedure:

- ❖ If you need to pick your child up early, please do so prior to 2:00. After these specified times, students will only be dismissed to the bus, carpool or walker areas. NO EXCEPTIONS ALLOWED! If you have an appointment or activity immediately after school, you must pick your child up **before 2:00pm** at the Main Campus.

Transportation Change:

- ❖ If you need to make a transportation change on any given day, please send a note or call the front office. The child's name, teacher's name, contact phone, and the actual change of plans stated (which bus to ride, etc.) must be included. You may include a note in your child's book bag or phone the school with the transportation change. Playdates must be handled via carpool. The school buses will not honor playdates.
- ❖ IF you need to make a transportation change after your child has left for school, please call the front office by **2:00pm**.

Parking on Campus:

- ❖ Visitors may park in either of the side parking lots or front circle when visiting the school. If all of these parking areas are full, you may park on Coronado Drive between 8:15am-1:45pm. Parking is allowed on only one side of Coronado Drive. Please DO NOT BLOCK MAILBOXES, TRASH CANS, DRIVEWAYS, ETC. on this street. The gate at Coronado will remain closed at all times except during the afternoon when the buses will come in this entrance for student dismissal at the end of the day.

Questions:

- ❖ Need a carpool tag? Questions? Contact Erika Varnum at evarnum@atlanta.k12.ga.us
- ❖ For bus route information, please visit <https://www.atlantapublicschools.us/transportation>

Main Campus Carpool Route

